



Kingston Citizens Advisory Council (KCAC)

Meeting Minutes

(March 7, 2018)

Present: Beth Berglund, Susan Golden, Steve Heacock, Mark Libby, Annie Perry, Ruth Westergaard, Chris Gilbreath, Mary Gleysteen, Gail Kirsopp, Glenn Malin, Thaddeus Smith, Linda Fyfe, Bobbie Moore, Jim Pivarnik, Chris Placentia, Cindy Webster-Martinson

Excused absence: none

Quorum: *Yes*

Chairperson Berglund *called the meeting to order.*

Opening Items:

Comments: none

Announcements: Cindy Webster-Martinson has taken a position on KCAC representing NKSD. Topic on Board of Education meeting on Thursday.

Organizational News:

- There will be a meeting of the Port Gamble Heritage Park on March 28th 6:30 – 8:00 regarding the Sound to Olympics Trial – preferred route feasibility study.
- Glenn Malin noted that the Kingston 4th of July Committee needs volunteers for event planning and day of event needs.

Chairwoman Berglund asked for any public comments.

Featured Presentation:

Kitsap Youth Perspectives. See separate document for presentation notes.

Approval of Previous Meeting Minutes:

Mark Libby requested an amendment to Page 4 of the February Minutes which referenced the Feb 8th mtg as a Parks & Trails meeting. It was a public meeting to discuss the trail. No other changes, *motion was made for approval, seconded and approved.*

Special Announcement:

Update on Kingston Bridge Project by Andrew Nelson – Public Works Director for Kitsap County
West Kingston Rd will not be open at the end of March 2018. Working with contractor to get them to commit to a date but on or before April 30th is anticipated. It will open as soon as it is



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safe and appropriate to do so. Liquidated damages are withheld for each day they go past the 19th of March.

Committee Reports:

See separate committee and organization reports prepared monthly.

Discussion Items:

- Kingston Community Conversations:
 - Held at the VGCC Feb 24th hosted by KCAC, Village Green, and Kingston Cares.
 - Well attended (85 people). Affinity diagramming resulted in 8 discussion groups. Two rounds of discussions.
 - Notes and contact information will be distributed to the participants soon.
- Roadmap to Washington's Future
 - March 27th from 12:30 – 4:30 at Norm Dick's Govt Center in Bremerton
 - Regarding Washington's Growth Management Act. To collect opinions and help formulate a proposal for the state legislature.
 - Not clear whether just one representative from Kingston or open to all. Beth will create a list of anyone that is interested in attending this workshop. Registration deadline is March 12th.

Closing Items:

Remaining Public Comments:

Q: What is the Kingston Urban Village Center (UVC) workgroup?

A: Chairwoman Berglund read the roster of committee members aloud and Rebecca Pirtle provided some additional background.

Q: What is the best way to get students to come to the Open House?

A: Put together some kind of event poster. Xander can act as the liaison and will share his email with anyone interested in using him as point of contact for the high school.

Next KCAC meeting: Wed, April 4th same time and place

Adjourn: *Meeting was adjourned by chairperson Berglund.*



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Meeting Presentation Summary

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Featured Presentation: Kingston Youth Perspectives

How to improve the community and enhance youth involvement – from a youth perspective.

Featuring:

- Thaddeus Smith, KCAC Youth Representative
- Seth Hillsberry, Kingston High School Speech & Debate Team
- Xander Robertson, president of KHS Associated Student Body & Interact Club

Village Green is a great and new facility.

- It is a central location to everyone.
- Kids are mostly centered around the school.
- There needs to be more activities like tether ball for kids to do.

The library is a great, quiet place to study.

- Would like to work more with the high school library for access to books.
- Would like it to have more books - paperback and hardcover books.
- Using it as a study center is a great example.
- Improving hours & accessibility would help.

Student body is working with the community to build an aquatic center in the future. Youth from Port Angeles & Kitsap area can use it as well.

Better communication is needed...

- between the Career Center & Village Green so all youth can be aware of things in the community.
- Providing general information about when youth can come and talk with the committees. E.g., economic growth committee for scholarships and internships to gain direct experience.
- Kids in Arlington can apply for internships at Boeing. Kids here are lacking in job experience here.
- As a community reaching out toward Poulsbo, Silverdale & Edmonds could help give kids experience in fields & industries they are planning to study & work in.

Food Bank in Kingston

- Extremely limited hours
- Does not get many contributions.
- Looking for community help to get more volunteers to get more hours.



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- Currently 10-2 on Tuesdays.
- Really limits people in economic difficulties.
- Also for students on free lunch – that is when lunch is served - so they don't have access to food for the rest of their day.
- Expanded homeless service.
- Kids parents have had to leave and kids are surfing friends couches.
- Coffee Oasis has received a grant and done fundraising to be able to renovate the old community center and will have facilities for youth.

