



Kingston Citizens Advisory Council (KCAC)

DRAFT Meeting Minutes

August 1, 2018

Present: Beth Berglund, Susan Golden, Mark Libby, Sonja Roberts, Robert Warden, Ruth Westergaard, Mary Gleysteen, Glenn Malin, Linda Fyfe, Bobbie Moore, Cindy Webster-Martinson

Excused Absences: Annie Perry, Chris Gilbreath, Gale Kirsopp

Absent: Chris Placentia, Jim Pivarnik

Quorum: *Yes*

Chairperson Berglund *called the meeting to order at 7:00 pm.*

Opening Items:

- Comments from Council:

Chairwoman Berglund introduced the new members of the Council -- Sonya Roberts & Bob Warden. Sonya is interested in community services committee. Bob is interested in transportation committee.

- Announcements & Organizational News:

- Rotary is in the middle of their Salmon Slam.
- Pie in the Park - Thursday August 16th
- Community Meals - monthly, the next one is scheduled for Aug. 10 from 5 - 6:30pm
- KCAC Discovery Kingston Open House - Rotary will participate in the Open House. Coffee Oasis will have a table at the Open House
- Slug Fest - August 18th. There will be an auction in the evening.
- Homes For All will come to Kingston to talk about Tiny Cabins 6:30 - 8:30 PM August 29th at Village Green Community Center.

- Chairperson Berglund asked for any public comments.

- Walt Elliott re: Ferry Budget Committee: A plan is being prepared and will be open for public comment beginning Sept 10th.
- Commissioner Gelder is resuming his Walk & Talks on the first Saturday of the month. Also, in regards to Hw 104 there are slide from WSDOT - \$500,000 to design a plan for a holding lot at Lindvog. Slides are on the KCAC web site & were emailed to everyone.



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Approval of Previous Meeting Minutes:

Motion made to accept and seconded and approved. Passed unanimously.

Committee Reports:

- Transportation sub-committee - allocated \$20,000 for some short term fixes.
- Kingston Parks, Trails & Open Space - reported on past and upcoming work parties. Please see committee report for past work party details and note that upcoming work parties are on the Community Bulletin Board at Village Green Community Center.
- Chris Morrissey with Coffee Oasis is looking for some help with painting & drywall. Rebecca can connect him with some Navy volunteers.

See separate committee and organization reports prepared monthly.

New Business:

- The September KCAC Meeting will feature our annual Business Roundtable. Dave Muller & Linda will moderate.

Old Business:

Mary Gleysteen reminded the council that the KCAC had written a letter to the Commissioner about inclusionary housing and that we haven't yet received a response. Rebecca responded confirming that she brought a copy of the letter to Commissioner Gelder and he hasn't had time to address it yet. KCAC clarified that what we'd like to know is when it will be on the Kitsap County Commissioners' meeting agenda.

Discover Kingston KCAC Open House Working Session:

The KCAC discussed a number of details about the needs for the event on September 20th from 4pm - 7pm at the Village Green Community Center.

Closing Items:

- Remaining Public Comments:
 - Steve Heacock - The grand opening of the new park will be August 15th from 5:30 - 7:00 pm. Washington Blvd Park/Port of Kingston.

Adjourn: *Meeting was adjourned by chairperson Berglund at 8:35m.*



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Committee Report

(7/30/18 - 9/3/18)

Communications

- Committee Members serving as liaisons for each program:
 - September: Business Roundtable (Glenn Malin, Rebecca Pirtle)
 - Dave Muller and Micki Monroe will moderate the Business Roundtable. Panelists include: Joe Hurtt (Kingston Lumber), Stacey Patrick (Lucky Star), Craig Smith (Firehouse Theater), Lacey Menne (Borrowed Kitchen/Farmhouse Café) and Jet Woelke (Windermere).
 - October: Commissioner Gelder's Town Hall (Rebecca Pirtle, Jennifer Haro)
 - November: Human Services in Kingston (Beth Worthington)
 - December: work plan review & update, executive position elections (chair, co-chair), ByLaws review (Beth Berglund)

Environment and Land Use

Did not meet during this period.

Community Services

Meeting Date: August 22nd at the Village Green Community Center from 4:00 to 5:30pm

Attended: Mary Gleysteen, Ruth Westergaard, Jane Mack, Sonja Roberts, Chris Gilbreath

- Affordable Housing Debrief

The Affordable Housing Committee yesterday was an informative session that involved an examination of other community's efforts to address the issue of affordable housing across the state. It is becoming accepted that there is no single solution that will totally address our needs or the needs of any community. While we continue to study the problem the two important steps we are currently attending to are defining our group's mission statement and creating and initiating a survey that will provide greater direction for our efforts. More on this survey to follow.

- Sally's List Distribution plans

Our subcommittee has set a goal of assisting in the distribution of the Resource Guide that supplies valuable assistance and emergency contact information. Subcommittee members will complete the process of contacting area institutions and businesses that can display or distribute the guides. The purpose is to determine the number and types of copies that best suit each location. This information will be forwarded to Ruth before our September 5th KCAC meeting. Jane and Chris will investigate possible funding sources to defer production costs.



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- Community Meals

The August Community Meal reportedly saw approximately 70 participants not including the hosts. There is a general feeling that participants are becoming more confident that the program is successful in providing the meal in an inviting environment. The next meal will be on September 14 and hosted by the Suquamish Wellness Group. October and November hosts have been identified and Chris a Jane will be seeking sponsors for the December meal. In addition, Kingston Cares is working on plans to initiate a free laundry access on dates corresponding with the community meals.

