



## **VOLUNTEER POSITION DESCRIPTION**

**JOB TITLE:** Central Kitsap Community Council

**DEPARTMENT:** Board of County Commissioners

**JOB SUMMARY:**

Represent the citizens of Central Kitsap County in reviewing and making recommendations to the Board of County Commissioners on growth management issues such as: land use and zoning, public utility service delivery, transportation improvements, parks and recreation, design standards, public safety, taxes and fees, environmental protection, and other related matters. Members serve three-year terms with the exception of the college and high school student positions which are less than one year for one school year from September through the end of June.

**JOB DUTIES:**

Attend CKCC meetings, which are scheduled at least once a month. Function as part of an advisory team. Facilitate communication between the Board of County Commissioners and the residents of Central Kitsap. Assist with area-wide planning and land-use matters. Advise the BOCC on the expenditure of capital improvement funds within the boundaries of the Council's area. Perform other tasks as assigned by the BOCC.

**SKILLS AND QUALIFICATIONS:**

Must be a resident of the Central Kitsap School District. Must be willing and able to attend monthly meetings and function as part of an advisory team.

**TRAINING AVAILABLE:**

An orientation and training will be provided by staff and council members.

**RESPONSIBLE TO:**

Kitsap County Commissioners

**TIME COMMITMENT:**

Monthly meetings are held on the first Wednesday of the month at 5 p.m. though the schedule may vary. Other meetings and training may occasionally be scheduled.

**For more information contact Kitsap County Volunteer Services at [rpirtle@kitsap.gov](mailto:rpirtle@kitsap.gov) .**