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Accessible Communities Advisory Committee

May 14, 2024
10 a.m. to 12 p.m.
Virtual Meeting via Zoom

AGENDA

[Join the meeting](#)

Dial by your location

1 253 215 8782 US (Tacoma)

Meeting ID: 860 7678 1072 | Passcode: 024088

1. CALL TO ORDER

2. INTRODUCTIONS

3. APPROVAL OF THE March 12, AND April 9, 2024, MINUTES* (attachments 1 and 2)

4. PRESENTATION: Kimberlee Williams, Kitsap County DEI Manager

5. UPDATES:

- a. 2024 Developmental Disabilities Resource Fair
- b. Week Without Driving campaign
- c. City of Poulsbo Proposal for accessible tricycles
- d. Sea Discovery Center accessible door project
- e. GCDE proposal to fund outreach activities

6. NEW BUSINESS:

- a. Juneteenth
- b. Clear Creek Trail Ride
- c. Bikes For All event
- d. ACAC intern report – Brent Rotter

7. DELEGATION OF TASKS / MOVING FORWARD

8. ANNOUNCEMENTS

9. PUBLIC COMMENT

Please limit individual comments to **2 minutes**. Written comments may also be submitted to the Committee if this timeframe is insufficient.

10. UPCOMING MEETING: June 11, 2024, at 10 a.m.

11. ADJOURNMENT

* = Indicates action item



Accessible Communities Advisory Committee

10:00am-12:00pm

Tuesday, March 12, 2024

1. MEETING: Kris Colcock called the meeting to order at 10:01 a.m. Introductions were made.

2. REVIEW MEETING MINUTES:

MOTION: Amanda Gonzalez moved to approve the January 9, 2024; minutes with amendments. Ranae Beeker seconded. Motion carried.

3. PRESENTATION: Anna Zivarts, Director of the Disability Mobility Initiative

Anna Zivarts shared excitement about the Week Without Driving (WWD) campaign taking place from Monday September 30 – Sunday October 6, 2024. WWD was created in 2021 so policy makers, elected leaders and transportation professionals could begin to understand the barriers nondrivers experience in accessing our communities. 2023 WWD highlights included:

- 142 local organizations across 41 states and Washington D.C. and 10 national organizations organized and hosted.
- Over 300 elected and public officials from 30 states and Washington D.C. participated.
- Over 400 advocates and individuals from 41 states and Washington D.C. participated.
- 1,000+ social media posts, 500,000+ accounts reached, 12 national articles, and 90+ local publications.

Anna also shared that if anyone is interested in hosting a WWD challenge in your community. Anna provided a link to sign up [sign up here](#) to join the WWD monthly coalition meetings via Zoom. These webinars include:

- March 27, 2024, at 11 a.m. – How to organize an Inclusive Walk Roll Audit.
- April 24, 2024, at 11 a.m. – How Transit Agencies Are Using WWD.
- May 22, 2024, at 11 a.m. – How to Get an Official Proclamation for WWD from your City, County, or State.

Anna stressed the importance of viewing the new [Week Without Driving](#) website for more information and updates on the 2024 WWD campaign.

4. ACTION ITEMS:

a. Approve advisory group work plan (attachment 2):

MOTION: Ranae Beeker moved to approve the 2024 ACAC Work Plan, with amendments. Amanda Gonzalez seconded. Motion carried.

b. Approve bylaws revisions (attachment 3):

- The bylaws revision included that the ACAC Outreach Coordinator works at the pleasure of the chair.

MOTION: Amanda Gonzalez moved to approve the bylaws revision, as presented. Molly Brooks seconded. Motion carried.

5. UPDATES:

a. Week Without Driving (WWD) campaign:

- The Week Without Driving campaign takes place from September 30 – October 6, 2024. The WWD sub-committee consisting of Ranae, Amanda, and Jamin will be meeting in the coming weeks to discuss their plan further.

b. City of Poulsbo Proposal for the accessible tricycles:

- Kirsten announced that The City of Poulsbo has signed off, but the contract was pushed back during the initial March 11 commissioner meeting due to the incorrect pictures of the accessible tricycles being sent in. The confusion was cleared up and now the contract will be signed during the commissioners meeting on April 8.

c. Sea Discovery Center accessible door project:

- Kirsten shared that Kitsap County will contract with the Sea Discovery Center so they can oversee the project. The contract should be signed in April, with progress made by late spring, early summer.

d. Governor's Committee on Disability Issues and Employment (GCDE) proposal to fund outreach activities:

- Kirsten shared that the GCDE sent the contract in to Kitsap County on January 9, but was never received. Kirsten clarified that the contracts need to be turned into Kelly Oneal, prep is being done so the contract can be signed. Amanda has volunteered to store the ACAC supplies once they arrive.

e. Olympic College Youth Rally:

- On Tuesday, March 19, 2024, from 8a-1:20p high school students from across Kitsap County will gather for the Kitsap Youth Rally for Human Rights at Olympic College in Bremerton, sponsored by the Kitsap Safe Schools Network. This event is attended by junior and senior student clubs working for social justice and human rights. The ACAC will have a table at this event in hopes to better promote disability awareness and accessibility around Kitsap County. Ranae met with West Sound Academy World School Librarian Susan Trower to discuss workshops to take place during this event. Susan Trower is also the Youth Rally Coordinator; you can email her at strower@westsoundacademy.org for additional information.

