



## **VOLUNTEER POSITION DESCRIPTION**

**JOB TITLE:** Kitsap County Non-Motorized Facilities Community Advisory Committee Member

**DEPARTMENTS:** Commissioners, Public Works

**STAFF:** David Forte, Transportation Planner, Public Works

The Board of Commissioners is accepting applications for a representative to serve a three-year term on a nine-member advisory group to make recommendations related to non-motorized transportation planning and facilities.

### **JOB SUMMARY:**

Act as part of a nine-member committee. The committee will meet monthly, October through March of each year and every two months between April and September, though more or less frequently depending on project funding. Sub-committees may also be formed, requiring additional meetings.

### **JOB DUTIES:**

The Community Advisory Committee will be appointed by the Kitsap County Board of Commissioners. The Committee's specific responsibilities include, but are not limited to:

- Review existing and proposed regional non-motorized routes; evaluate feasibility, safety, accessibility and gaps in connectivity or continuity; and assist in the developing a project prioritization process for use in pursuing grant applications and other funding opportunities.
- Discuss non-motorized facility design elements and potential site-specific flexibility based upon context-sensitive solutions.
- Conduct an annual review of data related to non-motorized facility conditions and safety concerns within the county's purview.
- Review and comment on projects that affect the non-motorized facility system.
- Monitor the implementation and updates of the Non-Motorized Facilities Plan.
- Promote non-motorized forms of transportation throughout the county.

### **SKILLS AND QUALIFICATIONS:**

Members should be knowledgeable about non-motorized transportation networks, shared-use paths, bicycle lanes and other trail systems or represent a broad spectrum of diverse community user groups that may include those with disabilities; recreational utilitarian walkers; bicyclists of all ages; and school, business and safety organizations. Applicants must be residents of Kitsap County, willing and able to attend monthly meetings and serve on optional subcommittees. Applicants should have expertise that will enhance the function and effectiveness of the Advisory Committee in fulfilling its responsibilities.

### **RESPONSIBLE TO:**

Kitsap County Board of Commissioners

**APPLICATION DEADLINE:** Applications will be accepted until the position is filled. Those interested are encouraged to apply as soon as possible. Questions? Email [rpirtle@kitsap.gov](mailto:rpirtle@kitsap.gov).