



KITSAP COUNTY BOARD OF COMMISSIONERS

Efficient, accessible and effective county services

*The Kitsap Peninsula is the home of sovereign Indian nations, namely the
Suquamish and Port Gamble S'Klallam Tribes.*

A G E N D A

December 13th, 2021 – 5:30 p.m.

**Robert Gelder, Chair, District 1 – Edward E. Wolfe, District 3 – Charlotte Garrido, District 2
Commissioners' Chambers – 619 Division Street – Port Orchard**

To help reduce the spread of COVID-19, the Board of County Commissioners is conducting a hybrid meeting. Commissioners and staff may participate in the meeting in person or remotely. The public is invited to view and/or participate in the meeting by attending in person or through one of the following options:

- To stream online only (via BKAT Feed, with no interaction possible):
<https://bremerton.vod.castus.tv/vod/?live=ch1&nav=live>
- To Join the Zoom Meeting, members of the public are invited to click the link below:
<https://us02web.zoom.us/j/83416613648>
- For audio only, dial: 1-253-215-8782; Webinar ID: 834 1661 3648.


Public questions or comments may be submitted ahead of time to ddaniels@co.kitsap.wa.us.

NOTE: Items marked with an asterisk (*) are considered routine business and may be acted upon by one motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please notify Dana Daniels, Clerk of the Board, at 360-337-7080 or ddaniels@co.kitsap.wa.us at least 24 hours prior to the meeting. **(The Board of Commissioners' public meeting is audio and video recorded. By signing in or speaking at this meeting, you grant your permission to be recorded. Minutes of this public meeting are posted on Kitsap County's webpage www.kitsapgov.com).**

DRAFT #1 ~~ SUBJECT TO CHANGE ~~ LAST UPDATE: 12/3/21 1:32 P.M.

NOTICE REGARDING ATTENDING IN PERSON: The Board of County Commissioners have transitioned to hybrid meetings which means we will be conducting our meetings in person and via Zoom. Should you wish to attend in person please refer to the following links in preparation for attendance: [Proclamation 20-25, et seq.](#), [Secretary of Health Order 20-03.2](#), and [LNI Publication F414-179](#).

NOTICE REGARDING REMOTE PUBLIC COMMENTS FOR THIS MEETING: For members of the public wishing to comment remotely at the Board of Commissioner's regular Monday night business meeting during designated public comment times (i.e., business and consent agenda, public hearing and general issues), the following options are available:

For Internet Users: Please click on the raise hand feature  to signal that you would like to comment. The sound will be unmuted, and the Internet participant should announce her or his name. The participant will be called upon to speak at the appropriate time. Please note that we will not be able to assist you should you experience technical difficulties.

For Call-In Users: Please dial *9 on your keypad to signal that you would like to comment. The last four digits of the call-in number will be announced, and call-in participants should announce their First and Last name before speaking.

Written Comments: Written comments received will become part of the permanent record if submitted to ddaniels@co.kitsap.wa.us by 4:30 p.m. on the day of the meeting.

For business/consent agenda and general issues each member of the public is limited to two (2) minutes of in-person, internet, or call-in. For public hearings three (3) minutes is allowed. At the discretion of the meeting Chair, public comment that is overly repetitive or inappropriate (vulgar, disruptive, etc.) will be ended.

5:30 PM) Meeting Called to Order with Pledge of Allegiance.

#1) RECOGNITION/PRESENTATION:

a) **Presentation** of *Employee Service Award for December 2021* to **Tina Nelson**. **Staff Contact:** Joe Rutan, 360-337-7080.