6. NEW BUSINESS:

a. Staffing changes:

- Sonya shared that in early 2022 Hannah Shockley was promoted and had to step away from her role with the ACAC. Taking over for Hannah, Kirsten Murray successfully led the ACAC through various projects and initiatives. As we move into 2024, Kirsten will be stepping aside from her role, and starting in April, Justin Wing will assume her position.
- Justin shared that he is excited for the opportunity to be the ACAC's advocate for more inclusive accessibility in Kitsap County.

7. ANNOUNCEMENTS:

- Deborah shared that the North Sound to Olympics (NSTO) Trail Planning Feasibility Study draft has been published. The draft summarizes the Study's process, analysis, and preferred alignment for the NSTO between Kingston and Port Gamble Park. You can visit the [Kitsap County Public Works Project Page](#) to view the NSTO draft and the opportunity for public comment through March 13.
- Kris shared that establishing the Outdoors For All event sub-committee will take place during the April ACAC meeting.

a. Kitsap Public Health District Data Summit Highlights:

- Ranae shared that she invited a number of groups, non-profits, and program managers to the September 2024 Data Summit, with a focus on mental health, health care accessibility, and housing and homelessness. More updates to come as the Summit gets closer.

8. DELEGATION OF TASKS / MOVING FORWARD:

- Amanda shared that there will be a new date for the Week Without Driving sub-committee meeting, more details to come.
- Ranae shared information about the upcoming Annual Kitsap County Developmental Disabilities Resource Fair taking place on April 24, 2024, from 4p-6p at the Central High School Gym in Silverdale. A table needs to be staffed with two to three people during this event. Amanda, Molly, Ranae, and Kat will work together to form a plan. More details to follow during the April ACAC meeting.
- Ranae mentioned the upcoming Pacific Islander Festival in Marsha's absence. More details to come during the April ACAC meeting.

9. UPCOMING MEETING DATES: April 9 and May 14, 2024, at 10 a.m. via Zoom.

10. ADJOURNMENT: The ACAC meeting adjourned at 11:23 a.m.

ATTENDANCE		
MEMBERS	GUESTS	STAFF
<p><u>Present</u></p> <p>Ranae Beeker</p> <p>Molly Brooks</p> <p>Kris Colcock</p> <p>Amanda Gonzalez</p> <p>JR Kinnison</p> <p>Kat Woofter</p> <p>Brent Rotter</p> <p><u>Absent</u></p> <p>Marsha Cutting (excused)</p> <p>Jeff Vinecourt (excused)</p> <p>Jamin Mason (un-excused)</p>	<p>Anna Zivarts, Director of the Disability Mobility Initiative</p> <p>Deborah Weinmann, Kitsap County Non-Motorized Facilities Community Advisory Committee member</p>	<p>Kirsten Murray</p> <p>Justin Wing</p> <p>Sonya Miles</p> <p>Kesha AndersonEvans</p>

Accessible Communities Advisory Committee

10:00am-12:00pm

Tuesday, April 9, 2024

1. **CALL TO ORDER:** Kris Colcock called the meeting to order at 10:02 a.m. via Zoom.

2. **INTRODUCTIONS:** Introductions were made, attendance was taken.

3. **APPROVAL OF THE March 12, 2024, MINUTES:**

MOTION: Kris Colcock moved to table the March 12, 2024; minutes until next month. Motion carried.

4. **PRESENTATION: Rebecca Pirtle, Kitsap County Volunteer Coordinator**

Rebecca Pirtle briefly touched on important topics regarding press releases, communication support, and outreach activities. Highlights included:

- Press release on the Kitsap County Hippocampe Project in partnership with Bainbridge Island Parks and Recreation District to bring better awareness to the community regarding the availability of All-Terrain Wheelchairs.
- Communication support for all advisory groups including helping with press releases and social media posts.
- Brent Rotter started his internship with Rebecca and will need to fulfill 20 hours per week. Brent is working with the ACAC, Commissioners office, Development Disabilities (DD) and Kimberlee Williams (Kitsap County DEI Manager) with communication and outreach. Brent's internship lasts through the end of May.