Trail between Simon Place and Barrett Hill

- HOA would like to close this trail due to some drug use and designate it as private property.
- Students that live up Ohio or Lindvog use that trail to get to school.
- Not having this access to this trail creates a hardship on these kids and effects their access to school activities and to safely travel to and from school.
- A member of the homeowner's association in attendance said she would bring these concerns to the next meeting.

Overall community involvement in the high school.

- More communication and outreach
- Service clubs
- Activities to establish the connection instead of being 2 separate entities.

Q: How do you plan on getting student involvement in the community as you graduate?

A: Create action plans with advisors and club members to continue outreach. Boy Scout Troop #5055 gets very little opportunities to help the community. More communication with them would help connect them with the community.

Q: What communications channels that are most effective?

A: For the High School

- Through career counselling center and then to service clubs.
- Can act as a bridge and spread information throughout the high school.



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Q: How many students actually participate in the Career Fair and would more communication help?

A: Information is submitted to the career counseling office out to student leadership clubs. Attendance is a school issue due to schedules at the school. They are working on this at the school.

Q: Farmers Market will have events in the tent by the marina. Would high school youth like to plan an event to have at the tent during that time? Who is the contact at the office?

A: Xander can be the bridge to that right now and then have a contact for communication at the career office.

Q: A member of the Sports Boosters Club in attendance. How can we get your student body to come to the sports events?

A: Working with next year's ABS leadership to work out plans on how we can build up trust in the school itself. If people don't have any stakes in the school, then they won't be interested in going there. Need to invest in the high school. Starting a club to support attending sports events by the end of this year or early next year.

- Information on games is on the Athletic Boosters site
- Home games are on the electronic sign.
- The games are on the school's electronic board
- Due to the bridge construction no one is going down there.
- ASB advisors are supposed to be getting information from these groups.
- Primary role is approving funding to get these groups established.

Q: When you think about reading selection – are you asking for recreational reading or study related?

A: Mostly an expanded selection for both to increase the awareness. Kids in advanced placement courses might not always have access to or might not be clear. Also access to history and other literature selections not in the high school library.



Kingston Citizens Advisory Council (KCAC)

Committee & Organization Report

(3/8/18 - 4/3/18)

Communications

Date: March 7, 2018

In Attendance: Linda Fyfe, Glenn Malin, Bobbie Moore, Rebecca Pirtle, Beth Worthington

Notes:

- Committee Members were designated to serve as liaisons for each program:
 - April-Bobby Moore: Parks and Trails
 - May-Linda Fyfe: Transportation Committee
 - June-Beth Berglund & Rebecca Pirtle: Environment/Land use
 - July-Off
 - August-Beth Worthington: Human Services
 - September-Glenn Malin and Rebecca Pirtle: Business Round-table
 - October-Rebecca Pirtle: Commissioner Gelder Town Hall
 - November: TBD
 - December: No presentation - Work Plan and Bylaws Review
- Kingston of Chamber of Commerce Calendar: Glenn Malin will be responsible for posting meeting info.
- Kingston Welcome Sign: All messages must be cleared through Rebecca Pirtle.

Environment and Land Use

Members: Annie Perry, Steve Heacock, Beth Berglund

Has not met during the last 30 days.

Steve has recently accepted a position as the new Port of Kingston Commissioner.

Human Services

Date: March 15, 2018

In Attendance: Chris Gilbreath, Ruth Westergaard, Mary Gleysteen, Sally Christy

Notes:

1. Update progress on 2018 goals:
 - a. Discussion of our Emergency Services goal focused on general information concerning the county's Citizens on Patrol program.
 - b. Our goal of creating a list of community service contacts led to a decision to begin dividing and assigning types of services.
 - c. The goal of exploring Affordable Housing Options centered on the actions of the Affordable Housing Citizen Committee which meets monthly.
2. "Next steps" from the February 24th Community Conversation.
 - a. Distribution of information from the meeting. That day's discussion groups were: Affordable Housing and Homelessness, Economic Vitality and Support for Local



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Business, Transportation/Parking/Traffic, Trails & Walkability and Open Spaces, Community Vitality, Growth, Youth Services, and Community Services and Food Insecurity.

