



ADDENDUM #1 INFORMAL BID 2020-136 RFQ

Kitsap County Parks Department

Notice to Consultants for Port Gamble Forest Heritage Park Master Plan Services

TO: All Respondents
FROM: David McBride, Owners' Representative
CLOSING DATE: October 14, 2020 at 3:00 PM (**UNCHANGED**)
REF NO.: 2020-136 RFQ
DATE: October 7, 2020

The following information is provided to assist in responding to the above referenced proposal:

Section V, Special Terms and Conditions, Item F, has been updated to reflect the added Attachment A.

A copy of the Professional Services Contract is included as an Attachment A to this RFQ. Respondents to this RFQ will need to affirm the terms and conditions of Attachment A are acceptable or describe reasons for any exceptions and propose alternative language, upon a Request for Proposal.

Section VI, Selection Criteria, has been reevaluated and points have been redistributed per the following criteria:

Project Approach – 40 Points (UNCHANGED)
Qualifications of Consultant Team – 30 Points
Prior Experience – 30 Points

In response to questions received to date, the following answers are provided to assist in responding to the above referenced proposal:

Questions and Responses

1. Question: What is the County's budget for this master plan effort?

Answer: The budget will be dependent on an agreed scope of work, to be negotiated with the selected team. However, based on our total project budget, we are targeting a budget for these services in the range of \$250,000 to \$300,000.

2. Question: The Appendices identify 2 items, A and B. The maximum page count for "this appendix" is only indicated under B. Does the 2-page maximum apply to all information under A and B, or just B?

Answer: Both Appendices will be excluded from the page-count limit for the SOQ.

3. Question: Is there a limitation on page size for the information in the Appendices?

Answer: Because the Appendices are not counted towards the page-count limit, and this will mostly be reviewed electronically, the Appendices may be formatted with a different page size. Please limit the size of any Appendix page to 11x17 and maintain the font size as 11-Point or larger.

4. Question: Does the 2-page max apply to both Appendix A and B, or just B?

Answer: The 2-page limitation for Appendix B applies to just that Appendix. Appendix A will not be counted towards that 2-page limitation.

5. Given COVID-19, will there be an addendum eliminating the request for a hard copy of the proposal?

Answer: While we understand that producing and submitting a hard copy of the SOQ adds a degree of difficulty given the current circumstances, the requirement will remain in effect for this submission.

END OF ADDENDUM #1