



## **PENINSULA RSN**

### **PROVIDER MONITORING POLICIES AND PROCEDURES**

**Policy Name:** QRT STIPEND & REIMBURSEMENT

**Policy Number:** 9.08h

**Reference:**

**Effective Date:** 1/2009

**Revision Date(s):**

**Approved by:** PRSN Executive Board

#### **CROSS REFERENCES**

- Form: PRSN QRT Stipend Claim Form (Attachment 1)
- Policy: Corrective Action Plan
- Policy: Notice of Action Requirements

#### **PURPOSE**

The Peninsula Regional Support Network (PRSN) has established a stipend for Quality Review Team (QRT) members in efforts to further reinforce recruitment, retention and commitment to fulfilling mission.

#### **PROCEDURE**

QRT members are eligible for the \$25.00 a day stipend for participation in regular scheduled QRT meetings, QRT on-site reviews and associated trainings.

The designated Chair of the QRT is also eligible for an additional \$25.00 stipend (total) per each QRT on-site review conducted, in consideration of the time devoted to development of final QRT written report associated for each review.

A QRT member must use the PRSN QRT Stipend Claim Form to request stipend reimbursement. See attachment 1

#### **MONITORING**

This policy is not required by contract. This policy is monitored through Kitsap County's internal auditing and accounting systems.

**PRSN  
QRT Stipend Claim  
Form**

Date	Activity	Location

# of activities	X \$25.00	= \$ total
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\_\_\_\_\_  
QRT Member

\_\_\_\_\_  
QRT Coordinator

\_\_\_\_\_  
PRSN Administrator

\_\_\_\_\_  
Kitsap County Financial Officer