#2) BOARD APPOINTMENTS:

- a) **Resolution** reappointing **Joanne Clark (Dist. #2)** for a new three-year term ending December 31, 2024 to the *Parks and Recreation Advisory Board*. **Staff Contact:** Rebecca Pirtle, 360-337-4650.
- b) **Resolution** reappointing **Mark Miller** for a new one-year term ending December 31, 2022 to the *Bremerton-Kitsap Public Access Television Advisory Committee*. **Staff Contact:** Rebecca Pirtle, 360-337-4650.
- c) **Resolution** reappointing **Steven McMurdo (Dist. #1)**, **Barbara Paul (Dist. #1)** and **Charmaine Scott (Dist. #2)** for new three-year terms ending December 31, 2024 to the *Area Agency on Aging Advisory Council*. **Staff Contact:** Rebecca Pirtle, 360-337-4650.
- d) **Resolution** reappointing **Scott Satter (Dist. #1)** and **Brian Watson (Dist. #3)** for new three-year terms ending December 31, 2024 to the *Kitsap County Non-Motorized Facilities Citizens Advisory Committee*. **Staff Contact:** Rebecca Pirtle, 360-337-4650.

#3) PROCLAMATIONS/RESOLUTIONS:

#4) ADMINISTRATOR’S COMMENTS:

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON:
Regular Business Agenda, Including Consent Agenda
(Total Time Limited To 10 Minutes)

(Please limit individual comments to **2 minutes**. Written comments may also be submitted to the Board, if this timeframe is insufficient.) Comments on items slated for public hearing will be deferred until the hearing.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Items on the Board of Commissioners consent agenda have been reviewed at a prior open public meeting. The Commissioners meet weekly on Mondays and Wednesdays to review and receive briefings on contracts, resolutions, ordinances and other miscellaneous items. Agendas for these briefings can be found at www.kitsapgov.com. Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

A. Approve Consent Agenda.

1) **MISCELLANEOUS ITEMS:**

- * B. Approve Minutes of
- * C. Approve Warrant Nos.
- * D. Approve Payroll Warrants for Pay Periods Ending:
- * E. Refer to the Prosecutor’s Office and Risk Manager: 1)

2) **COMMISSIONERS OFFICE:**

- * A. **Affirm Contract** with **Washington State Auditor’s Office (KC-618-21)** (Approved at 10/25/2021 AM Briefing) providing requirements and authorization for Kitsap County to exchange confidential information with the Washington State Auditor’s Office. **Fiscal Impact:** No Impact. **Staff Contact:** Karen Goon, 360-337-7080.
- * B. **Affirm Resolution NO. 215-2021** (Approved at 11/24/2021 Work Study Session) adopting an Unauthorized Encampment Response Policy for County property. **Fiscal Impact:** No Impact. **Staff Contact:** Karen Goon, 360-337-7080.

3) **DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- * A. **Resolution** to approve the Kitsap County Hearing Examiner recommendation of the proposed development agreement with Olympic Property Group to redevelop the historic town of Port Gamble through a Performance Based Development and Preliminary Subdivision with multiple phases. **Fiscal Impact:** No Impact. **Staff Contact:** Jeff Rimack, 360-337-5777.
- * B. **Resolution** to execute the Dickey Pit Development Agreement between Port Orchard Sand and Gravel Company, Inc, Stoneridge Washington, LLC, and Kitsap County. **Fiscal Impact:** No Impact. **Staff Contact:** Melissa Shumake, 360-337-7098. **PLACEHOLDER**

4) **DEPARTMENT OF EMERGENCY MANAGEMENT:**

- * A. **Contract Amendment** with **Fox Fire Prevention, Inc. (KC-353-21-B)** to extend the agreement termination date for services provided to the Department of Emergency Management warehouse in Bremerton to August 31, 2022. **Fiscal Impact:** No Impact. **Staff Contact:** Elizabeth Klute, 360-204-6703.
- * B. **Contract Amendment** with **Stephen Group International, LLC (KC-090-21-D)** to extend the contract to a new term ending December 31, 2022 and increase the compensation amount. **Fiscal Impact:** \$100,000-Emergency Management/FEMA. **Staff Contact:** Elizabeth Klute, 360-204-6703.

