

APPLICATION FOR GUARDIAN AD LITEM REGISTRY
Guardianship/Probate/Trust – Title 11

Mail or deliver the completed application, with all attachments, to:

Kitsap County Superior Court Administrator
614 Division Street, MS-24
Port Orchard, WA 98366

Name: Suzanne Thompson Winger
Business Name or Firm: CTW PLLC DBA CTW Caring Solutions
Business Address: 823 W. Main Street #3
City and State: Sumner WA Zip Code: 98390
Business Phone: () 253 3764146 Fax: () 253 9875412
Email Address: Suzanne@ctwcaringolutions.com

- Non-Attorney Attorney WSBA or Washington State Certification No: 32870
- I am willing to serve as a Guardian ad Litem for Guardianships at public expense.
- I have no pending investigations or action against me involving felony allegations, professional certification or license suspension and/or revocation.
- I agree to advise the court immediately in the event of any complaint, investigation or action being commenced which could lead to professional discipline, or the suspension or revocation of my professional license, or to the filing of criminal charges for felony or crime involving allegations of theft, dishonesty or moral turpitude.
- I have read and agree to be bound by the Kitsap County Superior Court Guardian ad Litem Registry Code of Conduct.

Summary of my experiences as a GAL including years of experience and number of appointments.

I have served as a Title 11.88 GAL in Kitsap + King Counties for three years. I served as a Title 11.88 GAL for one year in Pierce County. I have completed 24 Title 11.88 GAL investigations. I have 3 current GAL investigations open. I have completed 4 cases as AIP attorney + have one open AIP attorney case.

Number of times serving as a Guardian as Litem that I have been removed for failure to perform my duties as a Guardian ad Litem: none

I include the following with my application (please check all applicable boxes):

- Curriculum vitae, showing work and professional or personal experience in or related to the field that would assist in the performance and completion of Guardian ad Litem duties;
- Completed Washington State Patrol Conviction Criminal History;
- Signed release of information directed to all professional regulatory bodies which have licensed or supervised the applicant within the last ten years;
- Copies of any any professional complaints, investigations or disciplinary actions, lawsuits or professional liability claims filed, whether pending or completed, including a statement for each setting out the current status and any applicable response to said claims; *None*
- Copies of any order for removal of the Guardian ad Litem prior to completion of the Guardian ad Litem's duties; *None*
- Description of any claims or litigation that has been commenced, involving allegations of improper fee charges, charges of fraud, theft or other forms of dishonesty or professional malpractice or misconduct; *None*
- Copy of fee schedule;

AND, EITHER

- Certificate of Qualification/Training for Guardian ad Litem seeking appointment under RCW Title 11,

OR

- I am currently on the Guardian ad Litem Registry and have included a certificate of updated training taken within the last year

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

DATED: 6-1-11

Sumner
City Where Signed

Sharonne Thompson
Signature of Applicant

: Sharonne Thompson
Printed Name
Winger

SUZANNE THOMPSON WININGER, RN, BSN, Attorney at Law

www.ctwearingolutions.com

823 Main Street Suite 3 Sumner, WA 98390

(o) (253) 376-4146 (f) 253.987.5412

suzanne@ctwearingolutions.com

Education

Gonzaga University School of Law

Spokane, WA

Juris Doctorate, May 2002

- ◆ Editor in Chief, *Gonzaga Law Review*
- ◆ Women's Law Caucus, Past President and Past Myra Bradwell Chairman
- ◆ Phi Alpha Delta Law Fraternity, Past Clerk
- ◆ Linden Cup Moot Court Competition, participant

