

PROBATE and MENTAL HEALTH

COUNTY SUPERIOR COURT
Case Information Cover Sheet (CICS)

Case Number _____ Case Title _____

Attorney Name _____ Bar Membership Number _____

Please check one category that best describes this case for indexing purposes. Accurate case indexing not only saves time in docketing new cases, but helps in forecasting needed judicial resources. Cause of action definitions are listed on the back of this form. Thank you for your cooperation.

- | | | | |
|--------------------------------|--|------------------------------|-----------|
| <input type="checkbox"/> ABS | Absentee | <input type="checkbox"/> WLL | Will Only |
| <input type="checkbox"/> ALT | Alcohol/Drug Treatment | | |
| <input type="checkbox"/> AOT | Assisted Outpatient Treatment | | |
| <input type="checkbox"/> DSC | Disclaimer | | |
| <input type="checkbox"/> EGC | Emergency Guardianship Conservatorship | | |
| <input type="checkbox"/> EMG | Emergency Minor Guardianship | | |
| <input type="checkbox"/> EST | Estate | | |
| <input type="checkbox"/> FNW | Foreign Will | | |
| <input type="checkbox"/> GDE | Guardianship of the Estate | | |
| <input type="checkbox"/> GDN | Guardianship/Conservatorship | | |
| <input type="checkbox"/> GDP | Guardianship of the Person | | |
| <input type="checkbox"/> GE | Guardian/Estate | | |
| <input type="checkbox"/> LGD | Limited Guardianship | | |
| <input type="checkbox"/> LGE | Limited Guardianship of the Estate | | |
| <input type="checkbox"/> LGP | Limited Guardianship of the Person | | |
| <input type="checkbox"/> MCE | Minor Conservatorship | | |
| <input type="checkbox"/> MGC | Minor Guardianship Custody | | |
| <input type="checkbox"/> MI | Mental Illness | | |
| <input type="checkbox"/> MIF | Mental Illness Family | | |
| <input type="checkbox"/> MIJ | Mental Illness - Juvenile | | |
| <input type="checkbox"/> MIO | Mental Illness – Other Venue | | |
| <input type="checkbox"/> MSC 4 | Miscellaneous – Probate | | |
| <input type="checkbox"/> MST 4 | Minor Settlement – Probate | | |
| <input type="checkbox"/> NNC | Non-Probate Notice to Creditor | | |
| <input type="checkbox"/> OPR | Other Protective Arrangement | | |
| <input type="checkbox"/> SEA | Small Estate Affidavit | | |
| <input type="checkbox"/> SMG | Standby Minor Guardianship | | |
| <input type="checkbox"/> SWR | Sealed Will Repository | | |
| <input type="checkbox"/> TDR | Trust/Estate Dispute Resolution | | |
| <input type="checkbox"/> TRS | Trust | | |

IF YOU CANNOT DETERMINE THE APPROPRIATE CATEGORY, PLEASE DESCRIBE THE CAUSE OF ACTION BELOW.

Please Note: Public information in court files and pleadings may be posted on a public Web site.

PROBATE/GUARDIANSHIP

Absentee--Petition to determine the location of absent owner of real or personal property.

Disclaimer--Recording a written instrument disclaiming an interest by beneficiaries.

Emergency Minor Guardianship--Emergent request to place a child with a guardian while Minor Guardianship Custody is pending. RCW 11.130.225

Estate--Petition seeking court settlement of a deceased person's property.

Foreign Will--Filing of a will for probate that has been proved in another state, territory, or foreign country.

Guardianship--Petition to appoint a guardian over a person and estate to manage the affairs of an incompetent or non-resident person.

Guardianship/Estate--Petition seeking court settlement for the property of a deceased person who was the ward of a guardian.

Guardianship of the Estate – Petition to appoint a guardian over the estate to manage the affairs of an incompetent or non-resident person.

Guardianship of the Person – Petition to appoint a guardian over a person to manage the affairs of an incompetent or non-resident person.

Limited Guardianship--Petition to appoint a limited guardian with only partial responsibility for the ward's person and property, where the ward is not fully incompetent.

Limited Guardianship of the Estate--Petition to appoint a limited guardian with only partial responsibility for the person's property, where the ward is not fully incompetent.

Limited Guardianship of the Person--Petition to appoint a limited guardian with only partial responsibility for the person, where the ward is not fully incompetent.

Minor Guardianship--Petition is based solely on the underage status of the Ward/Minor.

Minor Guardianship Custody--No parent willing/able to perform parenting functions. (Replaces Child Custody-2021) RCW 11.130.190

Minor Settlements--Petition for a court decision that an award to a minor is appropriate when letters of guardianship are required (e.g., net settlement value is greater than \$25,000).

Non-Probate Notice to Creditors--The filing of a non-probate notice to creditors in a case in which no probate action is expected (e.g., an estate with a living trust which does not require probate, providing the heirs with an opportunity to start the time period for creditor filing of claims).

Sealed Will Repository – Filing a will under seal before a testator's death, as authorized by RCW 11.12.265.

Standby Minor Guardianship--Guardian appointment for up to 2 years when no parent is willing/able to perform parenting functions. RCW 11.130.220

Trust/Estate Dispute Resolution – The filing of a dispute in any estate, guardianship, or trust.

Trust-- A case filed, by order, separately from a guardianship or probate case.

Will Only--Filing a will when no further action shall be taken.

MENTAL ILLNESS

Alcohol/Drug Treatment--Petition for involuntary treatment for one who is incapacitated by alcohol or drugs.

Assisted Outpatient Treatment--Petition requesting assisted outpatient behavioral health treatment. RCW 71.05.148

Mental Illness--Adult--Petition for involuntary treatment for an adult who is incapacitated by mental illness.

Mental Illness--Juvenile--Petition for involuntary treatment for a juvenile who is incapacitated by mental illness.

Mental Illness--Other Venue--Petition to modify or revoke a Less Restrictive Alternative originally issued in another county.

Mental Illness-Family Petition--Petition for review of a DMHP decision to not detain a person for evaluation and treatment involuntary treatment under the Involuntary Treatment Act. Petition filed by family member, guardian, or conservator of the person named in the petition.

Updated: 12/28/2020