5) **HUMAN RESOURCES**

- * A. [Contract Amendment](#) with **Summit Law Group, PLLC (KC-542-20-B)** to increase the contract amount. **Fiscal Impact:** \$50,000-General Fund. **Staff Contact:** Keri Sieckowski, 360-307-4345.

6) **INFORMATION SERVICES:**

- * A. [Contract Amendment](#) with **City of Bremerton (KC-524-20-A)** to extend the contract term to December 31, 2022 and increase the compensation amount for service. **Fiscal Impact:** \$51,660-GAO. **Staff Contact:** Doug Bear, 360-337-4598. **PLACEHOLDER**

7) **JUVENILE DIVISION:**

- * A. [Contract Amendment](#) with **City of Poulsbo (KC-079-19-C)** to secure detention space at the Kitsap County Juvenile Detention Facility for City of Poulsbo juvenile detainees. **Fiscal Impact:** Up to \$10,000-Funded by City of Poulsbo. **Staff Contact:** Michael Merringer, 360-337-5465.
- * B. [Revenue Contract](#) with **Clear Creak Psychological Associates (KC-632-21)** for evaluation and treatment of juvenile in the Special Sex Offender Disposition Alternative Program. **Fiscal Impact:** \$100,000-Dept. of Children, Youth, and Families Consolidate Services. **Staff Contact:** Michael Merringer, 360-337-5465.
- * C. [Revenue Contract](#) with **Center for Children & Youth Justice (KC-639-21)** for the funding of Safe Babies Court. **Fiscal Impact:** \$85,000-Center for Children & Youth Justice. **Staff Contact:** Michael Merringer, 360-337-5465.
- * D. [Revenue Contract Amendment](#) with **Suquamish Tribe (KC-559-19-B)** to continue the provision for bed space at the Kitsap County Juvenile Detention facility for youth detained under the authority of Suquamish Tribal Court by extending the contract term to December 31, 2022. **Fiscal Impact:** Up to \$10,000-Suquamish Tribe. **Staff Contact:** Michael Merringer, 360-337-5465.

7) **SHERIFFS OFFICE – JAIL ADMINISTRATION:**

- * A. [Revenue Contract Amendment](#) with **Suquamish Tribe (KC-258-17-D)** extending the contract agreement to pay Kitsap County Sheriff's Office to detain adults arrested by the Tribe for a new term of January 1, 2018 to December 31, 2022. **Fiscal Impact:** \$157 per inmate, per day-Suquamish Tribe. **Staff Contact:** Chief Penelope Sapp, 360-337-4514.
- * B. [Revenue Contract Amendment](#) with **Port Gamble S'Klallam Tribe (KC-257-17-D)** extending the contract agreement to pay Kitsap County Sheriff's Office to detain adults arrested by the Tribe for a new term of January 1, 2018 to December 31, 2022. **Fiscal Impact:** \$157 per inmate, per day-Port Gamble S'Klallam Tribe. **Staff Contact:** Chief Penelope Sapp, 360-337-4514.

- * C. [Revenue Contract Amendment](#) with **City of Poulsbo (KC-256-17-D)** extending the contract agreement to pay Kitsap County Sheriff's Office to detain adults arrested by the City for a new term of January 1, 2018 to December 31, 2022. **Fiscal Impact:** \$157 per inmate, per day-City of Poulsbo. **Staff Contact:** Chief Penelope Sapp, 360-337-4514.

- * D. [Revenue Contract Amendment](#) with **City of Gig Harbor (KC-255-17-D)** extending the contract agreement to pay Kitsap County Sheriff's Office to detain adults arrested by the City for a new term of January 1, 2018 to December 31, 2022. **Fiscal Impact:** \$157 per inmate, per day-City of Gig Harbor. **Staff Contact:** Chief Penelope Sapp, 360-337-4514.

- * E. [Revenue Contract Amendment](#) with **City of Bremerton (KC-231-17-D)** extending the contract agreement to pay Kitsap County Sheriff's Office to detain adults arrested by the City for a new term of January 1, 2018 to December 31, 2022. **Fiscal Impact:** \$157 per inmate, per day-City of Bremerton. **Staff Contact:** Chief Penelope Sapp, 360-337-4514.

