

ATTACHMENT B: FORM A, PROPOSER QUESTIONNAIRE

INSTRUCTIONS: This is a mandatory response. Proposers must submit this form with their Proposal. Please provide the requested information, then sign and date. If response is incomplete or the County requires further description, the County may request Proposer provide such information within a mandatory due date or may determine the missing information is immaterial to award. **PLEASE PROVIDE EXPLANATION FOR ALL “YES” ANSWERS ON A SEPARATE SHEET.**

Proposer Information	
Proposer’s Legal Name and d.b.a. if applicable:	
Mailing Address:	
Contact Person and Title:	
Contact Person’s Phone Number:	
Contact Person’s Fax Number:	
Contact Person’s E-Mail Address:	
State UBI Number:	
Federal TIN or EIN Number:	

Ownership	Yes or No If yes, explain.
Is your firm a subsidiary, parent, holding company, or affiliate of another firm?	

Financial Resources and Responsibility	Yes or No If yes, explain.
Within the previous 5 years has your firm been the debtor of a bankruptcy?	
Is your firm in the process of or in negotiations toward being sold?	
Within the previous 5 years has your firm been debarred from contracting with any local, state, or federal governmental agency?	
Within the previous 5 years has your firm been determined to be a non-responsible bidder or proposer for any government contract?	
Within the previous 5 years has a governmental or private entity terminated your firm’s contract prior to contract completion?	
Within the previous 5 years has your firm used any subcontractor to perform work on a government contract when that subcontractor had been debarred by a governmental agency?	

Disputes	Yes or No If yes, explain.
Within the previous 5 years has your firm been the defendant in court on a matter related to any of the following issues: <ul style="list-style-type: none"> • Payment to subcontractors? • Work performance on a contract? 	
Does your firm have outstanding judgments pending against it?	
Within the previous 5 years has your firm been assessed liquidated damages on a contract?	
Has your firm received notice of and/or in litigation about patent infringement for the product and/or service that your firm is offering to the County?	

ATTACHMENT B: FORM A, PROPOSER QUESTIONNAIRE (CONTINUED)

Compliance	Yes or No If yes, explain.
Within the previous 5 years, has your firm or any of its owners, partners, or officers, been assessed penalties or found to have violated any laws, rules, or regulations enforced or administered by a government entity? This does not include owners of stock in your firm if your firm is a publicly traded corporation.	
If a license is required to perform the services sought by this solicitation, within the previous 5 years has your firm had a license suspended by a licensing agency or been found to have violated licensing laws?	
If Hazardous Materials are an element of the contract, has your firm had any violations of improper disposal of such materials or any violation of associated laws, rules or regulations in the previous 5 years?	

Business Integrity	Yes or No If yes, explain.
Is a governmental entity or public utility currently investigating your firm for false claims or material misrepresentations?	
Within the previous 5 years has a governmental entity or public utility determined your firm made a false claim or material misrepresentation?	
Within the previous 5 years has your firm or any of its owners or officers been convicted of a crime involving the bidding on a government contract, the awarding of a government contract, the performance of a government contract, or of a crime of fraud, theft, embezzlement, perjury, bribery? For this question, the term "owner" does not include those who own stock in a publicly traded corporation.	

The undersigned hereby certifies that:
The Proposer has read the County's solicitation and all its addenda, and to the best of his/her knowledge has complied with the mandatory requirements stated herein;
The Proposer has had opportunity to ask questions regarding the requirements and that the questions were answered by the County;
The Proposer's offer is valid until the date the County awards a contract or rejects all offers;
All information provided within the Proposer's offer, including but not limited to the information provided in response to this Questionnaire, is true and correct to the best of his/her knowledge;
The Proposer has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of competitive pricing in the preparation and submission of its offer;
The Proposer fully understands the character of the goods to be provided and/or services to be performed, the manner payment is to be made, and the terms and conditions. The Proposer offers to provide the goods and/or services within the time required, upon the terms and conditions provided without exception, and at the prices offered.
The person signing below has the authority to legally bind the Proposer.

Dated this _____ day of _____, 2020

Signature

Title

ATTACHMENT B: FORM B, ORDERS, NOTICES OR, CITATIONS (PROPOSER AND SUBCONTRACTORS)

Submit a list of any and all Environmental or Safety Law-related orders, notices, or citations received during the past five (5) years **by the Proposer or any facility or subcontractor proposed to be used in performance of the Contract.** List the status of the response to any order, notice or citation. **If no such orders, notices, or citations were received by Proposer or any proposed facility or subcontractor, indicate here:** _____

Use multiple copies of this form, if necessary. Details of orders, notices or citations can be included as an attachment.

Company Name: _____

Proposer-Owned? Yes: _____ No: _____ Subcontractor? Yes: _____ No: _____

Mailing Address: _____

Contact Person: _____

Phone: _____

E-Mail Address: _____

A. Type of Order, Notice or Citation: _____

B. Date of Order, Notice or Citation: _____

C. Response to Order, Notice or Citation: _____

D. Status of Response: _____

ATTACHMENT B: FORM C, COMPANY REFERENCES (PROPOSER)

The Proposer shall identify *at least* three (3) references using this format. References shall be major customers for whom the proposer has provided transportation and waste management services during the past three (3) years, with particular emphasis on other governmental or large volume customers.

