



**Manchester Citizens Advisory Council**

Minutes of February 2, 2021 MCAC Meeting  
Virtual ZOOM Meeting  
6:30 p.m.

The meeting was called to order by Carol Malmquist at 6:30 p.m.

County representatives: Jennifer Haro

Members in attendance: Carol Malmquist, Scott Billingsley, Ray Pardo, Robin Williams, Mark Mckay, Janelle Overton, Carrilu Thompson and Kari Kattenborn-Corey

Excused Absences: Denise Burbidge

Absences: Paul Nuchims, Rachelle Byrd

Commissioner Garrido was unable to attend.

January minutes:

Janelle Overton moved to pass. Carrilu Thompson seconds. Passed unanimously.

Review and update Bylaws and Membership Structure:

Open Positions: Business, South Kitsap School District and Civic Organization  
Contact teachers and SKSD representatives. Ray will contact Manchester Grill for business representation. Carol will contact the water district for a possible representative or meeting attendee.

Manchester citizen Amber Brown applied for a position. However, there are no applicable open spots available.

Scott Billingsley motions to approve the substitution of an At-Large position for the Civic Organization position. Carrilu Thompson seconds. Vote passed unanimously.

Motion will require commissioner Garrido's approval

Denise Burbidge is unable to attend meetings at the moment, however, she still plans to maintain the MCAC social media.



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Review 2020 work plan and 2021 goals:

Scott Billingsley reported jail activity regarding budget cuts and staff maintenance.

Jennifer Haro provided insight regarding County Covid-19 impacts. Every department was asked to cut 10% of their budget due to Covid-19. County projects are still being accomplished, and many departments are working virtually.

Robin Williams left at 7pm.

Ray Pardo included a transportation update. (trails, walkways, bike paths)

Kari Kattenborn-Corey introduced the idea of hosting community zooms for septic information. Carrilu Thompson raised concerns about virtual access.

2021 Work Plan discussion:

1. Ray Pardo and Scott Billingsley worked towards trail and walkway goals. Carrilu Thompson plans to sign and deliver an MCA approval form.
2. Strengthen Community Identification through community messages and updated social media posts via Facebook.

Maintain 2020 goals for 2021:

Ray Pardo wants to make an addition to the goal regarding trail improvement.

Janelle Overton asked about advertisements at the post office and plans to follow up with a draft.

Ray Pardo would like to create an MCAC page on ManchesterWA.org. MCAC already has a website page with the county that can be linked to the ManchesterWA page.

Carrilu Thompson requested to make boundary lines adjustments and communication with DCD a top priority for 2021. Planning to schedule a meeting with DCD Assistant Director Angie Silva to discuss legacy lot requirements and information.

The stormwater goal is being moved to moderate priority.

Carrilu Thompson wants to request more speed limit signs on Colchester, Beach, California, and Alaska to improve road conditions. For signs and traffic information contact Jeff Shea and Commissioner Garrido.

Goal Progress:



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Much of 2020 was hindered due to the ongoing Covid-19 pandemic. Considerable trail progress was made. The updated 2021 workplan can be confirmed once Jennifer Haro completes the edits and the Commissioner's Office approves.

#### **Open Comment:**

Ray Pardo reported that the library construction is underway to expand 900 sq. ft. They are requesting a building permit reduction cost.

Carrilu Thompson was contacted by a neighbor concerning water leaking from the Stormwater Park into their yard. She contacted Michelle Perdue to address the concern, and crews were out fixing it quickly.

#### **Information to know:**

The Library will be closed until June.

The next MCAC meeting will be March 2, 2021 at 6:30 p.m. via ZOOM.  
March 2, 2021 will include a vote on MCAC leadership positions.

Meeting Adjourned 7:44 p.m.