University of Mary Hardin-Baylor

Belton, TX

Bachelor of Science, Nursing, 1996

- ◆ Texas Nursing Students Association, Convention Director

University of California

Davis, CA

Bachelor of Science, Human Development, 1992

Experience

September 2008- present

Attorney/RN Consultant

Campbell Thompson Wininger PLLC

DBA CTW Caring Solutions and CTW Law Firm

- ◆ Manages and operates law practice and nurse consulting firm specializing in elder law and care management serving primarily King, Pierce, and Kitsap counties. Other counties can be served upon request. Clients served primarily are elderly who may or may not be cognitively impaired, developmentally disabled and traumatically brain injured.
- ◆ Provides legal advice and legal services to include with wills, powers of attorney, advanced directives, long term care planning, petitioning guardianship, and protection of vulnerable adults.
- ◆ Title 11.88 Guardian ad Litem; appointed by King and Kitsap superior courts to conduct investigation once petition filed alleging incapacity and serve as counsel for Alleged Incapacitated Persons.
- ◆ Provides regulatory compliance consultation to adult family homes, boarding homes and nursing homes; staff education; policy and procedure revision; mock inspection; survey consultation.
- ◆ Performs accurate, comprehensive nursing assessment specific a resident's biological, psychological, social, and spiritual well-being; including care plan or negotiated service agreement development.
- ◆ Develops care plans and identifies resources to assist non-paid family members who are the primary care providers for their aging parents, disabled siblings or other loved ones to provide continued effective care and prevent burn out
- ◆ Promotes and advocates for resident rights, home care resources, discharge planning, and long term care resources. Protects residents against vulnerable adult abuse. Serves as a RN expert witness involving vulnerable adult abuse, negligence or neglect.
- ◆ Provides Registered Nurse delegation (RND) training and oversight in residential community based settings

August 2006-August 2008

Field Manager

Residential Care Services, Region 6 Department of Social and Health Services

- ◆ Managed and supervised 13 field staff (14 staff total) who (1) licensed adult family homes (AFH) and boarding homes (BH); and (2) performed state and federal licensure of nursing homes (NH); (3) investigated resident abuse in these facilities. This geographical area was specific to 8 counties and included approximately 300

adult family homes, 44 boarding homes and 16-18 nursing homes. The staff included 12 registered nurses, one non-nurse and one administrative assistant, who resided in 3 different offices: Olympia, Kelso and Vancouver.

- ◆ Comprehensive detailed command of AFH, BH and NH Revised Code of Washington (RCW) and Washington Administrative Code (WAC) regulatory base;
- ◆ Comprehensive detailed command of Centers for Medicare and Medicaid (CMS) F tags related to NH statutory compliance and CMS (federal) enforcement remedies
- ◆ Thorough knowledge of the inspection/survey/complaint process and procedures for AFH, BH and NH; accountable to ascertain inspections and complaint investigations are conducted accurately and timely, according to procedure, statutory time lines and Governor expectations (GMAP)
- ◆ Investigated allegations of facility failed practice and vulnerable adult abuse in AFH & BH and license AFH and BH facilities to ensure providers are in compliance with statutory requirements.
- ◆ Investigated allegations of facility failed practice and vulnerable adult abuse in nursing homes and license NH facilities to ensure compliance with state and federal regulatory requirements.
- ◆ Assessed and determined best course of action to take to protect and further promote the goals and objectives of the department; make timely/responsive decisions using a logical and rationale approach, while maintaining transparency and within statutory requirements
- ◆ Concisely, accurately and timely produced written reports of investigation/survey/inspection conclusions in AFH, BH and NH facilities.
- ◆ Effectively communicated in writing and orally, & facilitate communication with facilities (AFH, BH & NH) the Department, administrators, community stakeholders, family members, & residents.
- ◆ Provided objective and timely civil or federal enforcement recommendations to RCS headquarters
- ◆ Recruited, interviewed and hired; mentored, delegated, coached, trained; prepared and conducted performance evaluations; taking necessary corrective action; developed work plans; and provided daily oversight guidance. Maintained accurate desk files and reported attendance timely and accurately.
- ◆ Ensured staff collected data and write reports that are outcome-based, solid/accurate and objective and timely.
- ◆ Key member of regional RCS management team with significant input on development and changes to statewide policies and formation of long-range program objectives.

June 2004-July 2006

Legal Benefits Advisor and Attorney

Home and Community Services, Region 6 Department of Social and Health Services (DSHS)

- ◆ Provided sound legal advice and consultation to 21 Adult Protective Services (APS) social workers and 5 or more HCS management staff in 12 counties, including the Regional Administrator.
- ◆ Advised, designed, planned, drafted and led policy and procedure development for Region 6 APS management and staff related to Revised Code of Washington (RCW), Washington Administrative Code (WAC), and DSHS Long Term Care manual Chapter 6.
- ◆ Developed and implemented training and investigatory tools for APS staff related to conducting APS investigations and investigation outcome determinations. Served as a key member of the panel reviewing all cases substantiated for vulnerable adult abuse.