- * F. [Revenue Contract Amendment](#) with **City of Bainbridge Island (KC-233-17-D)** extending the contract agreement to pay Kitsap County Sheriff's Office to detain adults arrested by the City for a new term of January 1, 2018 to December 31, 2022. **Fiscal Impact:** \$157 per inmate, per day-City of Bainbridge Island. **Staff Contact:** Chief Penelope Sapp, 360-337-4514.

PUBLIC HEARINGS:

****Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.**

- A. Public Hearing to adopt a [Resolution](#) amending the 2021 Annual Budget. **Fiscal Impact:** \$19,492,743-Various. **Staff Contact:** Amber Dunwiddie, 360-337-4504.
- B. Public Hearing to adopt a [Resolution](#) to approve an amendment to the Woodbridge Development Agreement with Kitsap LLC and Donna Markwick. **Fiscal Impact:** No Impact. **Staff Contact:** Eric Baker, 360-337-7080.
- C. **MATTER SAID FOR DECISION ONLY:** Continuation of a November 22, 2021 Public Hearing to consider an [Ordinance](#) regarding the redistricting of the Kitsap County Commissioner districts pursuant to state statute. **Fiscal Impact:** No Impact. **Staff Contact:** Eric Baker, 360-337-4495.
- D. Public Hearing to consider an [Ordinance](#) imposing an additional sale and use tax of 1/10 of 1% for housing and related services as authorized by RCW 82.14.530 and adding new chapter 4.34 to Kitsap County Code. **Fiscal Impact:** No Impact. **Staff Contact:** Eric Baker, 360-337-4495.

8) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON:**

General Interests

(Please limit comments to **2 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

9) **BOARD OF COMMISSIONER’S COMMENTS:**

OTHER MEETINGS ATTENDED BY THE BOARD:

- 12/13/2021 10:00 AM Administrator/Policy Staff Briefing – Port Blakely Conf. Room and via Zoom <https://us02web.zoom.us/j/82329127651>. By phone, dial: 1-253-215-8782; Webinar ID: 823 2912 7651.
- 2:00 PM Board Policy Briefing – Port Blakely Conf. Room and via Zoom <https://us02web.zoom.us/j/88354706212>. By phone, dial: 1-253-215-8782; Webinar ID: 883 5470 6212.
- 5:30 PM Board Regular Business Meeting – Chambers and via Zoom <https://us02web.zoom.us/j/83416613648>. By phone, dial: 1-253-215-8782; Webinar ID: 834 1661 3648.
- 12/15/2021 8:30 AM Work Study Session – Port Blakely Conf. Room and via Zoom <https://us02web.zoom.us/j/87953760506>. By phone, dial: 1-253-215-8782; Webinar ID: 879 5376 0506.
- 11:30 AM League of Women Voters-Kitsap Discussion – via Zoom
- 12/16/2021 9:00 AM Housing Kitsap Board Meeting – via Zoom
- 12/20/2021 10:00 AM Administrator/Policy Staff Briefing – Port Blakely Conf. Room and via Zoom <https://us02web.zoom.us/j/82329562430>. By phone, dial: 1-253-215-8782; Webinar ID: 823 2956 2430.
- 12:00 PM Electeds Lunch – Port Blakely Conf. Room and via Zoom <https://us02web.zoom.us/j/88528410526>. By phone, dial: 1-253-215-8782; Webinar ID: 885 2841 0526.
- 2:00 PM Board Policy Briefing – Port Blakely Conf. Room and via Zoom <https://us02web.zoom.us/j/86455165422>. By phone, dial: 1-253-215-8782; Webinar ID: 864 5516 5422.
- 12/21/2021 8:30 AM Kitsap Transit Board Meeting – via Zoom
- 12/22/2021 8:30 AM Work Study Session – Port Blakely Conf. Room and via Zoom <https://us02web.zoom.us/j/84419279753>. By phone, dial: 1-253-215-8782; Webinar ID: 844 1927 9753.
- 12/24/2021 Christmas Holiday – All County Offices Closed

