

RESOLUTION 068 -2019

**RESOLUTION AMENDING THE 2019 ANNUAL BUDGET**

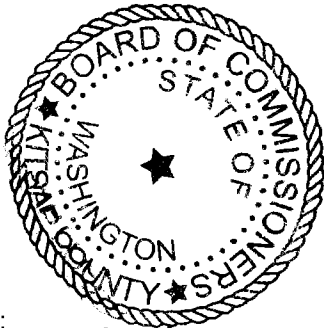
**WHEREAS**, by Resolution 209-2018 the Board of County Commissioners adopted the annual budget of the County for 2019; and,

**WHEREAS**, Kitsap County Budget Policies as adopted by Resolution 214-2002 require amendment of the budget quarterly; and,

**WHEREAS**, certain changes in the County's financial circumstances have been identified during the first quarter of the year which require inclusion in the 2019 annual budget at this time;

**NOW THEREFORE BE IT RESOLVED** by the Board of County Commissioners in regular session assembled that the Kitsap County Budget for 2019, as presented on this date, is amended to the department/office and/or fund levels listed in Attachment A.

**ADOPTED** this 22<sup>nd</sup> day of April 2019.



**BOARD OF COUNTY COMMISSIONERS  
KITSAP COUNTY, WASHINGTON**

*E. Wolfe*

EDWARD E. WOLFE, Chair

*Charlotte Garrido*

CHARLOTTE GARRIDO, Commissioner

*Robert Gelder*

ROBERT GELDER, Commissioner

ATTEST:

*Dana Daniels*

Dana Daniels, Clerk of the Board

**1st Quarter 2019 Supplemental Budget Information - Attachment A**

Department		Brief Description Of Change	2019			
			Beginning Fund Balance	Revenue Amount	Expense Amount	Ending Fund Balance
<b>General Fund</b>						
		<b>Auditor Computer Funding - 2019</b>				
Auditor	9165.5351	Small Tools & Equipment			\$ (1,580)	
	9165.6971.5164	Operating Transfer Out			\$ 1,580	
			\$ -	\$ -	\$ -	\$ -
		<b>TruNarc Grant - Washington State Department of Health</b>				
Coroner	9171.3340	State Grants		\$ 25,000	\$ 25,000	
	9171.5351	Small Tools & Equipment			\$ 25,000	
			\$ -	\$ 25,000	\$ 25,000	\$ -
		<b>Courthouse Security Computer Funding - 2019</b>				
Courthouse Security	9253.5499	Other			\$ (901)	
	9253.6971.5164	Operating Transfer Out			\$ 901	
			\$ -	\$ -	\$ -	\$ -
		<b>Projected 2019 Labor Settlements</b>				
General Admin & Operations		Miscellaneous Pay			\$ 2,737	
Admin Services	9231.5190	Miscellaneous Pay			\$ 15,568	
Assessor	9151.5190	Miscellaneous Pay			\$ 4,397	
BOCC	9011.5190	Miscellaneous Pay			\$ 2,889	
Clerk	9091.5190	Miscellaneous Pay			\$ 7,377	
DCD	9220.5190	Miscellaneous Pay			\$ 4,903	
District Court	9061.5190	Miscellaneous Pay			\$ 1,249	
District Court	9062.5190	Regular Salaries			\$ 25,207	
District Court	9061.5101	Social Security			\$ 1,928	
District Court	9061.5202	PERS Retirement			\$ 3,245	
District Court	9061.5203	Miscellaneous Pay			\$ 3,902	
Facilities	9271.5190	Miscellaneous Pay			\$ 2,199	
GA&O	9251.5190	Miscellaneous Pay			\$ 384	
Human Services	9701.5190	Miscellaneous Pay			\$ 186	
Human Services	9702.5190	Miscellaneous Pay			\$ 23,914	
Juvenile	9421.5190	Miscellaneous Pay			\$ 46,498	
Parks	9500.5190	Miscellaneous Pay			\$ 45,434	
Prosecutor	9081.5190	Miscellaneous Pay			\$ 3,836	
Public Defense	9111.5190	Miscellaneous Pay			\$ 24,508	
Superior Court	9051.5190	Miscellaneous Pay			\$ 3,052	
Treasurer	9181.5190	Miscellaneous Pay			\$ 516	
WSU	9551.5190	Miscellaneous Pay			\$ 50	
WSU	9552.5190	Miscellaneous Pay				
	9251.5081	Ending Fund Balance				\$ (223,979)
			\$ -	\$ -	\$ 223,979	\$ (223,979)
		<b>2019 One-Time Requests from Fund Balance</b>				
General Admin & Operations		Office & Operating Supplies			\$ 50,000	
Prosecutor	9081.5311	Small Tools & Equipment			\$ 8,100	
Prosecutor	9081.5351	Small Computer Equipment			\$ 2,000	
Prosecutor	9081.5353	Small Tools & Equipment			\$ 4,800	
Prosecutor	9086.5351	Office & Operating Supplies			\$ 6,097	
Prosecutor	9086.5311	Dues/Memberships/Subscriptions			\$ 150	
Prosecutor	9086.5492	Small Computer Equipment			\$ 5,500	
Prosecutor	9081.5353					
Information Srv.	9251.6971.5168	Operating Transfer Out			\$ 2,050,000	
Auditor	9165.5101	Regular Salaries			\$ 48,403	
Auditor	9165.5201	Industrial Insurance			\$ 857	
Auditor	9165.5202	Social Security			\$ 3,703	
Auditor	9165.5203	PERS Retirement			\$ 6,232	
Auditor	9165.5229	Benefits Bucket			\$ 13,052	
DCD	9220.5419	Professional Services			\$ 60,000	
DCD	9220.5419	Professional Services			\$ 78,000	
DCD	9220.5419	Professional Services			\$ 35,000	
DCD	9220.5109	Extra Help			\$ 80,000	
Parks	9509.5642	Other Machinery & Equipment			\$ 10,000	
Parks	9508.5415	Management Consulting			\$ 30,000	
Sheriff	9401.5432	Travel			\$ 1,775	
Sheriff	9401.5497	Registration & Tuition			\$ 1,725	
Sheriff	9402.5352	Computer Software			\$ 27,250	
Sheriff	9404.5353	Small Computer Equipment			\$ 43,600	
Sheriff	9404.5497	Registration & Tuition			\$ 40,000	
Sheriff	9404.5643	Vehicles			\$ 179,850	
Sheriff	9404.5482	Repairs & Maint-Improvements			\$ 138,150	
Sheriff	9408.5482	Repairs & Maint-Improvements			\$ 3,270	
Sheriff	9408.5351	Small Tools & Equipment			\$ 75,000	