- ◆ Advised, designed, planned, developed, and leaded policy and procedure development for APS administrative fair hearings, including lead counsel presenting arguments supporting the Department's position; preparing witness testimony; drafting, assembling and reviewing legal documents: subpoenas, motions, hearing exhibits, witness lists, memorandums, briefs, & appeals; intimate working knowledge of DSHS hearing rules, rules of evidence and civil procedure, and administrative appeals.
- ◆ Managed one legal secretary including supervision; recruiting, interviewing and hiring; mentoring, delegating, coaching, training; preparing and conducting performance evaluations; taking necessary corrective action; developing work plans; and providing daily oversight guidance. Maintained accurate desk file and reported attendance timely and accurately.
- ◆ Accountable for all public disclosure requests for Region 6 and to respond to all requests within timeframes mandated by law. Reviews all requests for compliance with the RCW, WAC, Code of Federal Regulations (CFR), and HIPPA. Provided training to over 100 regional staff (12 counties) on public disclosure, discovery, fair hearings, and HIPPA. Accurately maintained detailed spreadsheet and hard-copy files on every request and reported regional statistics quarterly to Aging and Disability Services Administration Public Disclosure Coordinator.
- ◆ Key member of HCS management team with significant input on development and changes to statewide policies and formation of long-range program objectives.
- ◆ Served as the DSHS Representative to the Certified Professional Guardian Board during tenure; recommended for position by Assistant Secretary Kathy Leitch.

March 2003-May 2004

Judicial Clerkship

Honorable Elaine Houghton, Washington State Court of Appeals (Div. II)

- ◆ Responsible for writing non-partisan, simple to complex appellate memoranda, including civil and criminal litigation. Legal issues include, but are not limited to: administrative law, health law, statutory interpretation, dissolution, paternity, family law, land use, construction, sentencing, evidence, contracts, tax, torts, employment law, civil procedure, court rules, community property, and constitutional rights.
- ◆ Proficient research skills with hard copy and computer generated materials
- ◆ Assisted in drafting judicial opinions
- ◆ Responsible for substantive and technical editing of judicial opinions

September 2002- August 2005 **Emergency Department Registered Nurse**
Medical Staffing Network, Inc.

- ◆ Functioned as a Registered Nurse in emergency departments in the Seattle/Tacoma area that were in need of experienced emergency nurses
- ◆ Performed advanced clinical nursing skills on clients from newborn through late adulthood, including triage in Level I-III emergency departments
- ◆ Collaborated with an array of health care providers to implement the level of care needed for each client
- ◆ Prioritized client care based on the needs of the client, the resources of the Emergency Department, and assigned client load
- ◆ Maintained thorough documentation on each client including an objective and subjective assessment, interventions performed, and intervention responses

Detailed RN resume is available for experience prior to this time period.

Professional License

Attorney, State of Washington; Registered Nurse, Washington (active); Registered Nurse, Idaho (active); Texas (inactive)

Publications

Why, After All This Time, is the FAA Just Now Mandating Child Restraint Systems on Aircraft? 37 GONZ. L. REV. 533 - 561 (2002).

Professional Organizations and Accomplishments

Washington State Title 11.88 GAL Registries: 2008-10: Kitsap and King Counties; 2009-2010; Pierce County

2008-current: University of Washington Educational Outreach adjunct faculty member for the Certified Professional Guardian Certificate Program Guardianship of the Person and the Estate; 2008-current: authored the Government Benefits manual for the U.W. Guardianship Certificate Program; 2007-current: Member to the Advisory Committee Guardianship Curriculum Development UW Educational Outreach- chair of the Guardianship of the Person committee curriculum; October 1, 2006-September 30, 2008: Community member to the Certified Professional Guardian Board (CPGB); 2007: CPGB Co-chair Education committee

Guest Lecturer on Long Term Care issues, Medicaid, health care affecting vulnerable adults, guardianships and vulnerable adult abuse for numerous professional, health care and civic organizations to include for American Lake Veteran's Hospital Social Workers; Washington Association of Professional Guardians; King County Bar Association; Certified Professional Guardian training; King County Prosecutor's Office; Tacoma Pierce County Bar Association

