

**KITSAP COUNTY DEPARTMENT OF PUBLIC WORKS  
WASTEWATER DIVISION  
SODIUM HYPOCHLORITE 2010**



**FORMAL BID 107**



**FORMAL BID 2010-107  
KITSAP COUNTY DEPARTMENT OF  
PUBLIC WORKS - WASTEWATER DIVISION**

**BID SUBMISSION TIME & LOCATION**

**February 18, 2010 @ 2:30 PM**

**Mailing Address:**

614 Division Street MS-7  
Port Orchard, WA 98366

**Physical Address:**

4<sup>th</sup> Floor Administration Building  
619 Division Street  
Port Orchard, WA 98366

**BID OPENING TIME & LOCATION**

**February 18, 2010 3:00 PM,**  
KC Administration Building 3<sup>rd</sup> Floor  
Port Blakely Conference Room  
619 Division Street  
Port Orchard, WA 98366

The Kitsap County Purchasing Office will receive sealed bids for the Public Works Department, Wastewater Division, up to 2:30 PM on Thursday, February 18, 2010. Bids will be received in the Purchasing Office located at, 619 Division Street, Port Orchard, Washington 98366. ***Bids will be publicly opened and read aloud in the Kitsap County, Port Blakely Conference Room, 619 Division Street, Port Orchard, Washington at 3:00 PM the same day.*** After the review process has been completed, a bid tabulation will be available for public inspection.

Prospective Bidders are hereby notified that they are solely responsible for ensuring timely delivery of their bid to the Kitsap County Purchasing Office on or before the bid submission date and time indicated above.

Additional information maybe found on the Kitsap County Web site [www.kitsapgov.com](http://www.kitsapgov.com). If you have questions please contact R'Lene J. Orr at 360-337-4410 or [rorr@co.kitsap.wa.us](mailto:rorr@co.kitsap.wa.us).

**DESCRIPTION OF WORK:**

Call for bids for the purchase of 40,000 gallons or more of 12% Sodium Hypochlorite, to be delivered throughout the year 2010, F.O.B., destination to eleven (11) wastewater sites as noted on bid response sheet. The delivery system required to deliver the Sodium Hypochlorite to the site must be at a rate of 20 GPM or greater with a minimum amount of set up time. There are no guaranteed minimum or maximum amounts. All work shall be in accordance with the Standard Specifications, Special Provisions, plans, and other contract documents as administered by the Department of Public Works Wastewater Division, Kitsap County. Contractors for this work project must comply with all applicable government and local agency requirements, including the Washington State Prevailing Wage Rate Law.

**NOTICE TO BIDDERS:**

A Certificate of Liability Insurance shall accompany all bid proposals. The successful bidder shall also be required to submit a photocopy of their valid Washington State Contractor's Registration.

Bidders must correctly prepare and submit all required documents to the Kitsap County Purchasing Office. The following documents are required for a complete bid package:

Certificate of Liability Insurance  
Bid Sheet  
Addendum Receipt

Every item must be complete in all respects, including authorized signatures (notarized where required). Bidders shall acknowledge receipt of all addenda in the spaces provided. Failure to include all items may be cause for the bid to be rejected as non-responsive.

The Kitsap County Purchasing Office reserves the right to reject any or all bids for good cause, to waive any irregularities in any bid, and to delete certain items listed in the bid as set forth therein. When all bids have been rejected, the Purchasing Office may call for new bids.

Bidders are advised that all bids will likely be rejected if the lowest, responsible bid received exceeds the end-user's estimate by an unreasonable amount. In the event all bids are rejected for this reason, this project will be deferred for re-advertising until a more competitive situation exists, or until the user department's requirements are reduced.

The Specifications for the proposed work may be obtained from the Kitsap County Purchasing Office, Administration Building, 4<sup>th</sup> Floor, Room 413, 619 Division Street, Port Orchard, Washington, or by calling R'Lene J. Orr, Purchasing Manager at 360-337-4410.

**Bids received after at 2:30 PM, February 18, 2010, will not be considered.**

BID PACKAGES SHALL BE SUBMITTED in a separate envelope, and sealed. The bid number and title of the project (as indicated above), the date and time of bid opening, and the name and address of the bidder shall be clearly shown on the outside of the envelope.

