



## Respondent's Motion to Modify/Terminate Order for Protection

### Use this packet if:

- You are a Respondent filing a motion to modify/terminate Order for protection.
- The order identified was granted for a period of time for two years or less
- There has not filed any motion to modify or terminate this Order for Protection within the past 12 months.

*(Respondent: if the order lasts more than two years, do not use this motion. Use form DV 7.050, Respondent's Motion to Modify/Terminate Order for Protection Effective More than Two Years.)*

### This Packet includes the following forms:

- Law Enforcement Sheet
- Motion to Modify/Terminate Order for Protection
- Motion to Show Cause *(If Respondent)*
- Notice of Hearing
- Proof of Service: File with our office after your documents have been served on the other party. For instructions see [www.courts.wa.gov/forms/](http://www.courts.wa.gov/forms/) ; [www.washingtonlawhelp.org](http://www.washingtonlawhelp.org)

### How to File:

The protection order office is currently accepting filings by email, in person or by mail. If your filing exceeds 25 pages you must file in person and provide your own copies. Bring your original for filing and 3 copies. Your filings must include party names and your case number. Filings must be single-sided. At the first hearing, the clerk can help schedule, if the court finds that the respondent established adequate cause, the court shall set a date for hearing the respondent's motion, which must be at least 14 days from the date the court finds adequate cause. Petitioners do not need the show cause hearing and can schedule a motion hearing with the clerk.

Email Filing: Subject line: Protection Order / Your Last Name / Case Number / Date of Hearing  
**IMPORTANT:** You must send your filing as an attached PDF FILE. For security reasons. We are unable to access all other file types. This includes attached or embedded image files. We cannot access attached photos of documents unless they are scanned as a PDF file. Additionally, we are unable to access documents saved in your personal storage drive. Do not send links to files shared from your Google Drive, iCloud drive etc. We are not responsible for organizing your filing; please provide instruction and organize your PDF's accordingly. Email documents to [exparte@kitsap.gov](mailto:exparte@kitsap.gov).

File in Person: File in room 202 on the 2<sup>nd</sup> floor of Kitsap County Superior Court-614 Division St Port Orchard, WA 98366

Submitting video/audio evidence: Generally, the Court would not permit video/audio evidence to be presented at this type of hearing, rather the Judge or Commissioner will ask you to testify as

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to what is contained on the video/audio(s). If you choose to make the request and the judicial officer allows it, the Court will not provide a machine for you to play the video/audio(s). You will need to have the video-audio(s) on a flash drive and bring a laptop or similar device to play the videos. Please be prepared to share the audio/videos via the share screen feature in Zoom as that may be required depending on the physical location of all participants. You will need to have a copy to provide to the Clerk, which will be retained, and a copy to provide to the other side.

• Service of your documents to the other party is required.

You must have a copy of your filing served on the other party prior to the hearing. Service must be made by someone over the 18 who is not a party to the case. The server must fill out the Return of Service Form and file it with the court.

• Please Note: These instructions/information apply only to parties without a lawyer. If you plan to seek legal representation consult with them before responding. The filing instructions are ONLY for Kitsap Superior Court.

• It is recommended to have your response filed no later than 2 days prior to your scheduled hearing. A working copy will be provided to the judicial officer for consideration in the case. Filings received after 12:00pm the day before court may not be read or considered by the court due to untimely filing.

• Parties may submit supplemental information using the declaration form or cover sheet. This *does* need to be served to the other party.

Additional resources & links; for Petitioner

Coordinated Legal Education, Advice & Referral (CLEAR) System..	888-201-1014
Kitsap Legal Services.....	360-479-6125
YWCA Legal Advocates .....	360-479-0491
YWCA Alive Shelter .....	360-479-1980
Kitsap Sexual Assault Center (KSAC).....	360-479-8500
Navy Legal Advocate .....	360-396-4853
Dispute Resolution Center.....	360-698-0968
YWCA 24-hour crisis hotline.....	800-500-5513
KSAC 24-hour crisis support line.....	866-831-2050
National Domestic Violence Hotline.....	800-799-7233
Washington Protective Order Service.....	<a href="http://www.regiservpo.com">www.regiservpo.com</a> 1-877-242-4055

- Washington Law Help - [www.washingtonlawhelp.org](http://www.washingtonlawhelp.org)
- Domestic Violence forms - [www.courts.wa.gov/forms/](http://www.courts.wa.gov/forms/)
- YWCA Kitsap County - [www.ywcakitsap.org](http://www.ywcakitsap.org)
- Kitsap Sexual Assault Center - [www.ksacservices.org](http://www.ksacservices.org)
- Safety Planning - [www.thehotline.org/help/path-to-safety/](http://www.thehotline.org/help/path-to-safety/)
- Safety Tips for Women - [www.thenonprofits.com/safety.htm](http://www.thenonprofits.com/safety.htm)
- RCW's - <https://apps.leg.wa.gov/rcw/>

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