



Kitsap County
CONTRACT REVIEW SHEET ORIGINAL
 (Chapter 3.56 KCC)

A. CONTRACT INFORMATION

1. Contractor City of Tacoma
 2. Purpose Interlocal Purchasing Agreement
 3. Contract Amount N/A Disburse Receive
 4. Contract Term Until Written Termination
 5. Contract Administrator R'Lene Orr, MS-20 Phone 360-337-4410
 Approved: Mark Abernathy for SD Date 10/22/09
Department Director

B. AUDITOR – ACCOUNTING INFORMATION

1. Contract Control Number KC-459-09
 2. Fund Name N/A
 3. Payment from-Revenue to CC/Account Nbr N/A
 4. Encumbered By Lillian Shierk Date 10/22/09

C. AUDITOR'S ACCOUNTING – GRANTS REVIEW
Signature required only if contract is grant funded

1. Approved Not Approved
 Reviewer Lillian Shierk Date 10/22/09
 2. Comments:

D. ADMINISTRATIVE SERVICES DEPARTMENT – RISK MANAGER REVIEW

1. Approved Not Approved
 Reviewer Mark Abernathy Date 10/22/09
 2. Comments: IE

E. ADMINISTRATIVE SERVICES DEPARTMENT – BUDGET MANAGER REVIEW

1. Approved Not Approved
 Reviewer Lisa Fryer Date 10-23-09
 2. Comments:

F. PERSONNEL DEPARTMENT – PERSONNEL DIRECTOR REVIEW
Signature required only if union or employment contract

1. Approved Not Approved
 Reviewer _____ Date _____
 2. Comments:

G. PROSECUTING ATTORNEY

Approved as to form
 Reviewer KM Howell Date 11-03-09

**H. CERTIFICATION BY CONTRACT ADMINISTRATOR: THIS CONTRACT IS
 READY FOR CONSIDERATION BY THE AUTHORIZED CONTRACT SIGNER.**
 (For contract signing authority, see KCC 3.56.075)

Contract Administrator Signature: [Signature] Date 11/3/09
 Date Approved by Authorized Contract Signer: _____ Date NOV 23 09
 RETURN SIGNED ORIGINALS TO: Lee Reyes, MS-7, 360-337-4471

KC-459-09

**INTERLOCAL COOPERATIVE PURCHASING AGREEMENT
BETWEEN
KITSAP COUNTY & THE CITY OF TACOMA**

This Cooperative Purchasing Agreement (Agreement) is entered into by Kitsap County, a municipal corporation, having its principal offices at 614 Division Street, Port Orchard, Washington, 98366 (County) and the City of Tacoma, a Washington municipal corporation, having its principal offices at PO Box 11007, Tacoma, Washington (City).

SECTION 1. PURPOSE

In accordance with Chapter 39.34 RCW, the parties wish to establish a cooperative governmental purchasing agreement for various supplies, materials, equipment and services whereby one party may use the other party's competitively awarded contracts.

SECTION 2. TERMS

- A. In contracting for the purchase of supplies, materials, equipment and services, each party agrees, at its discretion, to extend said contracts to the other party to the extent permitted by law, and agreed upon by the parties and the vendor(s).
- B. Each party agrees to be responsible for compliance with any additional or varying laws and regulations governing the party's own purchases.
- C. Each party shall be responsible for the performance and payment of any contract it enters into under this Agreement.
- D. All purchases under this Agreement shall be effected by either a purchase order or contract between the party and the vendor(s).
- E. All property acquired by each party using this Agreement shall be held by the acquiring party.

SECTION 3. ADMINISTRATION & CONTRACT REPRESENTATIVES

No separate entity is being created by this Agreement. Rather, each party shall have a representative to administer the contract. Either party may change its representative upon providing written notice to the other party. The parties' representatives are as follows:

- A. *County's Contract Representative*
R'Lene Orr, Purchasing & Records Manager

- A. *County's Contract Representative*
R'Lene Orr, Purchasing & Records Manager
Kitsap County Administrative Services Department
614 Division Street MS 20, Port Orchard, WA 98366

- B. *Contractor's Contract Representative*
City of Tacoma
Julie Stephens
PO Box 11007, Tacoma, WA 98411

SECTION 4. DURATION & TERMINATION

This Agreement shall continue in force and effect until cancelled in writing by either party.

