



Kingston Citizens Advisory Council (KCAC)

Meeting Minutes

April 4, 2018

Present: Beth Berglund, Mark Libby, Ruth Westergaard, Mary Gleysteen, Gale Kirsopp, Glenn Malin, Thaddeus Smith, Linda Fyfe, Bobbie Moore, Jim Pivarnik, Cindy Webster-Martinson

Excused absence: Chris Gilbreath, Annie Perry, Susan Golden

Absent: Chris Placentia

Quorum: *Yes*

Chairperson Berglund *called the meeting to order at 7:00pm*

Opening Items:

- Comments from Council: none
- Announcements & Organizational News:
 - Gail Kirsopp – Village Green Foundation
 - Breakfast on the Green 4/25 7:30am – 8:30am
 - Doors open at 7am
 - We are very close to paying off this building.
 - Beth Berglund - Material by the door on the Washington Road Map to The Future
 - Information about Growth Management Act
 - To eliminate barriers to blocking growth or creating sprawl.
 - Will be a year before making recommendations to the WA state legislature.
 - Transportation sub-committee will meet Friday April 20th
 - Narrowly focused on things like the buses
 - Open to suggestions & ideas
 - Commission Gelder introduced Jennifer Haro
 - She will be working with Commissioner Gelder & the Board on issues in Kingston.
 - Washington State Ferries is having a meeting on long range planning
 - April 12th 4:30 – 6:00 pm Coffee with a Cop at Village Green
 - Open House at Sheriff's office May 12th 11:00 – 3:00
 - June 9th 11-3pm at Stillwaters Env. Center to celebrate opening of the estuary
- Chairperson Berglund asked for any public comments.
 - Jonah Jacobson a resident of Indianola commented that he would like to see long term visioning for keeping the planet viable and keep everything as positive as possible.

Featured Presentation:

Kingston Parks, Trails, and Open Space (KPTOS) Committee of the Kingston Citizens Advisory Council (KCAC). See separate document for presentation notes.



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Approval of Previous Meeting Minutes

Motion made to accept meeting minutes, seconded and passed unanimously.

Committee Reports:

- See separate committee and organization report prepared monthly.
- Next meeting will be on the topic of transportation.
- Meeting Minutes & Committee Reports are posted on the KCAC website

Discussion Items:

- KCAC Openings: 2 at-large open positions
- Commissioner Gelder presented Steve Heacock with a plaque for his service of almost 20 years.
- Environmental committee is in need of members.
 - Don't have to be on the council to be on the committee.
- Kingston Community Conversations Path Forward:
- Hold for next meeting agenda – Chris Gilbreath is the presenter
- Carvings at George's Corner – need to be re-homed. Need to check to see if they are rotting. Looking for suggestions of where to re-home the carvings.
- Village Green Report has a link to sign up to receive this information monthly now.
- Environment and Land Use – to hear any public views about the increase in fees proposed by the county for garbage. The meeting was held and the fees were adopted. They go into effect this summer.

Closing Items:

- Remaining Public Comments:
 - Mark Libby read the answers to the Trails Quiz
- Next KCAC meeting will be May 2nd at 7pm at the Village Green Community Center
- Public hearing for Lindvog Rd project is Monday the 9th of April at 9:00 am at City of Poulsbo.
- More productive to go in with suggestions for what can be changed to make project better rather than with the intention to shut the project down.

Adjourn: *Meeting was adjourned by chairperson Berglund at 8:25 pm.*



Kingston Citizens Advisory Council (KCAC)

Committee & Organization Report

(4/3/18 - 4/25/18)

Communications

This committee hasn't met since March 7th. No pressing Communications issues.

By way of reminders:

- Committee Members serving as liaisons for each program:
 - May (Linda Fyfe) Transportation Committee
 - June (Beth Berglund & Rebecca Pirtle) Environment/Land use
 - July: No Meeting
 - August (Beth Worthington) Human Services
 - September (Glenn Malin and Rebecca Pritle) Business Roundtable
 - October (Rebecca Pirtle) Commissioner Gelder Town Hall
 - November (placeholder TBD)
 - December (no presentation) Work Plan and Bylaws Review
- Kingston of Chamber of Commerce Calendar: Glenn Malin will be responsible for posting meeting info.
- Kingston Welcome Sign: All messages must be cleared through Rebecca Pirtle.

Environment and Land Use

Members: Annie Perry, Beth Berglund

Has not met during the last 30 days but there has been progress on planning the June KCAC meeting guest presenters on the topic of Kingston water resources.

