



**Kitsap County Mental Health, Chemical Dependency  
and Therapeutic Court Programs  
Request for New Proposal Proposers Conference  
2021-123 Questions and Answers**

**June 16, 2021  
10:00 – 10:30 a.m.**

**Q1. Will you make this video available to those of us who attended the webinar? It has so much good information.**

**A1.** All attendees who are Primary Administrators for their organization will receive a recording of the **2022 Mandatory New Proposer Conference Recording** and **2022 Survey Monkey Apply Recording**. If the organization had more than one attendee at the Proposer Conference, the Primary Administrator has been asked to forward the recordings to their fellow coworkers. To request a link to the recordings please contact Gay Neal at [gneal@co.kitsap.wa.us](mailto:gneal@co.kitsap.wa.us).

**Q2. Will the question and answer session be in person or via zoom?**

**A2.** To be determined. Proposers will receive the date and time of their Question and Answer Session within 2 weeks after the New Grant Proposal due date. Proposers should make themselves available to meet at the time assigned either in person or via Zoom. A decision will be made in mid-September and Proposers will be notified as soon as possible the location or Zoom Link.

**Q3. If our organization received funding last year and would like to continue that project — but we also have a new project for which we would like to seek funding — is it possible to submit a new project application AND a continued project application?**

**A3.** Yes. There are no limits to the number of applications an organization can submit.

**Q4. One of the ideas we have as a project is to train identified students on Mental Health First Aid and act as mentors to other students. In addition to training costs, could funding be used to support stipends or hourly support for students? Thank you**

**A4.** Yes.

**Q5. The worksheet is referred to as Continuation Grant Proposal Evaluation worksheet. Why is it called "Continuation"? What is it a continuation of?**

**A5.** The Evaluation Worksheet for New Grant Proposals is ATTACHMENT D - New Grant Proposal Evaluation Worksheet in the Request for Proposal. The title on the slide that was presented at the New Proposer Conference was incorrectly titled "Continuation Grant Proposal Evaluation Worksheet". Both evaluation worksheets for New and Continuation Proposals are identical except for the title.

**Q6. If our organization was awarded funding this year but we would like to apply to fund a new project, would it still be a new grant application or continuation?**

A6. New Grant funding is for projects which have not received Treatment Sales Tax funding during the previous funding year (2021). Continuation Grant funding is for projects which received Treatment Sales Tax funding during the 2021 Grant Cycle and are requesting one additional budget period of funding for a project period that would otherwise expire. Organizations who are currently funded and have questions as to which grant application they should use should contact Gay Neal at [gneal@co.kitsap.wa.us](mailto:gneal@co.kitsap.wa.us).

**Q7. What is the funding range for grants?**

A7. There is no specific funding range for grants. Currently 2021 funded projects range in awards of \$22,500 up to \$791,385.

**Q8. I recall the presentation saying that indirect is limited to 5%. Is there additional space for direct admin costs?**

A8. Indirect is a budget category that does not specify how the funds will be spent. This budget category is limited to 5% of the overall grant request. Additional administrative budget categories in the 2022 New Grant Proposal Special Project Budget Form include:

- Advertising/Marketing
- Audit/Accounting
- Communication
- Insurance/Bonds
- Postage/Printing
- Training/Travel/Transportation
- Other (Describe):

**Q9. Matching Funds: Is it a requirement to have matching funds?**

A9. No.