



Application Deadline for Historical Users: January 31st. \$7.00 non refundable application fee is required.

SPORTS USE RESERVATION REQUEST APPLICATION

PLEASE READ CAREFULLY AND COMPLETELY

This is a **request** for a facility reservation. All applications are reviewed and if accepted, a contract will be mailed. The following information will assist in the review & consideration of your request. Incomplete information will result in a delay. Completion of this application is not a legal or binding commitment between the parties until a facility reservation contract has been executed and payment is received. **Print clearly & completely!**
Payment for the field usage is not required at this time. No date(s) will be held until request is approved.

CONTRACTING PERSON OR ORGANIZATION: (Name of Person Who Will Sign Lease Agreement)

Contact Person: _____ **Organization:** _____

Address: _____ **City:** _____ **State:** _____ **Zip Code:** _____

Contact Phone: _____ **Fax:** _____ **Email:** _____

EVENT DAY CONTACT: (Only if different from above) **Name:** _____ **Contact Phone:** _____

Reservation Information – All Facilities

Field	Age Group	Activity	Day	Start Date	End Date	Start Time	End Time
Example: FG Field #2	16U	Practice	Mon	1/2/2010	1/3/2010	5:00 pm	7:00 pm

Additional Information – Fairgrounds Only

Field	Lights	Time for Lights	Sound System	Field Preparation	Scoreboard	Portable Outfield Fencing	Base Length	Outfield Distance	Pitching Distance	Pitching Mounds
Example: FG Field #2	Yes	5:30 - 7:00 pm	Yes	Yes	Yes	Yes	90'	306'	60'	Yes

KITSAP COUNTY PARKS AND RECREATION (KCPR) GENERAL POLICIES & REGULATIONS FOR FIELD USE

FIELD PREPARATION: If requested by user, preparation includes drag and line of all fields before the first game, to be repeated every other game for Baseball and every third game for Softball. Water will be applied for in-field dust.

SCHEDULE: Include a copy of your schedule. If your schedule has not been included, this will delay your request.

PAYMENT: **Application fee is required before your application will be processed.** Failure to include the application fee will result in a delay in the review of your request. All payments are due in accordance with the schedule included in the Reservation Contract. Failure to adhere to the payment schedule may result in the reservation and contract being canceled. **Once issued, failure to return the signed Reservation Contract and down payment before the contract expiration date will result in the reservation and contract being canceled.**

SUPERVISION: Applicant must provide adequate supervision. Misuse of the facility or failure to conform to the regulations will be sufficient reason to deny any future application.

MERCHANDISE: No person shall engage in any sale of merchandise, services or operate any concessions without prior approval.

PLAYABILITY OF FIELDS: Comply with recommendations of department staff and umpires concerning playability of ball fields. KCPR reserves the right to cancel a permit at any time if the facility is not in normal or usable condition due to situations that are beyond the control of the Department (e.g. emergency or mandatory repairs, or natural disasters, etc). If KCPR cancels your reservation due to the above conditions a full refund will be granted.

Make checks payable to: Kitsap County Parks & Recreation and mail to address at the top. Visa & MasterCard are also accepted

VISA MC CC#: _____ CID#: _____ Exp Date ____/____/____
(Last 3 numbers on back of card)

I understand the restrictions listed above and I hereby authorize the applicable charges to my account for the application fee.