- b. The KCAC Community Services Subcommittee decided to put our emphasis on the issues raised by the three discussion groups: Community Vitality, Youth Services, and Community Services and Food Insecurity. Furthermore, we felt the notes from Affordable Housing and Homelessness should be shared at the April 10th Village Green Affordable Housing meeting.
- c. Relevance to Other Committees & Organizations: As the KCAC members share aspects of the discussions with their constituent organizations we believe there can be substantial community benefits and connections.
 - i. The Transportation/Parking/Traffic notes should be shared with the KCAC Transportation Subcommittee.
 - ii. The Trails & Walkability and Open Spaces notes would be of interest to the KCAC Parks, Trails & Open Space Subcommittee.
 - iii. The Growth notes need to be shared with the KCAC Environment and Land-Use Committee.
 - iv. The Economic Vitality and Support of Local Business should be of interest to the Chamber of Commerce and the Port.

Open House Coordination

Members: Gale Kirsop, Beth Berglund

Date of KCAC Open House is September 20th. The committee has not met since the last Council meeting.

Kingston Parks, Trails & Open Space (KPTOS)

Date: March 5, 2018

In Attendance: Bobbie Moore, Carolina Veenstra, Evan Stoll, Kathi Thompson, Mary Gleysteen, Walt Elliott

Meeting Notes:

Reports & Old Biz:

- Non-Motorized Facility CAC meeting on 20 Feb in KC Public Works Bldg., Port Orchard.
 - Representing KPTOS: Walt Elliott & Mark Libby. NK Reps: John Willett not present; Kathi Thompson participated by speaker phone.
 - The NM CAC considered selected elements from the several lists of Kingston Trails Projects.
 - KC Transportation Mngr. David Forte presented a 22-page briefing paper that defined the limited scope, definitions, and review protocols. The



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paper included map segments and drawings to show various Kingston Trails “projects”. (A copy of the briefing paper is attached).

- During the meeting David Forte described the KC staff’s perspective on the various project. Much of the discussion was descriptions of individual trails, details of location, users and trail condition as few of the CAC members had direct knowledge of the Kingston Trails. The CAC seemed to accepted David Forte’s perspective and recommendations. A formal vote for the proposed changes to the NMP was scheduled for the 20 March 2018 NM CAC meeting.
- For Consideration by KPTOS:
 - To augment the KC Non-Motorized Plan and Maps, which identifies regional routes and “hard trails”, a Kingston Trails Plan is needed to memorialize the community vision and to provide specific trail details for local guidance.
- Port Gamble Heritage Park:
 - In process of installing 110 Emergency Locator Markers (with QR Codes)
 - New PG HP Map available, and it shows Emergency Markers
 - Sound-to-Olympics (STO) Trail route thru PG HP: Open House 3/28 at VGCC
- North Kitsap Heritage Park
 - Next Master Plan meeting scheduled for Thursday, 15 March at Indianola Beach Club
 - Next Work Party 10 March, (2nd Saturday), with Dave Haley as leader.
- Great Peninsula Conservancy (GPC):
 - Work Party at Groover’s Creek on 17 March
- Kola Kole Park Fields
 - The approved Park’s Dept. 2018 Budget shows \$55K for planning a re-configuration
 - During recent Saturday Walk with the Commissioner,
 - Suggested that part of planning money could be used for Big Toy slide repair.
 - Clean Water Kitsap (SSWM) considering fix to road drainage into NW corner
- Carpenter Lake Work Parties:
 - February 24: Cleared Fall/Winter debris from boardwalk & pruned encroaching brush and limbs along trail. Carolina Veenstra lead the group that included 3 Kingston High School kids from the Interact Club & advisor Mark Baze. The patches of snow on the boardwalk made the clearing easier with and resulted in a cleaning of the boardwalk.



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- March 3: Installed wire screen to improve traction on sloped section of boardwalk. Carolina, Evan Stoll and Mark Libby, laid 50 feet of ¼ inch hardware cloth on the sloped sections of the boardwalk. The 24-inch width of the screen covers about half the boardwalk width. If the installation proves to be effective and durable, we should consider extending the screen another 30 feet to cover the remainder of the sloped portion of the boardwalk.
- Kingston Community Conversation, (Feb 23, 2018):
 - Summary of attendees and discussion topics from the two “Walkability” sessions.
 - The sponsoring committee will provide an abstract of all discussion groups.
- Village Green Fitness Trail:
 - Progress report by Evan Stoll: Continuing with definition of route and selection of simple, low cost exercise equipment at points along the trail. Suggestions included consultation with Dave Wetter to ensure locations do not interfere with Lawn Mowing machinery; route should be close to building; Kingston Fitness manager, Sarah, should be consulted for constructive ideas, and when ready, the MPD board should be consulted.
- Nike Park Status:
 - Ownership/Responsibility: seems to have been accepted by Kitsap County Parks Department.
 - KCAC coordinator, Rebecca Pirtle, provide a copy of KC Resolution #100-2010, (dated 24 May 2010), which authorized a Memo of Agreement between the KC Parks & Rec. and the NK School District for a boardwalk / trail in Nike Park.
 - Steve Heacock described the design and permits issued for construction of the pin-pile boardwalk to provide a route along the SW side of Barber Cutoff Road from Tuckerman Ave. to Gordon School. However, the boardwalk was not constructed. (Conditional Use Permits #03-14403 dtd 9/18/2012 & #09-83388 dtd 9/24/2009).
 - The new KC Park’s Department PROS and posted inventory of facilities shows the Kingston Nike Site in the listing of “Open Space and Greenbelts” as Wetland Habitat, the same characterization as the Kingston Salt Marsh.
 - From Parcel Search: #262702-3-005-2002: owner Kitsap County Parks.
- KPTOS Publicity:
 - post event dates on various Community Calendars including: KC Parks, Port of Kingston, Village Green. (KCAC Coordinator, Rebecca Pirtle can add KPTOS activities to Calendar on Parks Dept Web Page).
 - Explore use of Kingston Electronic Sign
 - KCAC Communications Committee is working on Facebook options and connections.



