



VOLUNTEER POSITION DESCRIPTION

DATE: October 28, 2009

JOB TITLE: Parks and Recreation Advisory Board

DEPARTMENT: Commissioners

LOCATION: Meets @ various locations around County

JOB SUMMARY:

The Advisory Board provides timely advice to the Parks and Recreation Director and the Board of Commissioners regarding the acquisition, development and administration of Kitsap County Park properties.

JOB DUTIES:

The advisory board meets each month at various locations which are posted at http://www.kitsapgov.com/parks/parks_board/Parks_Board.htm . Special meetings may also be scheduled at the request of the chair, the director, the Board of County Commissioners or a majority of the advisory board members. Members function as part of a team to review and make recommendations to the Board of County Commissioners. The BCC may also request that the group create sub-committees to address specific issues related to property acquisition, park improvements and recreation programs.

SKILLS AND QUALIFICATIONS:

Advisory board members must be Kitsap County residents with an interest in their community. Members must be willing to function as part of an advisory team. Must be willing and able to attend monthly meetings held on the 3rd Wednesday of the month from 5-7:00 p.m. Must be willing to support the County's long-term goals and support the mission and goals of the group.

Currently taking applications for Commissioner District #1

RESPONSIBLE TO:

Kitsap County Board of Commissioners

TIME COMMITMENT:

Monthly meetings with other meetings and training occasionally scheduled.

Apply by November 25, 2009 for current District #1 opening.

For more information contact Jan Koske, County Volunteer Services Coordinator: (360) 337-4650.

DAS Jan Forms Positions Park Advisory Board