

SUQUAMISH CITIZEN ADVISORY COMMITTEE BYLAWS

PURPOSE AND STRUCTURE OF THE SUQUAMISH CITIZEN ADVISORY COMMITTEE

The Suquamish Citizen Advisory Committee (SCAC) has been formed to provide a forum for community discussion on the many issues and interests found in the Suquamish Limited Area of More Intense Rural Development (LAMIRD). This Committee fosters enhanced engagement between stakeholders that include the residents of the Suquamish area, Suquamish Tribe, Kitsap County government, and other agencies/groups. SCAC will also facilitate the efforts of those same stakeholders currently at work on improving the Suquamish community. It is intended that the Committee will include representatives of broad interests in Suquamish, who will work together proactively toward addressing mutual interests and concerns.

MISSION STATEMENT:

The Mission of the Suquamish Citizen Advisory Committee (SCAC) is to:

- Actively facilitate communication among the Suquamish Community;
- Mutually develop and promote a sense of community vision and pride;
- Improve communications and relations between Tribal and non-Tribal members;
- Communicate between the County, Suquamish Tribe, other government entities and the Suquamish community mutual desires and concerns.

SCAC GENERAL STRUCTURE

Membership

Membership will be limited to 12 members. The County Commissioner will officially approve all members for membership.

Staff

The Commissioner will direct a County staff person to attend SCAC meetings and be a resource and liaison to the Committee. The staff person will also provide a monthly update of County activities that relate to the Suquamish community.

Terms of Service

Members are appointed to three-year terms. Names of specific appointees will be assigned specific terms. The County staff person serves at the pleasure of the County Commissioner and will not be subject to a term.

Officers

SCAC leadership will be the responsibility of a Chairperson and Co-Chairperson elected by a simple majority of the members to serve one-year terms (January to December), with a limit of three consecutive terms for either position. Responsibilities include: a) meeting facilitation; b) agenda coordination and preparation; c) subcommittee coordination; d) press and community spokesperson. A Recorder will be elected for a one-year term. A vacancy occurring mid-term will be filled by simple majority vote for the balance of the term.

Subcommittees

Subcommittees will be formed as needed to address specific topics. Community at-large participation in subcommittee work will be actively encouraged. A SCAC member will serve as chairperson of each subcommittee.

Attendance

Active, ongoing participation of the membership is critical to SCAC success. Each member is responsible to regularly attend and actively participate in SCAC meetings. More than two absences in a 12-month period may be cause for membership termination. Such a decision shall come from the Commissioner upon the recommendation of a majority of the members.

Meetings

SCAC will meet monthly for 11 months each year (with the exception of August). Meetings are held the first Thursday of each month from 6:30-8:00 p.m. at the Suquamish Elementary School Library with the exception that July meetings are held at an alternate site due to school closure. Any changes in meeting date or location should be published at least two-weeks in advance. Special meetings may be called at the discretion of the Chairperson(s) with advisement to the Commissioner. All meetings will be open to the public in accordance with the Open Public Meetings Act, and posted on the Kitsap County website and, to the extent possible, community bulletin boards.

Meetings may be conducted without a quorum present. However, a quorum will be required for formal actions, recommendations and/or position statements, which will be taken by vote and duly noted for the record by the meeting Chairperson(s). A quorum will consist of greater than 50 percent of the non-vacant membership seats.

Bylaws Amendment

SCAC will review these bylaws annually. If at that time, or at any other time, the SCAC determines that the bylaws require amendment, it will vote on the amendments at a regularly scheduled meeting. The Chairperson(s) will provide the bylaw amendments, as approved by the SCAC, to the Commissioner with a recommendation that the Board of Commissioners adopt the amended bylaws.

Adoption

Bylaws are in full force and effect when approved by the Board of County Commissioners

BYLAWS APPROVAL

Dated this 8 day of FEBRUARY 2021

BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON

ROBERT GELDER, Chair

CHARLOTTE GARRIDO, Commissioner

ED WOLFE, Commissioner

