REQUEST FOR QUOTE
2018-116

KITSAP COUNTY
PARKS DEPARTMENT
2018 FAIR TENT RENTAL, DELIVERY & TEAR DOWN

RESPONSE DEADLINE: Tuesday, March 20, 2018 at 3:00PM

The Kitsap County Purchasing Office is soliciting quotes for the Rental of Tents and Sidewalls for the Kitsap County 2018 Fair and Stampede.

DESCRIPTION:
Vendor is to provide all tents, equipment, materials and labor, to include delivery, set-up and removal. Free Standing frame tents only - no pole style tents. All tents are to be weighted; stakes may be used as needed. All tents and side walls must be flame retardant with tag. All tents and side walls must be professional in appearance, free of stains, tears and patching, and must meet County staff approval. A complete table of desired tents is provided below.

<table>
<thead>
<tr>
<th>Tent size</th>
<th>Accessories</th>
<th>Location</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>30'X30'</td>
<td>12 ft legs</td>
<td>center stage</td>
<td>no center leg white</td>
</tr>
<tr>
<td>20'X30'</td>
<td>10 ft legs</td>
<td>Dining -1</td>
<td>no walls</td>
</tr>
<tr>
<td>20'X30'</td>
<td>10 ft legs</td>
<td>Dining- 2</td>
<td>no walls</td>
</tr>
<tr>
<td>20'X30'</td>
<td>10 ft legs</td>
<td>VIP Shade</td>
<td>1 wall white wall on 30ft side, blocked</td>
</tr>
<tr>
<td>20'X20'</td>
<td>blocked</td>
<td>Upper beer garden-1</td>
<td>1 wall white – Blocked</td>
</tr>
<tr>
<td>20'X20'</td>
<td>blocked</td>
<td>Upper beer garden-2</td>
<td>1 wall white – Blocked</td>
</tr>
<tr>
<td>20'X30'</td>
<td>12ft leg</td>
<td>Family stage</td>
<td>no center leg / 1 back wall</td>
</tr>
<tr>
<td>20'X20'</td>
<td>10 ft legs</td>
<td>main stage shade-1</td>
<td>no walls</td>
</tr>
<tr>
<td>20'X20'</td>
<td>10 ft legs</td>
<td>main stage shade-2</td>
<td>no walls</td>
</tr>
</tbody>
</table>

Additional Requirements: It is preferred to have as few legs as possible, and that the tents are as high as possible, in case of inclement weather. Please supply 4 side additional walls for use if needed. In case of staking issues please supply extra weights for at least 2 tents.

A multiyear contract may be considered

Tents are to be delivered and set up no later than Monday, August 20, 2018.
Tents are to be taken down and removed on Monday, August 27, 2018.

Quotes will be accepted in the Purchasing Office via mail, hand delivered or express courier to Kitsap County Administration Building at addresses provided before the date and time indicated above.
PROPOSALS MUST BE submitted separately. The quote number, the date and time of the response deadline, and the name and address of the respondent shall be clearly shown on the outside of the envelope or fax cover sheet.

Please submit by mail to: OR For hand delivery, express, or courier:
Colby Wattling, Buyer
Kitsap County Purchasing Office
614 Division Street, MS-7
Port Orchard, WA 98366
Colby Wattling, Buyer
Kitsap County Administration Building
Purchasing Office – Fourth Floor
619 Division Street
Port Orchard, WA 98366

Proposal/purchasing process questions may be directed to the contact listed below Monday-Friday, 8:00am to 5:00 pm, excluding holidays.
Colby Wattling 360-337-7036 or cwattling@co.kitsap.wa.us

2018-116 QUOTE SHEET

The undersigned Vendor proposes to furnish Kitsap County Fair and Stampede with Tent rentals, delivery set-up and tear down per the specifications. To be delivered to Kitsap County Fair, 1200 NW Fairgrounds Road, Bremerton, WA 98311.

Rentals cost $________________
Delivery, Setup & Tear Downs: $________________
Sales Tax (9.0%) $________________
Total Cost $________________

This proposal is made in accordance with the published description of work and warrants, receipt of which is hereby acknowledged, and is offered in accordance with Request for Quote authority by the Kitsap County Purchasing Office.

_____________________________________________________
Print company name

SIGNATURE ____________________________________________________________________ Date ________________
PRINTED NAME __________________________________________________________________
TITLE __________________________________________________________________________
ADDRESS _______________________________________________________________________
Tax ID # _______________________________________________________________________
PHONE _________________________________________________________________________
EMAIL _________________________________________________________________________

ADDENDA RECEIPT

Receipt of the following addenda to the subject solicitation documents is hereby acknowledged:

Addendum Number Date of Receipt of Addendum Signed Acknowledgement
1 ___________________ ________________________________________
2 ___________________ ___________________ _____________________