**1st Quarter 2019 Supplemental Budget Information - Attachment A**

Department		Brief Description Of Change	2019			
			Beginning Fund Balance	Revenue Amount	Expense Amount	Ending Fund Balance
Facilities	9271.5481	Repairs & Maintenance: Buildings			\$ 69,597	
	9251.5081	Ending Fund Balance	\$ -	\$ -	\$ 3,072,111	\$ (3,072,111)
		<b>Human Resources Computer Funding - 2019</b>				
Human Resources	9625.5499	Other			\$ (875)	
	9625.6971.5164	Operating Transfer Out			\$ 875	
		<b>Vehicle Purchase for Volunteer Coordinator Position</b>				
Parks	9509.4970.1501	Operating Transfer In		\$ 40,000		
	9509.5643	Vehicles			\$ 40,000	
		<b>Parks Computer Funding - 2018</b>				
Parks	9509.5351	Small Tools & Equipment			\$ (1,232)	
	9509.6971.5164	Operating Transfer Out			\$ 1,232	
		<b>Prosecutor Computer Funding - 2019</b>				
Prosecutor	9081.5353	Small Computer Equipment			\$ (3,835)	
	9081.6971.5164	Operating Transfer Out			\$ 3,835	
		<b>Reappropriate Funding for RideAlong App &amp; Tablets</b>				
Sheriff	9404.4970.1071	Operating Transfer In		\$ 48,875		
	9404.5352	Computer Software			\$ 48,875	
Sheriff	9408.4970.1071	Operating Transfer In		\$ 15,840		
	9408.5353	Small Computer Equipment			\$ 15,840	
		<b>Re-Entry Officer and Corrections Coordinator</b>				
Sheriff	9408.5101	Regular Salaries			\$ (70,704)	
	9408.5201	Industrial Insurance			\$ (2,726)	
	9408.5202	Social Security			\$ (5,409)	
	9408.5203	PERS Retirement			\$ (9,103)	
	9408.5229	Benefits Bucket			\$ (15,542)	
	9406.5101	Regular Salaries			\$ 70,704	
	9406.5201	Industrial Insurance			\$ 2,726	
	9406.5202	Social Security			\$ 5,409	
	9406.5203	PERS Retirement			\$ 9,103	
	9406.5229	Benefits Bucket			\$ 15,542	
	9406.5419	Other Professional Services			\$ (97,236)	
	9406.5101	Regular Salaries			\$ 69,777	
	9406.5201	Industrial Insurance			\$ 857	
	9406.5202	Social Security			\$ 5,050	
	9406.5203	PERS Retirement			\$ 8,500	
	9406.5229	Benefits Bucket			\$ 13,052	
			<b>WASPC Grant - Traffic Safety Commission</b>			
Sheriff	9404.3340.0350	Traffic Safety Commission		\$ 68,266		
	9404.5101	Salaries			\$ 1,838	
Sheriff	9402.5101	Salaries			\$ 12,099	
	9404.5415	Consulting Services			\$ 54,329	
		<b>OCVA STOP Grant - DOJ - Violence Against Women</b>				
Sheriff	9405.3330.16588	DOJ - Violence Against Women		\$ 10,000		
	9405.5497	Registration/Tuition			\$ 10,000	
		<b>MAT Grant for Opioid Treatment - WA State Health Care Auth.</b>				
Sheriff	9408.3300	Intergovernmental Revenue		\$ 463,000		
	9408.5419	Other Professional Services			\$ 401,000	
	9408.5314	Prescriptions			\$ 40,000	
	9408.5439	Non-Employee travel			\$ 15,000	
9408.5353	Small Computer Equipment			\$ 7,000		
			\$ -	\$ 463,000	\$ 463,000	\$ -