Community Services

Date: April 18, 2018

In Attendance: Ruth Westergaard, Mary Gleysteen, Jane Mack, Sally Christy, Chris Gilbreath

Notes:

1. **Emergency Services:** Research continues on Emergency Services in the Kingston area. A public report on 911 services does not indicate a recent significant increase in area 911 calls in the Kingston area.
2. **Food Support:** Share Net's application for nonprofit status should be granted in May. They have a 3 year lease in their existing location. With less than 200 signature donors they served 253 households and 728 individuals in January. Serving more than the Kingston area, they also refer people to the Kingston Food Bank.
3. **Affordable Housing:** There was limited discussion of the extensive meeting covered in the minutes of the April 10th Affordable Housing meeting. Members will investigate specific language in developer's inclusionary language for area jurisdictions.
4. **Maps and Overlays:** At the April 10 meeting Commissioner Gelder presented the Affordable Housing Group with some area maps and overlays that could be very helpful for a variety of area groups. It was suggested that AHG coordinator Stan Mack could



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approach the library with specific ways to store and preserve these materials at the library.

5. **Follow-up February 24th Community Conversation:** Subcommittee representatives met April 15th with representatives from Village Green Foundation and Kingston Cares. Discussion included processes utilized for capturing and dissimilation of information from the event, follow-up on concerns expressed and the need for future “Conversations.” Our subcommittee is presently gathering information as to the progress of actions taken by the Conversation interest groups. Dependent upon those efforts we will decide if or when another Conversation would be considered.
6. **Possible KCAC Agenda Items:** In a discussion of Seaside Housing application hearings not being held in Kingston, the question was raised about the possibility of having any County Commissioner meetings in the Kingston area. A clarification was requested concerning this.

Open House Coordination

Date: April 26, 2018

In Attendance: Gale Kirsopp, Rebecca Pirtle, Jennifer Haro, Linda Fyfe, Beth Berglund

Meeting Notes:

- The event formerly known as the Kingston Open House -- now Discover Kingston (see SAVE THE DATE flyer) is planned for Thursday, September 20th from 4-7pm at the Village Green Community Center.
- Rebecca & Jennifer will support this committee as needed as County liaison staff
- The decision was made not to provide food and beverages based on prior year experiences having done so.
- This committee has pushed a SAVE THE DATE event on The Town of Kingston facebook community and post on the North Kitsap Community on facebook.
- This committee will request support from the Communications Cmtee to help with the promotional strategy to ensure good participation and attendance.
- KCAC Members with “Representing” and “Ex-Officio” positions will be asked to assure their respective organization apply early
- KCAC Members with “At Large” positions as well as the NKSD Rep and the Kingston Youth Rep re to help promote the event thru email, social media, by posting flyers around the community, and other available channels.
- A volunteer list will be provided to the KCAC at the May meeting to ensure the support by all council members.



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(4/3/18 - 4/25/18)

Kingston Parks, Trails & Open Space (KPTOS)

Date: April 2 & April 30, 2018

No information provided.

Transportation Committee

Date: April 20, 2018

In Attendance: Tecla Legge, Mark Libby, Susan Golden, Mary Gleysteen, Dave Wetter, Mary McClure, Jim Pivarnik

Agenda / Notes:

KCAC Meetings:

- Reviewed agenda for May 2nd transportation-focused KCAC meeting.
- Suggest [proposed car tab fees](#) be included as an item in the **June KCAC meeting**.
 - Will population centers such as Silverdale receive priority?
- Jim Pivarnik proposes that the Stakeholders group present on parking issues at the August KCAC meeting.

WSF issues:

- Mark will obtain WSF Origin Destination Study from Ray Deardorf. Committee is curious how many commuters travel from Kingston to Edmonds to Seattle rather than via Bainbridge.
- May 8th
 - WSF will be on board the 4:45 Edmonds/Kingston boat
 - WSF open house from 6-8 pm

Kitsap Transit:

- Obtain survey results from Kingston
 - Question: Was this the 2017 survey conducted online by Kitsap Transits consultants?
- Susan will invite Sanjay Bhatt to attend next transportation committee meeting or if unavailable then, meet privately with a few committee members.

Upcoming Transportation Committee meetings will be held on the 3rd Friday of the month at 8 a.m. at Borrowed Kitchen.



Two sources of funding to help address ferry congestion and functioning of HWY 104.

- 1) \$500K from state legislature.
- 2) \$740K from county-wide funding competition through PSRC/KRCC (specifically for the preliminary engineering of the re-routing of 104 in down town from the toll booths to Bannister).

Long term vision includes: re-routing 104 to 1st Street, Holding Lot and automated tally system to meter traffic.

The consensus of the 104 Working Group (WSDOT, WSF, WSP, Kitsap County, Kitsap Transit, Residents) was for the \$500K appropriation (all costs below are estimates):

- 1) Matching fund needs for the County-wide grant noted above at \$120K (WSDO may have another source).
- 2) Preliminary engineering for the automated tally system \$100K – developing a system not dependent on WSP
- 3) Active signage improvements \$120K – specifically to address the length of wait and that tally system in effect.
- 4) Pedestrian signage downtown \$15K – greater visibility for pedestrians in the downtown core
- 5) Toll booth camera \$3K

This list totals \$358K leaving \$142K to go toward starting the holding lot preliminary engineering/design. If \$120 for match not needed, this amount would be \$262 toward the holding lot effort.