Washington State Bar Association Section member: Elder Law section member

National Academy of Elder Law Attorneys; Washington Chapter member

Tacoma Pierce County Bar Association member, Elder Law section member

SMQT (CMS Federally Qualified) Nursing Home Surveyor/complaint investigator (non-QIS)

Sumner Rotary Club member

Washington Health Care Association, Associate Member

2008-2009 Veterans Affairs Social Work Director's Community Partner Award Recipient
American Lake

SUZANNE THOMPSON WININGER, JD, RN, BSN, BS

823 Main Street Suite 3 Sumner, WA 98390

(253) 376-4146

Suzanne@ctwcaringsolutions.com

**Registered Nurse and
Health Care
Experience**

September 2002- August 2005 **Emergency Department** **Registered Nurse**
Medical Staffing Network, Inc. Tukwila, WA

- ◆ Functioned as a Registered Nurse in emergency departments in the Seattle/Tacoma area, which are in need of experienced emergency nurses on a short-term basis at their facility
- ◆ Performed advanced clinical nursing skills on clients from newborn through late adulthood, including triage in Level I-III emergency departments

June 2000-March 2002 **Emergency Department** **Registered Nurse**
Deaconess Medical Center Spokane, WA

- ◆ Performed advanced clinical nursing skills on clients from newborn through late adulthood, including triage in a Level II trauma center
- ◆ Collaborated with an array of health care providers to implement the level of care needed for each client
- ◆ Prioritized client care based on the needs of the client, the resources of the Emergency Department, and assigned client load
- ◆ Maintained thorough documentation on each client including an objective and subjective assessment, interventions performed, and responses to those interventions

March 1998- July 1999 **Emergency Department** **Registered Nurse**
Cape Fear Valley Medical Center Fayetteville, NC

- ◆ Performed advanced clinical nursing skills in a trauma-centered facility that served over 75,000 clients annually
- ◆ Served as a charter member of the trauma unit and relief charge nurse
- ◆ Implemented a trauma unit communication guide for the staff to communicate between rotating shifts
- ◆ Implemented the availability for and the use of rapid sequence intubation kits in the trauma unit
- ◆ Delegated patient care tasks to ancillary personnel
- ◆ Instructed and evaluated healthcare students in the Emergency Department

January 1998-July 1999 **Home Health** **Registered Nurse**
St. Joseph's Home Health Agency Fayetteville, NC

- ◆ Assessed and performed advanced nursing skills in the homes of clients
- ◆ Evaluated and coordinated care for clients in need of physical, speech, and occupational therapies and personal care attendants
- ◆ Applied the laws/practices of Medicare, Medicaid and private insurance companies in providing nursing services to home bound clients
- ◆ Collaborated with private physicians and developed care plans to allow individuals to receive optimal home health care

August 1997- Dec. 1997 **Emergency Department** **Registered Nurse**
St. Francis Hospital Columbus, GA

- ◆ Performed advanced nursing skills in a cardiac centered facility that served over 2500 clients monthly
- ◆ Applied advanced nursing knowledge and skills to collaborative patient care plans in a unique, five-bed Emergency Department Cardiac Diagnostic Unit
- ◆ Served as a team member to develop and communicate solutions for ED to

floor, patient transfer difficulties

January 1997-July 1997 **Emergency Department** **Registered Nurse**
Scott and White Memorial Hospital Temple, TX

- ◆ Implemented advanced nursing skills in a Level II trauma center serving over twenty counties and 3500 clients monthly
- ◆ Developed nursing care plans, collaborated and communicated with pre-hospital personnel and other health care providers

Honors

The American Association of Nurse Attorneys- editorial staff member for the Journal of Nursing Law; Emergency Nurses Association; Who's Who: American Law Students; Who's Who Among Students in American Universities and Colleges; National Collegiate Nursing Award Winner; Nu Sigma Lambda Nursing Honor Society; Pi Gamma Mu International Honor Society

**Past Nursing
Certifications**

Basic Cardiac Life Support, including Automatic External Defibrillation (AED) training; Advanced Cardiac Life Support; Pediatric Advanced Life Support; Trauma Nurse Core Course-Provider

