



Advisory Group Orientation



Topics to Be Covered



- County Vision
 - Role of Staff Liaison
 - Communicating
 - Working as a group
 - The Advisory Role
 - Making Group Recommendations
 - Ground Rules
 - Advisory Group Resources
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County Vision



- ❑ Safe and Healthy Communities
 - People are protected and secure, care about their neighborhoods and are proud of where they live, work and play.
- ❑ Protected Natural Resources and Systems
 - Education, land-use planning and coordinated efforts assure that the forests, clean air and water Kitsap is known for are sustained for the benefit of current and future generations.
- ❑ Thriving local economy
 - A well-educated workforce and strategic investment in County infrastructure prompt businesses to expand or locate in Kitsap County, creating well-paying jobs and enhancing our quality of life.



County Vision



- ❑ Inclusive government
 - County government conducts all activities in a manner that encourages citizen involvement, enhances public trust, and promotes understanding.

- ❑ Effective and efficient County services
 - County government continuously assesses its purpose, promotes and rewards innovation and improvement, fosters employee development, and uses effective methods and technologies to produce significant positive results and lasting benefits for citizens.



Role of Staff Liaison

- ❑ To provide information to community advisory group members relating to community planning, which might affect the community
 - ❑ To facilitate discussion of issues and resources, and to share information with the community group
 - ❑ To communicate community advisory committee concerns and recommendations to the Board of County Commissioners
 - ❑ To maintain records of the group for legal and historical purposes
 - ❑ To assist with the preparation of an annual Evaluation/Work Plan
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Communicating

Community advisory groups involve citizens in the decision-making processes of Kitsap County.

They encourage citizen input, study issues and make recommendations to the Board of County Commissioners.

- ❑ Commissioners have ultimate responsibility for the welfare of the entire county and may not be able to follow all recommendations made by community advisory groups. This does not imply lack of confidence or disinterest in the group's advice. The Commissioners must weigh the guidance of advisory groups against a broad scope of considerations, including available county resources, as they reach decisions.
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Working as a group



- ❑ Members are encouraged to establish a working relationship with each other by showing respect for other viewpoints. Supportive relationships with fellow members, based upon mutual respect, are essential to community advisory group success.
- ❑ Requests for information or support should be directed to the county staff liaison, who can be helpful in directing the group to appropriate staff and resources.



Your Community Group's Advisory Role

- ❑ Hold regular meetings to disseminate information and determine opinions of area residents
 - ❑ Represent community opinions and concerns to department staff and the Board of County Commissioners
 - ❑ Provide fellow community members with information about county planning, programs and budgets
 - ❑ Participate in non-profit, community service activities to the benefit of your community
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Group Recommendations:

- ❑ **Should be in written form**
 - ❑ **Should be expressed in clear language**
 - ❑ **Should be viable and cost-effective**
 - ❑ **Should identify the reasons for changes suggested**
 - ❑ **Should reflect a consensus of community advisory group members**
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Ground Rules

- Operate in a democratic and inclusive manner
 - Adopt ground rules which facilitate participation and encourage basic conversational courtesies
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RESOURCES:

- ❑ County Staff Liaison assigned to your Community Advisory Group
 - ❑ County Volunteer Services Coordinator at (360) 337-4650 or rpirtle@co.kitsap.wa.us
 - ❑ County Boards and Commissions site at www.kitsapgov.com/boards/
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RESOURCES

www.kitsapgov.com/boards

- ❑ Sample Bylaws Language
 - ❑ Advisory Board Work Plan
 - ❑ Advisory Group Application
 - ❑ Sample Parliamentary Procedures
 - ❑ “Meeting the Challenges” by Kelly Sills, board/commission trainer, Clark County
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