



ADDENDUM #3 2020-137 RFP

Health and Well-Being Portal and Wellness Incentive Program Administrator Kitsap County Human Resources Department

TO: All Respondents
FROM: Vicki Martin, Buyer
CLOSING DATE: November 4, 2020 at 3:00 PM (**UNCHANGED**)
REF NO.: 2020-137 RFP
DATE: October 22, 2020

The following information is provided to assist in responding to the above referenced proposal.

1. Q - Are you willing to consider a vendor if you are unable to customize the Health Risk Assessment?

A – Yes
2. Q – Are you currently paying for an outside vendor to administer your wellness program or is it built in-house?

A – *Our current program is built in-house.*
3. Q - How important is a robust mobile app?

A – *Very important.*
4. Q – Do you currently utilize a coaching vendor? If so, is coaching online, telephonic or in-person?

A – *The County does not presently use a coaching vendor.*
5. Q – Are you interested in lifestyle coaching, mental well-being coaching, chronic condition/disease management coaching, or all?

A – *The County is primarily interested in lifestyle coaching to address nutrition, exercise, and stress management.*
6. Q - Is there a budget for your wellness program that we should be aware of?

A – *Approximately \$25,000.*

7. Q -What is your current rate for your existing wellness program, on a per member per month basis?

A – N/A – *The current wellness program is done in-house having an annual cap of \$10,000.*

8. Q - Page 2 of the RFP states a 1/1/2021 service start date, but page 3 indicates 2/1/2021. Can you please clarify the program start date?

A – *The County anticipated needing the extra time for communication/implementation so 2/1/2021 as a start date.*

9. Q - Can you please confirm there are a total of 2 medical vendors from which we would need to import claims data?

A - *Yes, this is correct*

10. Q - How many paper health assessments have been utilized in recent years?

A – *Zero*

11. Q - In light of COVID-19 and efforts to be socially responsible in limiting the spread, will proposals be accepted in electronic format (email or upload) in lieu of hard copies?

A – *The Purchasing Office does not have the necessary software to receive electronic submissions currently. Although the doors are not open to the public, the Purchasing Office is working and staffed during regular business hours. Submissions can be mailed and/or hand delivered. Please contact Vicki Martin at 360-337-4788 or vmartin@co.kitsap.wa.us to make arrangements for your delivery.*

12. Q -Can you provide some clarification around what they are specifically looking for with regards to this question?

A – *If this question is pertaining to Covid-19 testing, Human Resources is not offering or seeking to offer Covid-19 testing.*

END OF ADDENDUM #3