KITSAP COUNTY BOARD OF COMMISSIONERS AGENDA – DECEMBER 13, 2021

- 12/27/2021 10:00 AM Administrator/Policy Staff Briefing – Port Blakely Conf. Room and via Zoom
<https://us02web.zoom.us/j/88610964963>. By phone, dial: 1-253-215-8782;
Webinar ID: 886 1096 4963.
- 12:00 PM Directors Lunch – Port Blakely Conf. Room and via Zoom
<https://us02web.zoom.us/j/83906771704>. By phone, dial: 1-253-215-8782;
Webinar ID: 839 0677 1704.
- 2:00 PM Board Policy Briefing – Port Blakely Conf. Room and via Zoom
<https://us02web.zoom.us/j/83659383628>. By phone, dial: 1-253-215-8782;
Webinar ID: 836 5938 3628.
- 12/29/2021 8:30 AM Work Study Session – Port Blakely Conf. Room and via Zoom
<https://us02web.zoom.us/j/84323639597>. By phone, dial: 1-253-215-8782;
Webinar ID: 843 2363 9597.
- 12/31/2021 New Year’s Holiday – All County Offices Closed
- 1/3/2022 10:00 AM Administrator/Policy Staff Briefing – Port Blakely Conf. Room and via Zoom
<https://us02web.zoom.us/j/83032881315>. By phone, dial: 1-253-215-8782;
Webinar ID: 830 3288 1315.
- 2:00 PM Board Policy Briefing – Port Blakely Conf. Room and via Zoom
<https://us02web.zoom.us/j/81646052136>. By phone, dial: 1-253-215-8782;
Webinar ID: 816 4605 2136.
- 1/5/2022 8:30 AM Work Study Session – Port Blakely Conf. Room and via Zoom
<https://us02web.zoom.us/j/82909453881>. By phone, dial: 1-253-215-8782;
Webinar ID: 829 0945 3881.
- 1/10/2022 10:00 AM Administrator/Policy Staff Briefing – Port Blakely Conf. Room and via Zoom
<https://us02web.zoom.us/j/84289142479>. By phone, dial: 1-253-215-8782;
Webinar ID: 842 8914 2479.
- 2:00 PM Board Policy Briefing – Port Blakely Conf. Room and via Zoom
<https://us02web.zoom.us/j/89819040544>. By phone, dial: 1-253-215-8782;
Webinar ID: 898 1904 0544.
- 5:30 PM Board Regular Business Meeting – Chambers and via Zoom
<https://us02web.zoom.us/j/82764835562>. By phone, dial: 1-253-215-8782;
Webinar ID: 827 6483 5562.

At the time this Agenda was published, Board of Commissioner meetings will be held in person and virtually via Zoom. Board members, staff, and presenters may participate remotely. The public may attend the meetings in person, link into the meetings or hearings through video conference, or telephonically through a call-in number, and will be allowed to provide comments during public comment periods. Meeting access link information, as well as related materials, is available to the public at <https://sp.kitsapgov.com/sites/comm/SitePages/agendasearch.aspx>, or by clicking the Board Meeting Agendas link on the Kitsap County Board of County Commissioners webpage.

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Live Mondays at 5:30 PM and Re-air Tuesdays at 1:00 AM and at 11:00 AM).

The next regular Board of Commissioners' public meeting will be in Chambers, Kitsap County Administration Building, 619 Division Street, Third Floor, Port Orchard, Washington and via Zoom on **January 10, 2022 at 5:30 P.M.** <https://us02web.zoom.us/j/82764835562>. By phone, dial: 1-253-215-8782; Webinar ID: 827 6483 5562.

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioner's Office at (360) 337-7080 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days' notice for interpreter services).