**1st Quarter 2019 Supplemental Budget Information - Attachment A**

		2019				
Department	Brief Description Of Change		Beginning Fund Balance	Revenue Amount	Expense Amount	Ending Fund Balance
	Revenue	Expenditures				
<b>Superior Court</b>						
<b>CJTA Reimbursement from Human Services</b>						
9052.4970.1881	Operating Transfers In			\$ 32,500		
9052.5419		Other Professional Services			\$ 3,500	
9052.5431		Mileage			\$ 1,000	
9052.5432		Travel			\$ 8,500	
9052.5433		Per Diem			\$ 2,100	
9052.5439		Non-Employee Travel			\$ 13,200	
9052.5497		Registration			\$ 4,200	
			\$ -	\$ 32,500	\$ 32,500	\$ -
<b>Total General Fund</b>			<b>\$ -</b>	<b>\$ 703,481</b>	<b>\$ 3,999,571</b>	<b>\$ (3,296,090)</b>
<b>Other Funds</b>						
<b>Department of Commerce Grant</b>						
<b>BOCC Policy Group</b>						
1281.3340.0420	Department of Commerce			\$ 21,000		
1281.5311		Office/Operating Supplies			\$ 10,000	
1281.5351		Small Tools & Equipment			\$ 2,000	
1281.5496		Printing & Binding			\$ 8,000	
1281.5499		Other			\$ 1,000	
			\$ -	\$ 21,000	\$ 21,000	\$ -
<b>WA Department of Ecology Grant</b>						
<b>Community Development</b>						
16816.3340.0310	Department of Ecology			\$ 21,800		
16816.5101		Regular Salaries			\$ 16,408	
16816.5201		Industrial Insurance			\$ 171	
16816.5229		Benefits Bucket			\$ 5,221	
			\$ -	\$ 21,800	\$ 21,800	\$ -
<b>WA Department of Fish &amp; Wildlife Grant</b>						
<b>Community Development</b>						
16816.3330.66123	Puget Sound Action Agenda			\$ 30,000		
16816.5101		Regular Salaries			\$ 13,297	
16816.5202		Social Security			\$ 1,194	
16816.5203		PERS Retirement			\$ 2,009	
16816.5311		Office & Operating Supplies			\$ 500	
16816.5499		Other			\$ 13,000	
			\$ -	\$ 30,000	\$ 30,000	\$ -
<b>WA Office of the Secretary of State Grant</b>						
<b>Community Development</b>						
16816.3340.0030	Secretary of State			\$ 50,000		
16816.5419		Professional Services			\$ 50,000	
			\$ -	\$ 50,000	\$ 50,000	\$ -
<b>Buildable Lands Grant</b>						
<b>Community Development</b>						
16816.5101		Regular Salaries			\$ 60,341	
16816.5109		Extra Help			\$ (86,635)	
16816.5201		Industrial Insurance			\$ 857	
16816.5202		Social Security			\$ 4,616	
16816.5203		PERS Retirement			\$ 7,769	
16816.5229		Benefits Bucket			\$ 13,052	
			\$ -	\$ -	\$ -	\$ -
<b>Auditor Fiscal Support Specialist FTE - New</b>						
<b>Employer Benefits Fund</b>						
5061.3480.95	Employee Benefits			\$ 13,052		
5061.5081		Ending Fund Balance				\$ 13,052
			\$ -	\$ 13,052	\$ -	\$ 13,052
<b>DCD Planner FTE - Increase</b>						
<b>Employer Benefits Fund</b>						
5061.3480.95	Employee Benefits			\$ 5,221		
5061.5081		Ending Fund Balance				\$ 5,221
			\$ -	\$ 5,221	\$ -	\$ 5,221
<b>DCD Associate Planner FTE - New</b>						
<b>Employer Benefits Fund</b>						
5061.3480.95	Employee Benefits			\$ 13,052		
5061.5081		Ending Fund Balance				\$ 13,052
			\$ -	\$ 13,052	\$ -	\$ 13,052
<b>Human Services Program Coordinator FTE - NEW</b>						
<b>Employer Benefits Fund</b>						

