



ADDENDUM #1 REQUEST FOR QUALIFICATIONS 2018-141

KITSAP COUNTY DEPARTMENT OF PUBLIC WORKS SOLID WASTE DIVISION

TO: All Respondents

FROM: Colby Wattling, Buyer

CLOSING DATE: Tuesday, August 7, 2018 at 3:00 p.m. (UNCHANGED)

REF NO.: 2018-141– Facility Inspection and Records Review at the Kitsap County Household Hazardous Waste Collection Facility

DATE: Monday, July 30, 2018

In response to questions received, the following information is provided to assist in responding to the above referenced proposal:

QUESTIONS AND RESPONSES

1. Question: Will there be any permit review?

Answer: No, there will not be any permit review.

2. Question: Is the Household Hazardous Waste (HHW) Collection Facility operated by County staff?

Answer: Yes, the HHW Collection Facility is operated by County employees. The County does occasionally use vendor employees as extra help.

3. Question: Does household hazardous material collected at the Recycling and Garbage Facilities come to the HHW Collection Facility?

Answer: Mercury-bearing lamps and household batteries come to the HHW Collection Facility for proper disposal; Used oil, antifreeze and auto batteries are collected at the Recycling and Garbage Facilities by vendors for proper disposal.

4. Question: Will the review of the HHW Collection Facility's maintenance and operations records include any historical records?

Answer: Yes, the County would like to include one year of historical documents in the review of the maintenance and operations records.

5. Question: Would it be possible to get the reports from the Olympic View Transfer Station inspections and records review?

Answer: Yes. Any documents from the Olympic View Transfer Station inspection and records review that are public documents are available.

6. Question: What is run from the air compressor system?

Answer: Small tools only.

7. Question: Is compressed air used in any of the processes?

Answer: No.

8. Question: Is the boiler system for heat only?

Answer: Yes—only for the warehouse areas. The office has a separate furnace.

9. Question: Will the HHW Collection Facility stop accepting latex paint soon?

Answer: No.

10. Question: Does the County want all areas of the HVAC reviewed? The office area wasn't included in the scope of work.

Answer: Any area covered by a major mechanical system should be reviewed. The omission of HVAC in the office area was an oversight and not deliberate.

11. Question: Is there built in access to the upper roof area?

Answer: No, a lift or other means of access is required. The County can arrange that, or it can be done via an outside service company.

12. Question: Has the coating of the fire suppression vault ever been inspected?

Answer: It is done visually on an annual basis by HHW Collection Facility staff as part of the written Facility inspection schedule. It has not been physically tested or inspected in-depth since the coating was reapplied about 10 years ago.

13. Question: Are there any security issues with the Facility?

Answer: No. However, if security gaps are noticed as part of the consultation, they should be identified.

14. Question: Does the standby generator periodically exercise itself?

Answer: No. The generator is maintained by the Sewer Utility Division staff.

15. Question: When was the last regulatory inspection of the Facility?

Answer: Kitsap Public Health District inspects the HHW Collection Facility quarterly for Solid Waste Facility compliance. The last inspection was done on June 15, 2018.

16. Question: What is the main goal of this inspection?

Answer: Planning for capital replacement of systems, recommendations on maintenance protocols, identification of gaps in maintenance or administrative details. Regulatory compliance issues should be identified but the main purpose of the RFQ is for site and building integrity.

17. Question: Is there an approved budget for this scope of work?

Answer: It will be incorporated into the existing Solid Waste Division budget as necessary.

18. Question: Is there a strict timeline for completing this information?

Answer: No, though completion before 2019 is preferred.

19. Question: Do you anticipate the awarded consultant making presentations?

Answer: Only if requested to do so.

END OF ADDENDUM #1