



Meeting Date: October 23, 2017
Agenda Item No:

Kitsap County Board of Commissioners

Department: Administrative Services

Staff Contact & Phone Number: Amber D'Amato, (360) 337-4504

Agenda Item Title: A Resolution Amending the 2017 Annual Budget

Recommended Action: Move the Board adopt a Resolution Amending the 2017 Annual Budget as presented in the attached documents.

Summary: The County's Budget Policies call for amendments to the budget to be made quarterly during the calendar year. This resolution, representing the budget amendment for the third quarter of 2017, reduces spending authority in the general fund by \$193,726. It also increases spending authority in other specified funds by \$10,960,100. All expenditure increases are supported by cash balances or increased revenues.


3rd Quarter Budget Amendment 2017

General Fund

Juvenile Services	Increase Contract for Service (HIDTA)
Juvenile Services	Closeout of Kitsap Adolescent Recovery Services (KARS) Program
Prosecutor	Commercially Sexually Exploited Children Grant
Sheriff	Casino Impact Fees

Other Funds

DCD – Fees	SMARTGOV Electronic Plan Review
DCD – Fees	Structural Plan Review Contract Services
Human Services	Developmental Disabilities Grant
Human Services	Workforce Investment Act Grant
Human Services	Housing Affordability Grant
Human Services	Mental Health Grant
Human Services	Mental Health Grant
Human Services	Repair of Short-Term Homeless Shelter Buildings
Information Services	Superior Court CMS Project Funding
Roads	Road Construction Fund Transfer
Roads – Construction	Road Construction Fund Transfer

Attachments:	1. Resolution 2. Attachment A	
<u>Fiscal Impact</u>		
Expenditure required for this specific action:	General Fund:	(\$193,726)
	Other Funds:	\$10,960,100
Total cost including all related costs:		\$10,766,374
Related Revenue:	General Fund:	(\$191,165)
	Other Funds:	\$10,950,100
Cost Savings:		\$0
Total Fiscal Impact:	General Fund:	\$2,561
	Other Funds:	(\$10,000)
Source of Funds:		Various
<u>Fiscal Impact (DAS) Review</u>		
Departmental Coordination		
Department	Representative	Recommendation/Comment
Department of Administrative Services	Amber D'Amato	
Contract Information – N/A		

RESOLUTION 187 -2017

RESOLUTION AMENDING THE 2017 ANNUAL BUDGET

WHEREAS, by Resolution 212-2016 the Board of County Commissioners adopted the annual budget of the County for 2017; and,

WHEREAS, Kitsap County Budget Policies as adopted by Resolution 214-2002 require amendment of the budget quarterly; and,

WHEREAS, certain changes in the County's financial circumstances have been identified during the third quarter of the year which require inclusion in the 2017 annual budget at this time;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in regular session assembled that the Kitsap County Budget for 2017, as presented on this date, is amended to the department/office and/or fund levels listed in Attachment A.

ADOPTED this 23rd day of October 2017.



**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON**



CHARLOTTE GARRIDO, Chair



ROBERT GELDER, Commissioner



EDWARD E. WOLFE, Commissioner

ATTEST:



Dana Daniels, Clerk of the Board

3rd Quarter 2017 Supplemental Budget Information - Attachment A

		2017					
Department	Brief Description Of Change		Beginning Fund Balance	Revenue Amount	Expense Amount	Ending Fund Balance	
	Revenue	Expenditures					
General Fund							
Increase Contract for Services							
Juvenile Services	9423.3330.95001 9423.5419	WSP - HIDTA Marijuana Eradicate Other Professional Services		\$ 5,000	\$ 5,000		
			\$ -	\$ 5,000	\$ 5,000	\$ -	
Close of Kitsap Adolescent Recovery Services (KARS) Program							
Juvenile Services	9427.3420.70 9427.4970.1071 9427.4970.1871 9427.4970.1881 9427.5101 9427.5102 9427.5103 9427.5106 9427.5109 9427.5121 9427.5201 9427.5202 9427.5203 9427.5229 9427.5311 9427.5413 9427.5431 9427.5439 9427.5451 9427.5497 9427.5499 9427.5912 9427.5921 9427.5922 9427.5961 9251.5081	Juvenile Diversion Fees MH/SA/TC Sales Tax Fund Mental Health Medicaid Mental Health Non-Medicaid Regular Salaries Overtime Longevity Annual Leave Payout Extra Help Intern Pay Industrial Insurance Social Security PERS Retirement Benefits Bucket Office / Operating Supplies Medical, Dental, Hospital Mileage Non-Employee Travel Operating Rental / Leases Registration & Tuition Other I/F IS Service Charges I/F Communication I/F IS Projects I/F Insurance Services Ending Fund Balance		\$ (625) \$ (22,351) \$ (111,290) \$ (96,899)	\$ (149,552) \$ 400 \$ (121) \$ 3,466 \$ 39 \$ (3,142) \$ (3,123) \$ (11,627) \$ (18,697) \$ (23,100) \$ (1,638) \$ (6,828) \$ (4,000) \$ (1,500) \$ (943) \$ (1,000) \$ (1,232) \$ (2,749) \$ (960) \$ (683) \$ (6,736)		\$ 2,561
			\$ -	\$ (231,165)	\$ (233,726)	\$ 2,561	
Grant - Commercially Sexually Exploited Children							
Prosecutor	9081.3340.0460 9081.5499	Dept of Social Health Services Other		\$ 20,000	\$ 20,000		
			\$ -	\$ 20,000	\$ 20,000	\$ -	
Casino Impact Fees							
Sheriff	9404.3380.211 9403.5351	Casino Impact Fees Small Tools & Equipment		\$ 15,000	\$ 15,000		
			\$ -	\$ 15,000	\$ 15,000	\$ -	
Total General Fund			\$ -	\$ (191,165)	\$ (193,726)	\$ 2,561	
Other Funds							
SMARTGOV Electronic Plan Review							
DCD - Fees	16811.5352 16811.5353 16811.5419 16811.5081	Computer Software Small Computer Equipment Other Professional Services Ending Fund Balance			\$ 8,000 \$ 22,000 \$ 39,130 \$ (69,130)		
			\$ -	\$ -	\$ -	\$ -	
Structural Plan Review Contract Services							
DCD - Fees	16811.5419 16811.5081	Other Professional Services Ending Fund Balance			\$ 55,000 \$ (55,000)		
			\$ -	\$ -	\$ -	\$ -	
Developmental Disabilities Grant							
Human Services	1821.3680.68 1821.5415	Developmental Disabilities Services Management Consulting		\$ 249,100	\$ 249,100		
			\$ -	\$ 249,100	\$ 249,100	\$ -	
Workforce Investment Act Grant							
Human Services	19131.3330.17258 19131.3330.17259 19131.3330.17278 19132.5415	WIA Adult Program WIA Youth Program WIA Dislocated Worker Management Consulting		\$ 70,000 \$ 135,000 \$ 400,000	\$ 605,000		
			\$ -	\$ 605,000	\$ 605,000	\$ -	
Housing Affordability Grant							
Human Services	1132.3340.0420 1132.5415	Department of Commerce Management Consulting		\$ 596,000	\$ 596,000		
			\$ -	\$ 596,000	\$ 596,000	\$ -	

3rd Quarter 2017 Supplemental Budget Information - Attachment A

Department	Brief Description Of Change		2017			
			Beginning Fund Balance	Revenue Amount	Expense Amount	Ending Fund Balance
Mental Health Grant						
Human Services 1871.3380.64 1871.5415	Mental Health Services	Management Consulting		\$ 5,000,000	\$ 5,000,000	
			\$ -	\$ 5,000,000	\$ 5,000,000	\$ -
Mental Health Grant						
Human Services 1881.3340.0460 1881.5415	Department of Social Services	Management Consulting		\$ 1,000,000	\$ 1,000,000	
			\$ -	\$ 1,000,000	\$ 1,000,000	\$ -
Repair of Short Term Homeless Shelter Buildings						
Human Services 1081.3081 1081.5481	Beginning Fund Balance	Repairs & Maintenance	\$ 10,000		\$ 10,000	
			\$ 10,000	\$ -	\$ 10,000	\$ -
Superior Court CMS Project Funding						
Information Services 5168.5353 5161.5081		Small Computer Equipment			\$ 25,000	
		Ending Fund Balance			\$ (25,000)	
			\$ -	\$ -	\$ -	\$ -
Road Construction Fund Transfer						
Roads 1011.6971.6400 1011.5081		Operating Transfers Out			\$ 3,500,000	
		Ending Fund Balance			\$ (3,500,000)	
			\$ -	\$ -	\$ -	\$ -
Road Construction Fund Transfer						
Roads - Construction 102100.4970.1011 102100.5081	Operating Transfers In	Ending Fund Balance		\$ 3,500,000	\$ 3,500,000	
			\$ -	\$ 3,500,000	\$ 3,500,000	\$ -
Total Other Fund			\$ 10,000	\$ 10,950,100	\$ 10,960,100	\$ -
Grand Total			\$ 10,000	\$ 10,758,935	\$ 10,766,374	\$ 2,561