1
2
3
4
5
6
7
8 IN THE SUPERIOR COURT OF THE STATE OF WASHINGTON
9 FOR KITSAP COUNTY

10
11 GUARDIAN AD LITEM'S
12 STATEMENT OF
13 QUALIFICATIONS

14 RCW 11.88.090(3)(b)

15 **GUARDIAN AD LITEM STATEMENT OF QUALIFICATIONS**

16 This statement is presented as required by RCW 11.88.090(3)(b):

- 17 A. Requisite areas of background, knowledge, training, and experience are detailed below:
- 18 1. Level of formal education: JD, Gonzaga University School of Law 2002; BSN,
19 University of Mary Hardin Baylor 1996; BS, Human Development University of
20 California, Davis 1992
 - 21 2. Professional Licenses: Attorney WSBA #32870; Washington Registered Nurse
22 RN 00136254 (exp 9/23/11)
 - 23 3. Training related to Guardian ad Litem duties: King County Bar Association Title
24 11.88 GAL Initial Certification 5/08; 5/09; 5/11; and Recertification Training 5/10;
25 Kitsap County Superior Court Title 11.88 GAL update training 5/10; DSHS
26 Caregiver Mental Health Specialty Training 2/10; Certified Professional
Guardianship Training 9/07;

- 1 4. From 2004-2008, I protected vulnerable adults from abuse and promoted resident
2 rights while working for the Department of Social & Health Services: Home and
3 Community Services (Adult Protective Services) and Residential Care Services. I
4 served on the Certified Professional Guardian Board (CPGB) from October 1, 2005-
5 September 20, 2008; including the education, ethics and application committees. I
6 also served on the Advisory Group to the University of Washington Extension
7 Outreach who currently is the contracted provider to the CPGB and teaches the 6
8 month, 90-hour training to become a certified professional guardian in our state. I
9 was the advisory group's committee chair for Guardian of the Person.
- 10 5. Criminal history for a period of the last ten years (as defined in RCW 9.94.A.030)- I
11 have no criminal history:
- 12 6. Knowledge or experience in needs of:
- 13 (a) Impaired elderly: see below and attached resume, please
 - 14 (b) Persons with physical disabilities: see below and attached resume, please
 - 15 (c) Persons with mental illness: see below and attached resume, please
 - 16 (d) Persons with developmental disabilities: see below and attached resume, please
 - 17 (e) Other incapacitated persons: see below and attached resume, please
- 18 7. Fees:
- 19 (a) My usual attorney rate is \$220.00 hour; I will accept \$200. An hour in private
20 pay GAL cases. In addition, actual expenses allowed, will be reimbursed (i.e.
21 medical reports, filing fees)
- 22 8. Conflict of Interest/Contact with a Party
- 23 (a) I have not had contact with the proposed guardians or the Alleged
24 Incapacitated Person in this matter prior to my appointment.
25 Additionally, I am not aware of any conflict of interest or any
26 appearance of a conflict of interest with this case. If at any point this
changes during my duties, I will immediately bring the information
to the attention of the Court and all parties.

My Bachelor of Science degrees in Human Development and Nursing both lay a
foundation for my theoretical knowledge of the developmental and aging process when

1 interacting with, caring for, and understanding impaired elderly, and individuals with
2 physical disabilities, mental illnesses, developmental disabilities, traumatic brain
3 injuries, or other disease processes or traumatic injuries that may lead to incapacitation.
4 My extensive emergency nursing and long term care experience, coupled with my
5 experience as a nursing home surveyor and an investigator of vulnerable adult abuse in
6 residential community settings (adult family homes, boarding homes, and nursing
7 homes) lends to my ability to serve as a Guardian ad Litem. I have been a RN for over 14
8 years.

9 B. I currently provide legal and registered nurse consulting services to clients who have
10 developmental disabilities, traumatic brain injuries, dementia, or need assistance with
11 their activities of daily living.

12 C. I have never been removed as a Guardian ad Litem from any Washington County.

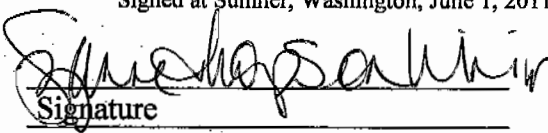
13 D. I have successfully completed the model Guardian ad Litem training program of this
14 County on May 5-6, 2011 at Seattle, Washington, sponsored by King County Bar
15 Association.

