



Application for Appointment to the  
Lodging Tax Advisory Committee

The following information will assist us in the selection process.

Name: \_\_\_\_\_ Home phone # \_\_\_\_\_

(Last, first, middle initial)

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Business name/Address \_\_\_\_\_

Work phone # \_\_\_\_\_ E-mail \_\_\_\_\_ Fax \_\_\_\_\_

**How do you feel that you can contribute to the lodging tax project selection process?**

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**What are your community interests (committees, organizations, special activities)?**

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**Conflict of Interest:** Are you employed by an agency or business or a member of an organization who has applied to Kitsap County for funding with 2010 Lodging Tax revenue? Yes  No

Do you represent a business required to collect lodging tax? Yes  No

**Availability for meetings :**     Mornings                       Afternoon                       Evenings

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

We welcome your willingness to serve Kitsap County. Please return this completed form to:  
**Jan Koske, Kitsap County Volunteer Services Coordinator, 614 Division Street MS7, Port Orchard, WA 98366**  
**(360) 337-4650, Email jkoske@co.kitsap.wa.us**



## VOLUNTEER JOB DESCRIPTION

**DATE:** October 14, 2009  
**JOB TITLE:** Lodging Tax Advisory Committee  
**DEPARTMENT:** Commissioners

### **POSITION SUMMARY:**

Act as part of an advisory body to advise and make recommendations to the Kitsap County Board of Commissioners on how to distribute and expend lodging tax revenue. Review all applications and conduct applicant interviews. The committee may also meet as needed when a new lodging tax, a rate increase, a repeal of an exemption or a change in use of revenue is proposed. If asked to meet for purposes other than to make recommendations for distribution of lodging tax revenue, members will be given at least 45 days notice.

### **SKILLS AND QUALIFICATIONS:**

Must be a Kitsap County resident representing either a business required to collect the lodging tax or a representative of an organization involved in activities authorized to be funded by lodging tax revenue or a representative of a local agency involved in tourism promotion. **Representatives will be selected from among applicants who have not submitted a proposal for funding with 2010 Kitsap County Lodging Tax revenue.** Must be willing to function as part of an advisory team. Must be willing and able to attend 2 or 3 meetings for applicant interviews to be scheduled with at least 2 weeks notice.

### **RESPONSIBLE TO:**

Kitsap County Board of Commissioners

**TIME COMMITMENT: 10-15 hours**

**APPLICATION DEADLINE: November 6, 2009**

**For more information contact Jan Koske, County Volunteer Services Coordinator:  
(360) 337-4650.**