A. Firm Name: _____

Mailing Address: _____

Type of Waste/Material and Method of Disposal/Recycling: _____

Approximate Amount of Material Managed Per Year: _____

Contact Person: _____ Telephone: _____

E-Mail Address: _____

B. Firm Name: _____

Mailing Address: _____

Type of Waste/Material and Method of Disposal/Recycling: _____

Approximate Amount of Material Managed Per Year: _____

Contact Person: _____ Telephone: _____

E-Mail Address: _____

C. Firm Name: _____

Mailing Address: _____

Type of Waste/Material and Method of Disposal/Recycling: _____

Approximate Amount of Material Managed Per Year: _____

Contact Person: _____ Telephone: _____

E-Mail Address: _____

ATTACHMENT B: FORM D, COMPANY HISTORY (PROPOSER)

Company Name: _____

Company Address: _____

Company Contact Person: _____ Title: _____

Phone Number: _____ Fax Number: _____

E-Mail Address: _____

Please submit, in the space below or on an attached page, a brief summary of the Proposer's company history. The summary must describe the type of work the company does, how long the company has done this type of work, relevant corporate organizational structure (parent/ subsidiary), a list of owners (from 2002 to present) for every proposer-owned facility to be used under the contract, and a summary of the type and level of services the proposer has provided for the past five (5) years. **Use additional sheets or attachments, if necessary, for complete and accurate answers. Proposer may submit other documents to assist in the summary presentation.**

Length of Ownership: _____

List of Owners 2002 to Present: _____

Corporate Organizational Structure: _____

Type of Work/Services Provided: _____

Staff Size: _____

Additional Comments: _____

ATTACHMENT B: FORM E, COMPANY FINANCIAL STATUS (PROPOSER)

1. Check "Yes" or "No" below to indicate you have enclosed the three (3) most recent, audited annual financial statements of the Proposer.

Yes: _____

No: _____

2. Proposer's Current Financial Status: **Has the Proposer filed for and is it operating under federal bankruptcy law protection?**

Yes: _____

No: _____

Please describe: _____

ATTACHMENT B: FORM F, CONTRACT MANAGER AND CONTRACT REPRESENTATIVE(S)

1. Contract Manager *: _____
2. Contract Representative: _____
3. 24-Hour Contact: _____
4. Contractor's Representative of Regulatory Affairs: _____

**** Please Note: a brief resume of the Proposed Contract Manager should be included with Form F.***

ATTACHMENT B: FORM G, TREATMENT STORAGE AND DISPOSAL FACILITIES / PROPOSED DISPOSAL / RECYCLING FACILITIES

The Proposer shall identify and list, in the format presented, each facility (including proposer-owned) that the Proposer intends to use for recycling, reclamation, reprocessing, etc., in performance of the Contract. The Proposer shall describe the type of recyclables/wastes managed at the Facility. **for complete and accurate answers, Use additional sheets if necessary. Use of attachments for information is acceptable.**

A. Facility Name: _____

B. Mailing Address: _____

C. Facility Site Address: _____

D. Company Contact Person: _____

E. Phone: _____

F. E-Mail Address: _____

G. Proposer-Owned? Yes: _____ No: _____ Subcontractor Owned? Yes: _____ No: _____

H. Describe the type of disposal activities performed at this facility: _____

I. EPA/State identification Number: _____

J. List of Environmental Permits/Licenses/Approvals: _____

K. List **at least** two (2) Customer References for this Facility (Company Name, Company Location (City/State), Contact Person, and Contact Phone Number). This is a separate requirement from "Company References" (Form C), which is specific to the Proposer:

1. _____

2. _____

3. _____

ATTACHMENT B: FORM H, PROPOSED TRANSPORTERS (PROPOSER-OWNED AND SUBCONTRACTORS)

Transporter Company Name: _____

Company Site Address: _____

Company Contact Person: _____ Title: _____

Phone Number: _____ Fax Number: _____

E-Mail Address: _____

The Proposer shall list all transporters (including proposer-owned) that Proposer proposes to use in performance of the Contract. **Use additional sheets, if necessary, for complete and accurate information. Attachments may be used.** Proposer may include additional transporters using the same format.

A. Mailing Address: _____

B. EPA/State Identification Number: _____

C. Proposer-Owned? Yes: _____ No: _____ Subcontractor? Yes: _____ No: _____

D. Briefly describe the company's capabilities: _____

E. Number of miles driven annually: _____

F. Number of drivers: _____

G. Violations: _____

H. List **at least** two (2) Customer References for this Transporter (Company Name, Company Location (City/State), Contact Person, and Contact Phone Number). This is a separate requirement from "Company References" (Form C), which is specific to the Proposer:

1. _____

2. _____

3. _____