5. **UPDATES:**

a. **Olympic College Youth Rally:**

- Ranae, Brent, and Amanda attended the Youth Rally with Brent sharing that it was a great event and very informative. Brent and Amanda led the conversations with around 40 people, discussions were positive and engaging.

b. **Week Without Driving (WWD) campaign:**

- The Week Without Driving campaign takes place from September 30 – October 6, 2024. Ranae shared that the WWD sub-committee hasn't met again but Amanda is doing a great job organizing for the event. Jamin will re-join the WWD sub-committee towards the end of April.

c. **City of Poulsbo proposal for the accessible tricycles:**

- Justin shared that him and Kelly Oneal met with the City of Poulsbo Parks and Rec director Jeff Ozimek and Parks and Rec supervisor Kristina Goodfellow a

couple weeks ago. Kristina will be overseeing the project with the anticipation of the accessible tricycles being ready to go by the end of June around the time of the summer concert series kickoff in Poulsbo.

- Marsha shared the idea of having the City of Poulsbo store the tricycles in a POD instead of a shed. Justin and Kelly will be in touch with Kristina in the coming weeks to ensure progress is being made to meet the end of June deadline and to discuss storage options.

d. Sea Discovery Center accessible door project:

- Justin shared excitement that the contract was signed on April 8, which has been in process since August 2023. Justin and Kelly will be meeting with Bridget Anderson (Director of Operations and Outreach) to discuss further steps this month.

e. Governor's Committee on Disability Issues and Employment (GCDE) proposal to fund outreach activities:

- Justin shared that the contract was signed on April 8, but there is a concern about the pricing of the supplies requested. Ranae and Justin will be meeting to discuss what supplies are top priority and how we can better utilize the funds granted.
- Amanda Gonzalez has volunteered to store the ACAC supplies and materials once they start to arrive.

6. NEW BUSINESS:

a. 2024 Developmental Disabilities (DD) Resource Fair:

- The 2024 DD Resource Fair takes place on April 24 from 4-6p at the Central Kitsap High School Gym in Silverdale. Ranae shared that Amanda has been organizing for the event, while Gayle and Jamin volunteered to attend alongside Ranae and Amanda. Setup will take place at 3p.

b. Bikes for All event sub-committee:

- Ranae shared the Bikes For All event takes place in August or September each year depending on the Kitsap Public Health District who also sponsors the event. There will be a push for increased advertising to reach more people in the community. Ranae will be contacting Megan Mason-Todd (Vice President, Skookum) to help coordinate the Bikes For All event.
- The ACAC will request September 7, 14, and 21 as potential Saturday dates for the event, with a timeframe of 10a-2p. Marsha, Gayle, and Ranae volunteered to be a part of the Bikes For All sub-committee.

c. Clear Creek Trail Ride:

- Marsha shared that a mid-July date for the Clear Creek Trail Ride would be ideal. Leadership has changed at Clear Creek Trail, which is a concern as they are looking for new leadership to come on board. The ACAC will request July 20, and 27 as tentative dates for the Clear Creek Trail Ride. More details to come.

7. DELEGATION OF TASKS / MOVING FORWARD

- Justin will contact Alex Wisniewski (City of Bremerton Parks and Rec Director) and Alex Hardy (Marketing and Events Supervisor) in hopes they can present during our June ACAC meeting to discuss accessibility in parks around Kitsap County.
- Kris mentioned that there will not be a July ACAC meeting.

8. ANNOUNCEMENTS

- Ranae mentioned the upcoming Pacific Islander Festival, applications are now available with no date currently set for the festival. More details to come.
- Brent will be providing outreach and contacting the Port Orchard, Bremerton, and Bainbridge Island Farmers Markets in hopes to better promote the ACAC.
- Rebecca shared the idea of Brent creating a master calendar accessible to everyone to better organize the ACAC events, outreach, and overall projects that the ACAC are currently involved with in one working document.

9. PUBLIC COMMENT

- There was no public comment this month.

9. UPCOMING MEETING DATES: May 14 and June 11, 2024, at 10 a.m. via Zoom.

10. ADJOURNMENT: The ACAC meeting adjourned at 11:55 a.m.

ATTENDANCE		
MEMBERS	GUESTS	STAFF
<u>Present</u> Ranae Beeker Kris Colcock Brent Rotter Jamin Mason Gayle Pasi Marsha Cutting <u>Absent</u> JR Kinnison (un-excused) Kat Woofter (un-excused) Jeff Vinecourt (excused) Amanda Gonzalez (excused) Molly Brooks (un-excused)	Rebecca Pirtle, Kitsap County Volunteer Coordinator	Justin Wing