- Coffee Oasis Report

Chris Morrissey the construction and volunteer coordinator has reported that Tuesday's inspection has cleared the way for sheet-rocking and interior finishing work to begin. After a small work party this Saturday he will put out a call for a major effort to progress on that interior work.

- Open House Plans

A clarification was made that different KCAC subcommittees were to be tasked with assisting at the September 20 Open House with set-up and direction of the participants locations.

- October Subcommittee Presentation Plans

The KCAC Community Service Subcommittee sees our presentation as three components:

Report on Coffee Oasis. This should consist of both a general description of the Coffee Oasis program county-wide and an update on construction and operations plans for the Kingston location.

Affordable Housing. The emphasis is on our Affordable Housing Survey. The Methow Valley program showed that a well crafted and administered survey can be an effective step in directing a community's energies toward this problem. We hope to utilize the September Open House among other venues to begin the survey process and we plan to give an update of this effort in October.

Community Meals. We plan to report on the success of this program coming out of the February Community Conversation. We also hope to a conversation on the program will initiate conversation and support for the effort.



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Open House Coordination

Members: Mary Gleysteen, Gale Kirsopp, Beth Berglund

This Committee continues to plan both in person and online for the Discover Kingston event on Thursday September 20th from 4pm - 7pm at the Village Green Community Center. As of 9/3 we have 49 Exhibitors including 3 applications pending. The committee is proposing to use the entire Banquet Hall as well as the Meeting Room for the event. Bobbie Moore and Robert Warden are looking for a Kingston organization to offer food for purchase to Guests as a fundraiser. We are also exploring live music in the lobby featuring local talent.

Kingston Parks, Trails & Open Space (KPTOS)

[placeholder: to be added before publication. This committee will be meeting on 9/10 because of the Labor Day Holiday]

Transportation Committee

Meeting Date: August 17, 2018

Attended: Lacey Menne, Tania Issa, Tecla Legge, Susan Golden, Jim Pivarnik, Mark Libbey, Mary Gleysteen, Matthew Rankin, Bob Warden.

Kitsap Public Works Guests: Jim Rogers, Transportation Planner; Jon Brand, Asst. Public Works Director; and Andy Nelson, Public Works Director.

Jon, Jim and Andy were present to discuss Kitsap's Six-Year [Transportation Improvement Program](#) (TIP) and Annual Construction Program. They expressed a strong interest in opening up a two-way relationship with communities and attended our meeting as a first step in that effort. Their message carried the reality of their dire financial forecast on new projects resulting in an abbreviated TIP program.

- There are 930 miles of County road in Kitsap. Of these only 12 are within the Kingston urban growth area.
- The [Kingston Urban Growth Area](#) is very (very) limited geographically. For example, it only extends to the West as far as Barber Cutoff.
- When questioned about charging developers for the impact of their construction, we were told that Kitsap county has the lowest [impact fees](#) in the state.
- The fuel tax specifically is what goes to fund TIP.
- When questioned about widening shoulder areas, they said that State highways are deeded right-of-way. They are more apt to pave shoulders if located in an [urbanized census areas](#) because of storm water requirements. Hansville is a rural project, thus the gravel shoulders.



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Transportation Updates

- **The 104 Working Group:** Has not met since July and updates were circulated by Rebecca earlier in the summer. Among the suggestions for near term improvements was the request that WSF provide a portable toilet at the location just west of Lindvog where boarding passes are issued. Action was taken by WSF and that amenity arrived in August. The committee is still working on other term improvements, as described in the list shared at the last meeting.
- **Ferry Advisory Committee:** The proposed Kingston-Edmonds schedule changes discussed last month have received final approval and will go into effect on 30 September. The new schedule is posted on WSDOT.WA.gov.

Links to transportation related sites:

- **Kingston Highway 104 Working Group -**
<https://www.wsdot.wa.gov/projects/sr104/kingston-ferry-terminal/home>. Notes from resolutions from the July meeting can be found here.
- **Transportation Improvement Program:**
<https://spf.kitsapgov.com/pw/projects-construction/project-planning>
- **Kingston Urban Growth Area:** If you look at nothing else, please review this:
https://www.kitsapgov.com/BOC_p/Policy%20Documents/Kingston_CAO.pdf
- **Kitsap County Impact Fees:**
<https://spf.kitsapgov.com/dcd/FormsandBrochures/Impact%20Fee%20Table%202018.pdf>

Interesting and touching article on the history of Kingston's new Passenger Only Ferry:

<https://www.kitsapdailynews.com/news/we-stopped-counting-former-captain-of-kingstons-newest-ferry-recalls-evacuating-thousands-on-9-11/>

Upcoming transportation related meetings:

- **KCAC Transportation Sub-Committee** – Friday, Sept. 21 at Borrowed Kitchen/Farmhouse Café at 8:00 a.m.
- The new **WSF Long Range "Draft Plan"** will be posted for an "online open house" on September 10th. The plan will also be presented to Kingston by WSF personnel on Thursday, October 11, 6 to 8 PM at the Village Green. WSF is again seeking input before presenting a final plan to the Washington State Legislature this winter. The Kingston FAC is recommending that the final plan include provisions for a third ferry on the Kingston-Edmonds route.