Bid documents mailed or hand delivered to:

ATTN: R'Lene J. Orr  
Kitsap County  
Purchasing Office,  
614 Division Street, MS-20  
Port Orchard, WA 98366

**If bid documents are oversized, they may be taped to a larger envelope or mailing box; or hand-delivered Wednesday, 8:00AM to 5:00PM, to the Purchasing Office, Kitsap County Administration Building, 4<sup>th</sup> Floor Room 413, 619 Division Street, Port Orchard, Washington. Faxed bids cannot be considered.**

Bidding/purchasing process questions may be directed to either of the following persons listed below during business hours of 8:00Am to 4:30PM, Monday-Thursday, excluding holidays:

R'Lene J. Orr, Manager 360-337-4410 [rorr@co.kitsap.wa.us](mailto:rorr@co.kitsap.wa.us)  
Linda Nelson, Buyer 360-337-7036 [lnelson@co.kitsap.wa.us](mailto:lnelson@co.kitsap.wa.us)

The award process will be subject to any preferences provided by law pertaining to Washington projects and vendors, taking into consideration the quality of the services rendered and the quality of the materials used, and their delivery. This award process will also provide that all bids may be rejected whenever there is reason to believe that the lowest, acceptable bid is not the best possible price obtainable. At this point the Purchasing Office may call for new bids.

Cooperative Purchasing: The Washington State Inter-local Cooperative Act 39.84 provides that other governmental agencies may purchase goods and services on this solicitation or contract in accordance with the terms and prices indicated, if all parties are willing.

Current solicitations and any addenda may be viewed by accessing the County's Procurement web site at [www.wa.gov/kitsap](http://www.wa.gov/kitsap).

**BID SHEET**

The undersigned bidder proposes to provide 40,000 gallons or more of 12% Sodium Hypochlorite to be delivered to the wastewater treatment sites throughout the 2010-year. No guaranteed minimum or maximum amounts. The delivery system must be capable of 20GPM or greater with a minimum amount of setup time.

**PRICE PER GALLON OF SODIUM HYPOCHLORITE @ 12% - 40,000 OR MORE DELIVERED,**

\_\_\_\_\_ **PER GALLON PRICE**

**SITE LOCATIONS:**

**APPROXIMATE QUANTITIES:**

Manchester Treatment Plant 8020 E. Carraway Road Manchester, WA 98353	<u>500 GALLONS</u>
Central Kitsap Treatment Plant 12351 Brownsville Highway NE Poulsbo, WA. 98370	<u>7,000 GALLONS</u>
LS/17 On Clear Creek RD just past MT View RD near Bangor	<u>2000 GALLONS</u>
LS/3 The end of Washington Avenue NE in Silverdale on the waterfront	<u>2000 GALLONS</u>
LS/24 On Brownsville HWY NE, Poulsbo	<u>2000 GALLONS</u>
LS/4 Corner of Bucklin Hill Road and Fredrickson Road in Silverdale	<u>500-GALLONS</u>
LS/12 Corner of Newberry Hill Road and Chico Way in Silverdale	<u>500 GALLONS</u>
LS/13 Corner of Chico Way and Eldorado Blvd. In Silverdale	<u>500 GALLONS</u>
LS/ 68 Newberry Hill RD near the Klahawya School	<u>500 GALLONS</u>
LS/96 Newberry Hill RD near the Klahawya School	<u>500 GALLONS</u>
LS/71 10878 NE West Kingston RD in Kingston	<u>500 GALLONS</u>

**THE COUNTY WILL PROVIDE PERSONNEL TO MONITOR DELIVERIES AND GIVE DRIVERS GUIDANCE TO LIFT STATIONS THAT DO NOT HAVE ADDRESSES.**

This bid is made in accordance with the published Standard Specifications and warrants, receipt of which is hereby acknowledged, and is offered in accordance with call for bids authority by the Kitsap County Purchasing Office.

BIDDER: \_\_\_\_\_  
Name of Company (Type or Print)

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

AUTHORIZED SIGNATURE: \_\_\_\_\_ (Date)

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

FEDERAL IDENTIFICATION NUMBER \_\_\_\_\_

**ADDENDA RECEIPT**

Receipt of the following addenda to the solicitation documents is hereby acknowledged:

<u>Addendum Number</u>	<u>Date of Receipt of Addendum</u>	<u>Signed Acknowledgement</u>
1	_____	_____
2	_____	_____
3	_____	_____