SECTION 5. FILING

This Agreement shall be filed with the Kitsap County Auditor following execution by all parties.

DATE:

CITY OF TACOMA

[Signature] 11-2-9
City Manager Date

**KITSAP COUNTY
BOARD OF COMMISSIONERS**

[Signature]
Charlotte Garrido, Chair

APPROVED AS TO FORM:

[Signature] 10/28/09
Assistant City Attorney Date

[Signature]
Steve Bauer, Commissioner

[Signature] 10/29/09
Director of Finance Date

[Signature]
Josh Brown, Commissioner

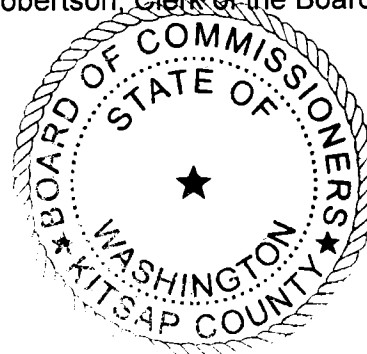
Scw

[Signature] 10/29/09
Procurement and Payables Manager Date

ATTEST:
[Signature]
Opal Robertson, Clerk of the Board

ATTEST:

[Signature] 11-4-09
City Clerk Date





Department of Administrative Services
Kitsap County Courthouse
614 Division Street, MS-7, Port Orchard, Washington 98366-4676
Phone (360) 337-7150 • Fax (360) 337-7052

 **FILE COPY**

Shawn A. Gabriel
Director

November 25, 2009

City of Tacoma
Julie Stephens
PO Box 11007
Tacoma, WA 98411

RE: Contract KC-459-09 / Purchasing Agreement

Dear Patti:

I am enclosing original fully executed copy of contract KC-459-09 between Kitsap County and the City of Tacoma which has been signed by the Kitsap County Board of County Commissioners on November 23, 2009. The copy has original signatures.

If you have any questions please contact me at 360.337.4471 or lreyes@co.kitsap.wa.us.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lee Reyes".

Lee Reyes
Administrative Specialist

Enclosure



City of Tacoma
Finance Department

98-03-16 P03:27 IN

February 24, 1998

Wava Wright
Kitsap County
614 Division Street
Mail Stop 7
Port Orchard, WA 98366

RECEIVED
FEB 25 1998
DEPT. ADMIN. SERVICES

Re: Cooperative Purchasing Agreement

Enclosed is the above reference agreement between Kitsap County and the City of Tacoma. This item should have been included with your packet for the interlocal agreement.

Please accept our apologies for the delay in getting this information to you.

Sincerely,

Gina Rich-Mabus
Purchasing Division

enclosure

grm

COOPERATIVE PURCHASING AGREEMENT

Pursuant to provisions of the law, Kitsap County, hereinafter called "the County," and the following named municipal corporation, political subdivision, or other public agency of the State of Washington, hereinafter called City of Tacoma, hereby agree to cooperative purchasing upon the following terms and conditions:

1. The County, in negotiating for the purchase of goods and services for the County, agrees to extend the privileges of said negotiations to other political subdivisions to the extent permitted by law, and agreed upon by the parties hereto, and the vendors.
2. The political subdivision accepts responsibility for compliance with any additional or varying laws and regulations governing purchases by or on behalf of the political subdivision in question.
3. The County accepts no responsibility for the performance of any purchasing contract by the vendor, and the County accepts no responsibility for payment of the purchase price by the political subdivision.
4. The political subdivision assumes the responsibility of contracting independently for the purchase of any goods and services.
5. This agreement is for goods and services necessary for City of Tacoma operations.
6. This agreement shall remain in force until cancelled by law, modified, or the conditions of contract are complete.

KITSAP COUNTY, WASHINGTON

CITY OF TACOMA, WASHINGTON

Len Crews
PURCHASING AGENT

9/26/88
DATE

Craig J. Rye
PURCHASING AGENT

9/15/1988
DATE