

**Request for Proposals  
2023-031**

**KITSAP COUNTY  
PERMIT DIGITIZATION SERVICES**

**SUBMITTALS DUE  
Thursday May 25, 2023, at 12:00PM**

Kitsap County Department of Community Development (KCDCD) is soliciting proposals from qualified imaging firms for digital imaging of paper permit files. The selected firm will image both, essential permit records and permit records identified as critical for future business needs. Records will include plans, drawings, permits and other critical property documentation.

Types of records and estimated volumes up to:

- Building Permits – Approx. 25 Boxes
- Land Use and Site Development Permits – Approx. 900 Boxes

**Complete RFQ information can be found online at  
<https://www.kitsapgov.com/das/Pages/Online-Bids.aspx>. For questions  
contact Glen McNeill at 360-337-4789 or [gsmcneill@kitsap.gov](mailto:gsmcneill@kitsap.gov)**