**1st Quarter 2019 Supplemental Budget Information - Attachment A**

		2019			
Department	Brief Description Of Change Revenue Expenditures	Beginning Fund Balance	Revenue Amount	Expense Amount	Ending Fund Balance
		\$ -	\$ 13,052	\$ -	\$ 13,052
<b>Employer Benefits Fund</b>					
5061.3480.95 5061.5081	Employee Benefits Ending Fund Balance		\$ 13,052		\$ 13,052
		\$ -	\$ 13,052	\$ -	\$ 13,052
<b>Equipment Rental &amp; Revolving</b>					
5001.6971.5164 5001.5081	Operating Transfer Out Ending Fund Balance			\$ 1,232	\$ (1,232)
		\$ -	\$ -	\$ 1,232	\$ (1,232)
<b>Human Services</b>					
1071.5101 1071.5201 1071.5202 1071.5203 1071.5229 1071.5081	Regular Salaries Industrial Insurance Social Security PERS Retirement Benefits Bucket Ending Fund Balance			\$ 11,960 \$ 171 \$ 915 \$ 1,540 \$ 2,611	\$ (17,197)
		\$ -	\$ -	\$ 17,197	\$ (17,197)
<b>Human Services</b>					
1071.5415 1071.6971.9404 1071.6971.9408	Management Consulting Operating Transfer Out Operating Transfer Out			\$ (64,715) \$ 48,875 \$ 15,840	
		\$ -	\$ -	\$ -	\$ -
<b>Human Services</b>					
1081.3380.90 1081.3081 1081.5101 1081.5201 1081.5202 1081.5203 1081.5229	Other Intergovernmental Services Beginning Fund Balance Regular Salaries Industrial Insurance Social Security PERS Retirement Benefits Bucket	\$ 25,794	\$ 42,992	\$ 47,840 \$ 686 \$ 3,660 \$ 6,159 \$ 10,441	
		\$ 25,794	\$ 42,992	\$ 68,786	\$ -
<b>Human Services</b>					
1881.5415 1881.6971.9052	Management Consulting Operating Transfer Out			\$ (32,500) \$ 32,500	
		\$ -	\$ -	\$ -	\$ -
<b>Information Services</b>					
5161.3081 5168.5419 5168.5419 5168.5419 5168.5419	Beginning Fund Balance Other Professional Services Other Professional Services Other Professional Services Other Professional Services	\$ 456,745		\$ 250,000 \$ 100,000 \$ 75,745 \$ 31,000	
		\$ 456,745	\$ -	\$ 456,745	\$ -
<b>Information Services</b>					
5161.3081 5168.4970.9251 5168.5419 5168.5492	Beginning Fund Balance Operating Transfer In Other Professional Services Dues/Subscriptions/Memberships	\$ 600,000	\$ 2,050,000	\$ 2,100,000 \$ 550,000	
		\$ 600,000	\$ 2,050,000	\$ 2,650,000	\$ -
<b>Information Services</b>					
5164.4970.5001 5164.4970.9509 5164.4970.9165 5164.4970.9625 5164.4970.9253 5164.4970.4371 5164.4970.9081 5164.5353	Operating Transfer In Operating Transfer In Operating Transfer In Operating Transfer In Operating Transfer In Operating Transfer In Operating Transfer In Small Computer Equipment		\$ 1,232 \$ 1,129 \$ 1,580 \$ 875 \$ 901 \$ 1,332 \$ 3,835	\$ 10,884	
		\$ -	\$ 10,884	\$ 10,884	\$ -

**1st Quarter 2019 Supplemental Budget Information - Attachment A**

Department	Brief Description Of Change	2019			
		Beginning Fund Balance	Revenue Amount	Expense Amount	Ending Fund Balance
	<b>Reappropriate 2018 Juvenile Flooring Repair Project</b>				
Jail/Juvenile Sales Tax 1711.5419 1711.5081	Other Professional Services Ending Fund Balance			\$ 30,000	\$ (30,000)
		\$ -	\$ -	\$ 30,000	\$ (30,000)
	<b>Long Lake Integrated/Adaptive Management Plan Contract</b>				
Long Lake Mgmt District #3 1691.3081 1691.3680.10 1691.5419	Beginning Fund Balance Special Assessment Principal Other Professional Services	\$ 110,000	\$ 90,000	\$ 200,000	
		\$ 110,000	\$ 90,000	\$ 200,000	\$ -
	<b>Vehicle Purchase for Volunteer Coordinator Position</b>				
Parks - Facilities Maintenance 1501.6971.5642 1501.5081	Operating Transfer Out Ending Fund Balance			\$ 40,000	\$ (40,000)
		\$ -	\$ -	\$ 40,000	\$ (40,000)
	<b>LexisNexis Law Program for Inmates</b>				
Sheriff 1351.5484 1351.5081	Repairs & Maintenance: Computer Equip Ending Fund Balance			\$ 6,000	\$ (6,000)
		\$ -	\$ -	\$ 6,000	\$ (6,000)
	<b>Solid Waste Computer Funding - 2019</b>				
Solid Waste 4371.6971.6400 4371.5081	Operating Transfer Out Ending Fund Balance			\$ 1,332	\$ (1,332)
		\$ -	\$ -	\$ 1,332	\$ (1,332)
	<b>Total Other Fund</b>	<b>\$ 1,192,539</b>	<b>\$ 2,374,105</b>	<b>\$ 3,604,976</b>	<b>\$ (38,332)</b>
	<b>Grand Total</b>	<b>\$ 1,192,539</b>	<b>\$ 3,077,586</b>	<b>\$ 7,604,547</b>	<b>\$ (3,334,422)</b>