Signature Required: _____

KITSAP COUNTY SPORTS FACILITIES

CENTRAL KITSAP FACILITIES

Fairgrounds & Events Center – 1200 NW Fairgrounds Rd, Bremerton	Price	Field Information
Fairgrounds & Events Center Ball Fields		
Field #1 – Stadium – Baseball, Lights Available	\$15.00/hr	90' Base Length, 400' Outfield Distance
Field #2 – Baseball, Softball, Soccer, Lights Available	\$15.00/hr	60', 65', 70', 90' Base Length, 304' Outfield Distance
Field #3 – Baseball, Softball, Soccer, Lights Available	\$15.00/hr	60', 65', 70', 90' Base Length, 306' Outfield Distance
Field #4 - Baseball, Softball, Soccer, Lights Available	\$15.00/hr	60', 65', 70', 90' Base Length, 267' Outfield Distance
Fairgrounds & Events Center Ball Field Tournaments		
One Day Tournament – Field #1	\$250.00	
One-Day Tournament	\$450.00 (3 Fields)	\$650.00 (4 Fields)
Two Day Tournament – Field #1	\$400.00	
Two-Day Tournament	\$550.00 (3 Fields)	\$750.00 (4 Fields)
Three Day Tournament – Field #1 (Each additional day – \$200.00/day)	\$600.00	
Three-Day Tournament	\$750.00 (3 Fields)	\$1,000.00 (4 Fields)
Gordon Field – Gordon #1, #2, and #3	\$15.00/hr	Soccer, Grass
Kitsap Sun Pavilion Courts – Courts #1-4	\$25.00/hr/crt Mon-Fri \$40.00/hr/crt Sat-Sun	Volleyball, Basketball
Kitsap Sun Pavilion Courts Tournaments – Courts #1-4, Includes 100 chairs & 10 tables	\$900.00/1 st day \$1,600.00/2 nd day	Volleyball, Basketball
Portable Sports Flooring (User required to Set Up & Tear Down)	\$750.00/Day	
Fairgrounds Amenities		
Lights	\$10.00/hr	
Field Preparation	\$25.00/field	
Scoreboard	\$25.00/day	
Reader Board (Separate Form Required)	Prices Vary	
Field Drying Material	\$10.00/bag	
Sound System	No Charge	
Portable Outfield Fencing & Set Up	\$25.00/field	
Camping (Limited space & length of stay. Dump station on site at no charge.)		
No Amenities	\$10.00/Night	
With Power	\$15.00/Night	
Anderson Athletic Fields – 10900 Impasse Place NW, Silverdale		
Anderson #1 (Upper) and #2 (Lower)	\$15.00/hour	Soccer, Grass
NORTH KITSAP FACILITIES		
Buck Lake Park – 6959 NE Buck Lake Rd, Hansville	No Charge	Softball
Kola Kola Park – 11128 NE Maine Street, Kingston	No Charge	Little League
Little Valley Ball Field – Little Valley Rd NE & NE Bernt Rd, Poulsbo	No Charge	Little League, Softball
Edgewater Ball Field – Edgewater Blvd NW & NW Pioneer Way, Poulsbo	No Charge	Little League, Softball, Soccer
SOUTH KITSAP FACILITIES		
South Kitsap Regional Park – Jackson Ave SE & SE Lund Ave, Port Orchard		
SK Regional Park #1 and #2	\$15.00/hour	Softball
SK Regional Park #3	\$15.00/hour	Little League, Softball
Veteran's Memorial Park – 985 Retsil Rd SE, Port Orchard		
Veterans Memorial #1, #2, and #3	\$15.00/hour	Soccer
Veterans Memorial #4, #5, and #6	\$15.00/hour	Little League, Softball
Port Orchard Rotary Park – SE Lund Ave & Madrona Dr SE, Port Orchard		
Rotary #1 and #2	\$15.00/hour	Little League, Softball
Horseshoe Lake County Park – 15931 Sidney Rd, Port Orchard	No Charge	Little League, Softball
Long Lake County Park – 5448 Long Lake Rd, Port Orchard	No Charge	Softball
Harper Park – SE Southworth Dr & SE Olympiad Dr, Port Orchard	No Charge	Little League, Softball

PLEASE

NOTE:

A \$25.00 Administrative Fee will be applied to reservations that are cancelled by the facility renter.

HOURS FOR

USE:

8:00 a.m. – 11:00 p.m., 7 days a week. Additional staff before or after stated hours will be charged at the rate of \$20.00/hour; \$40.00/hour on official County holidays (see below).

HOLIDAYS:

Holiday staff rates will be applied on all official County holidays – New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and the following Friday, and Christmas Day.

No reservations will be accepted for the Fairgrounds & Events Center for August 1st through August 31st.