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- Update KPTOS Work Party Poster in Village Green Clipboard Rack and as posted on Board

New Business:

- Gamblewood Community Connectors and Safe Routes to Schools & Retail
 - Need input from that community's members
 - Explore current rules & funding for Safe Routes to Schools
 - Gather options for submission to TIPs in Feb 2019
- Status of Public right-of-way and road ends:
 - Request both policy & listing from county. Consult 2006 Comp Plan Appendix F
- KCAC 4 April Meeting: KPTOS in charge of program. Draft program to be circulated by email.

Announcements:

- GPC/PUD Work Party: Scheduled for 24 March. Meet at 4th Street Trail east entrance (Ohio Ave).
- Quiet Place Work Party: Scheduled for 28 April.
- Next KPTOS Meeting: Monday, 2 April 2018

Transportation Committee

Date: March 16, 2018

In Attendance: Mary Gleysteen, Rebecca Pirtle, Jim Pivarnik, Tecla Legge, Susan Golden, Mark Libby

Agenda / Notes:

- Discussed potential topics for May 2nd KCAC meeting. Will finalize after Kitsap Transit community meeting on the 24th.
- Kitsap Transit
 - Community Meeting on March 24th at Village Green.
 - Rob is on the board of Kitsap Transit. Rebecca suggests addressing concerns to him directly.
- Port of Kingston
 - Port is in conversations with Kitsap Transit about dock improvements and rent.
 - Kitsap Transit thinks everyone will park at George's Corner or the Church and bus it to passenger only ferry.
 - Multi-story parking facility is being studied to be built in the upper parking lot.
 - Steve Heacock is the new port commissioner, joining Laura Gronnvoll and Mary McClure. Meet every Tuesday at Port at 9AM.
- Ferry Traffic
 - Committee is reviewing the plan to acquire Lindvog property to act as a ferry holding lot. Ticket stations will be relocated there, and metering system will be in



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place to manage cars allowed to head to the ferry. This effort is being conducted in coordination with 104 Working Group and will seek financial support of Christine Rolfes.

Village Green Metropolitan Park District (MPD)

Financial Summary:	Year-to-date February	YTD February	2018 Annual Budget
Budget			
Tax Revenue	\$ 4,348	\$ 4,280	\$172,697
Facilities rentals	\$ 3,977	\$ 3,355	\$35,003
Program manager	\$ 5,609	\$ 5,699	\$34,191
Electricity	\$ 2,594	\$ 2,513	\$15,616
Water (three accounts)	\$ 507	\$ 534	\$12,715
Propane	\$ 2,085	\$ 3,013	\$5,371

Activities:

- Receptions and parties continue to be booked along with meetings.
- Pickleball is increasing in popularity.
- Programs of interest making use of the tech lab and the kitchen
 - Drop-in computer help for adults of all ages, Fridays 9:30 in the tech lab
 - Cooking classes April 14, April 28, May 5 – see Village Green e-newsletter. Sign up at www.myvillagegreen.org
 - CPR/First Aid Sunday April 8 3-8 PM \$45
- More in the print newsletter, which can be downloaded from the e-newsletter

Upcoming grounds events:

- Re-paving and sealing of the park road will take place as soon as weather permits
- Endeavoring to get a comprehensive quote for ‘re-planting’ of the northeast slope, to facilitate volunteers’ mowing.
 - Mower has been serviced for the season
 - Mowing has begun. **Fresh mowing troops are welcome.**
- No update since last month: there’s a crack in the tennis court surface. We are exploring how best to pursue repairs.