16 E. I have never had any claim or litigation commenced against me; nor have there ever been
17 any allegations of improper fee charges, charges of fraud, theft or other forms of
18 dishonesty or malpractice or misconduct filed against me.

19 F. I have never had any professional complaints, investigation or disciplinary actions,
20 lawsuit or professional liability claims made against me in any professional duty; nor
21 have I been subject to an order for removal as a Guardian ad Litem (GAL) prior to
22 completion of my GAL duties.

23 I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF WASHINGTON
24 THAT THE FOREGOING IS TRUE AND CORRECT.

25 Signed at Sumner, Washington, June 1, 2011

26  Suzanne Thompson
Signature Printed Name Winger

823 W. Main Street Suite #3
Sumner, WA 98390

(o) 253.376.4146 (f) 253.987.5412
suzanne@ctwcaringsolutions.com

Suzanne Thompson Wininger
253-376-4146
Suzanne@ctwcaringsolutions.com
Guardian ad Litem Fee Schedule
Kitsap County

I am an attorney in practice in the area of Elder Law. I am also a licensed Registered Nurse in the State of Washington.

My usual hourly rate is \$200.00.

In county paid cases, I am willing to reduce my fee to the accepted county paid rate.

- Actual expenses allowed will be reimbursed (i.e.- medical reports, mileage, faxes, certified copies, filing fees, etc.)
- Copies, when appropriately reimbursed, are at a minimum, 15 cents a page or time to copy documents.
- Travel is from the county line, but may need to reflect where the client or individuals involved in the case are located.
- Retainer in private paid cases, if ordered, is \$1000.00 payable prior to work commencing on the case.
- This information is meant to serve as information only to the court and potential clients and is not a fee agreement.

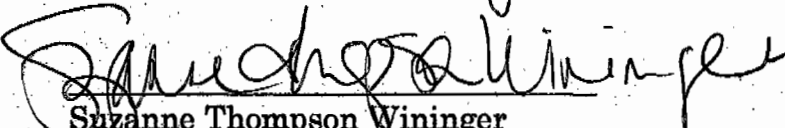
Professional Complaints

I have never had any claims or litigation commenced against me involving allegations of improper fee charges, charges of fraud, theft or other forms of dishonesty or professional malpractice, or misconduct, or accused of any unethical behavior.

Conflict of Interest

If I know of a conflict of interest or there is likely to be, or is an appearance of a conflict of interest in any case I am associated with, I will immediately bring the information to the attention of the court and all parties.

Signed this the 1st day of July, 2011 in Seattle, Washington


Suzanne Thompson Wininger

WSBA #32870

RN license RN00136254 Washington

Certificate of Completion

King County Bar Association

Suzanne Thompson Winger

**2011 Washington State
RCW 11.88.090 Guardianship
Guardian ad Litem Training**

**Initial Certification
May 5 and 6, 2011**

Thursday, May 5, 2011:

6.50 General CLE Credits Approved (approval #284 880)

Friday, May 6, 2011:

5.50 General & 1.00 Ethics CLE Credits Approved (approval #284 880)

Professional Guardian Credits: 5.75 Total: 2.00 Person; 1.00 Ethics; 2.75 General

Total of 13.00 CLE Credits for both May 5 and May 6, 2011



Denise Medlock, Senior Continuing Legal Education Manager, King County Bar Association

WSP WATCH
WASHINGTON ACCESS TO CRIMINAL HISTORY

Web Search No Record Found Report

Washington State Patrol
Identification and Criminal History Section
P.O. Box 42633
Olympia, Washington 98504-2633
Telephone (360) 534-2000

**THE FOLLOWING WEB SEARCH NO MATCH FOUND REPORT
IS FURNISHED FOR OFFICIAL USE ONLY**

This report was generated from a transaction run on 06/01/2011 at 15:37
Conviction Criminal History RCW 10.97.050(1)

Pursuant to the purpose of inquiry, NO RECORD was found in the Washington State
Criminal History Repository based on the descriptors provided:

THOMPSON-WININGER,SUZANNE E

This may mean that the person you searched for has no criminal conviction record OR
that your search criteria did not match the spelling of the person's name or date of
birth.

Positive identification or non-identification in the Washington State Patrol's database,
can only be determined by fingerprint comparison.