



Kingston Citizens Advisory Council (KCAC)

DRAFT Meeting Minutes

September 5, 2018

Present: Beth Berglund, Susan Golden, Mark Libby, Annie Perry, Sonja Roberts, Robert Warden, Ruth Westergaard, Chris Gilbreath, Mary Gleysteen, Gale Kirsopp, Glenn Malin, Emily Ramirez, Linda Fyfe, Bobbie Moore, Chris Placentia

Excused Absences: none

Absent: Linda Fyfe, Cindy Webster-Martinson

Quorum: *Yes*

Chairperson Berglund *called the meeting to order at 7:00 pm.*

Opening Items:

- Comments from Council:
 - Chairwoman Berglund introduced the new member of the Council representing Kingston Youth -- Emily Ramirez
- Announcements & Organizational News:
 - KPTOS meeting will be October 1st
 - Community meal is one week from Friday (Sept. 14th)
 - Kingston Cares Is looking for organizations interested in hosting October & December meals.
 - Park District starting 2019 budget process at meeting at 6pm on September 18th. The public is always welcome.
 - Kiwanis Salmon Slam is coming to an end but you can still order salmon.
 - Sept 20th is the Discover Kingston Open House
- Chairperson Berglund asked for any public comments.
 - None

Annual Business Roundtable:

See separate notes.

Approval of Previous Meeting Minutes:

Motion made to accept and seconded and approved. Passed unanimously.



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Committee Reports:

- Transportation Cmtee: October 11th from 6:00 - 8:00 pm - WSF Long Range Planning Meeting at Village Green
- Community Service Cmtee:
 - Next month's KCAC meeting featured presenters will cover 3 community service related topics. The community meals, affordable housing, and Coffee Oasis. Dealing with affordable housing - we have a survey starting on the 20th.
 - Community Meal - Suquamish Wellness is hosting this month's community meal (#4). How we will sustain this in the community is still a work in process. We hold them the 2nd Friday of every month from 5:00 - 6:30 PM. It takes 15 - 20 people to host but there is a core list of people who have done it before. People can do multiple things. It costs approx. \$400 to put on the meal to serve between 80 - 100 people.

See separate committee and organization reports prepared monthly.

Old Business:

- Discover Kingston Annual Open House on 9/20 4-7pm:
 - The space will be organized by themes. Not every organization will have an entire table. See diagram.
 - We are asking exhibitors to step in front of their table and speak with people face to face to help with the loudness of the room.
 - Advertising: we need the whole Council to get the word out. As soon as the Salmon Slam is over there will be advertising on reader boards for Discover Kingston. There will be yard signs. If you know of a location let the planning committee (Mary, Gale, Beth) know.
 - New residents to Kingston: we are reaching out to local realtors to help draw new residents to the open house.
 - We will hand out flyers at the ferry the week of the event.
 - There will be a work party the night before on the 19th to set up tables & chairs
 - The exit survey will only be 2 questions.
 - Greeters will count & get general demographic information.
 - Food - Westside Pizza will collect donations for pizza.

New Business:



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- Ruth Westergaard proposed to have KCAC sponsor the October meal. Council members were asked to raise their hands about their interest and availability for that Friday and the days leading up to it. Based on just a few members expressing interest, Chairwoman Berglund encouraged the Council to find another organization to partner with or focus on the December meal. Ruth & Mary are happy to speak with organizations about hosting and what it will involve. Chairwoman Berglund tabled this for new business next month so we can re-consider hosting the December meal along with another org.

Closing Items:

- Remaining Public Comments:
 - Rebecca spoke about Jim Pivarnik's resignation and inquired to Steve Heacock about who might be the next Port representative on KCAC. There will be a meeting on Tuesday next week. He will have more information.
 - October 11th from 6:00 - 8:00 pm meeting on WSF Long Range Planning
 - Next KCAC meeting is October 3rd.

Adjourn: *Meeting was adjourned by chairperson Berglund at 8:59 pm.*