



ADDENDUM #1 2021-125 RFP

Kitsap County Lodging Tax Advisory Committee

TO: All Respondents
FROM: Vicki Martin, Buyer
CLOSING DATE: August 13, 2021, at 3:00 PM (**UNCHANGED**)
REF NO.: 2021-125 RFP
DATE: July 30, 2021

The following information is provided to assist in responding to the above referenced proposal.

1. Q – Is there a significant change in the Lodging Tax submittal and interview process from two years ago (pre-Covid-19)?

A – Last year, the county moved to an electronic meeting platform, Zoom, for the Advisory Committee interviews. The county will continue to use this process in 2021. This year submittals are being received via email to the Purchasing@co.kitsap.wa.us address rather than hard copies delivered directly to the physical Purchasing division. August 24th and 25th have been scheduled as tentative Zoom interview dates. Respondents will receive notification of their appointed interview time after their application eligibility is determined.

2. Q – Should the application be prepared with consideration given to a pre-Covid environment?

A – Apply as if you expect to be fully functional in 2022. None of us are sure where we will be, as it relates to COVID-19. Very specific requested items and/or events may be considered for “rollover”, if canceled due to mandated shutdown. A “rollover” will be considered on a case-by-case basis.

3. Q –How does one acquire hotel occupancy information?

A – Hotel occupancy counts may not be the best indicator of how many “heads in beds” occurred as the numbers they provide are holistic and not a direct result of your particular event and/or promotion. An applicant needs to determine a way to collect their data specific to their promotion of Kitsap County.

END OF ADDENDUM #1