

TOURISM PROMOTION PROGRAM • APPLICATION FOR FUNDING

Project Title: POINT NO POINT LIGHT HOUSE - NATIONAL LIGHTHOUSE DAYProject Dates: Beginning: 3-1-21 Ending: 9-1-21Name of Organization U.S. LIGHTHOUSE SOCIETY Web Site USLHS.ORGMailing Address: 9005 POINT NO POINT RD., NE HANSVILLE, WA 98340Contact Person: Jeff Gales E-Mail: jeff@uslhs.org Phone: 415-362-7255Amount Requested: \$ 18,000.- Total Project Cost: \$ 17,000.-Portion of Total Project Cost Requested: 100 (%)Signature of Authorized Representative  **Tourism Infrastructure:**

Support tourism-related facilities, which is defined as real or tangible personal property with a usable life of three or more years or constructed with volunteer labor and used to support tourism, performing arts, or to accommodate tourist activities.

 Tourism Marketing Activities:

Activities and expenditures designed to increase tourism, including but not limited to advertising, publicizing or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding marketing of special events and festivals designed to attract tourists (*not a current funding priority*).

APPLICANTS MUST SUBMIT THE FOLLOWING:

1. A one-page budget including all income and expenses for the entire project (including matching funds and in-kind contributions) and clearly showing expenses for which County lodging tax dollars will be used.
2. Documentation of non-profit status.
3. Your organization's **most recent tax return** or most recent annual financial statement created by an independent source should a tax return not be available. Other documentation showing financial viability may be considered if agency is newly created and the documentation is prepared by an independent source.
4. A two-page document including a description of the proposed project with an explanation of how it will assist in building tourism and/or promoting events or activities that will bring tourists to Kitsap County. Include marketing plans and examples of performance indicators and well as plans for future sustainability. For more information see the included template.
5. No additional materials will be accepted.
6. If these basic criteria are not met, the application will not be reviewed
7. Certificate of Insurance evidencing that any required insurance coverages are, or will be, in effect through the 2021 calendar year.

Send Completed Application and Required Documentation to:

Please submit by mail to: OR**MAILING ADDRESS**

Vicki Martin, Buyer
Kitsap County Purchasing Office
614 Division Street, MS-7
Port Orchard, WA 98366

Hand deliver to:**PHYSICAL ADDRESS**

Vicki Martin, Buyer
Kitsap County Administration Building
Purchasing Office – Fourth Floor
619 Division Street
Port Orchard, WA 98366

All documentation must be received by deadline and contain ALL submission requirements to be considered for funding.

Questions? Call Vicki Martin at 360.337.4788 or e-mail vmartin@co.kitsap.wa.us



UNITED STATES LIGHTHOUSE SOCIETY

9005 Point No Point Rd. NE
Hansville, WA 98340
Phone: 415-362-7255
www.uslhs.org

Lodging Tax Request: Organization / Point No Point Light Station

Budget

Item

County Lodging Tax

Point No Point Lighthouse - National Lighthouse Day:

Marketing Activities	\$10,000	
Supplies	\$7,000	
Reenactment Costumes		
Event Curriculum		
Key Note Speakers		
Documentation		
Virtual Event Participation		
Printed Take Away Materials		
	Subtotal:	\$17,000
	TOTAL Requested:	\$17,000.00

Grantee Match

U.S. Lighthouse Society Project Management	\$2,000.00	
U.S. Lighthouse Society Administrative	\$1,000.00	
	TOTAL Match:	\$3,000.00

INTERNAL REVENUE SERVICE

DEPARTMENT OF THE TREASURY

EIN: 94-2919484

ate: FEB 27 1986

Our Letter Dated:
March 1984

United States Lighthouse Society
131 Street Elmo Way
San Francisco, Ca 94127

Person to Contact: Taxpayer
Service Representative

Contact Telephone Number:
(800) 424-1040

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Internal Revenue Code, because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi). Your exempt status under section 501(c)(3) of the code is still in effect.

Grantors and contributors may rely on this determination until the Internal Revenue Service publishes notice to the contrary. However, a grantor or a contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 509(a)(1) and 170(b)(1)(A)(vi) status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 509(a)(1) and 170(b)(1)(A)(vi) organization.

Because this letter could help resolve any questions about your foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



District Director

Return of Organization Exempt From Income Tax

2019

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- Do not enter social security numbers on this form as it may be made public.
Go to www.irs.gov/Form990 for instructions and the latest information.

Open to Public Inspection

January 2020
Department of the Treasury
Internal Revenue Service

For the 2019 calendar year, or tax year beginning 2019, and ending 2020

Form 990 header section including: C Name of organization (United States Lighthouse Society Inc), D Employer identification number (94-2919484), E Telephone number ((415) 362-7255), G Gross receipts (\$ 2,073,571), H(a) H(b) H(c) questions, L Year of formation (1983), M State of legal domicile (WA).

Part I Summary

Table with 3 columns: Description, Prior Year, Current Year. Rows include: 1 Briefly describe the organization's mission (Preservation of Light stations), 2-7 Summary statistics, 8-19 Revenue and Expenses (Total revenue 1,658,794; Total expenses 1,576,086), 20-22 Balance Sheet (Total assets 1,243,792).

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Signature block section including: Signature of officer (Jeff Gales), Type or print name and title (Jeff Gales, Executive Director), Preparer's name (Duane Anderson), Preparer's signature, Date (07-31-2020), Check self-employed (checked), PTIN (P00003800), Firm's name (Duane E Anderson CPA), Firm's address (261 Margaret Street Suite 3, Port Ludlow WA 98365), Firm's EIN, Phone no. (360-437-1392).

Do you discuss this return with the preparer shown above? (see instructions) [X] Yes [] No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

Briefly describe the organization's mission:

Preservation of Light stations

Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

Yes No

If "Yes," describe these new services on Schedule O.

Did the organization cease conducting, or make significant changes in how it conducts, any program services?

Yes No

If "Yes," describe these changes on Schedule O.

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

a (Code:) (Expenses \$ 1,169,756 including grants of \$) (Revenue \$ 1,282,417)

Assist, in every possible way, the restoration and preservation of America's light stations, research the history of light stations, lightships, and related aids to navigation. To serve as the means of communication between all who care about the preservation and restoration of these unique symbols of our maritime heritage.

b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

Total program service expenses 1,169,756



Lodging Tax Request: Organization/Event Description

Final length may not exceed two pages

Project Title: Point No Point Lighthouse (Station) – National Lighthouse Day

Name of Organization: U.S. Lighthouse Society

Size of staff and board: 12

Size of Volunteer Base: 30 (in Kitsap)

Geographic Area Served: Northern Kitsap County

Demographic Served: Everyone

Type of Service Provided:

Description of Proposed Project:

We are proposing to create and publicize an event surrounding National Lighthouse Day which is every year on August 7th. In 2021, this is a Saturday, which conforms to our goals. This event would be in cooperation with other lighthouses in the Puget Sound region, other Hansville businesses and the S'kallam Tribe.

History of Organization/Event:

The U.S. Lighthouse Society is a national nonprofit corporation that helped to kick-start the lighthouse preservation movement in America over 35 years ago. The Society has been headquartered at the Point No Point Light Station in Hansville, WA since 2008. Education is at the forefront of its operations and to that end the Society produces a highly respected lighthouse journal, operates educational excursions, extends capital grants to lighthouses annually, provides research and educational services (utilizing its extensive archive and website) to anyone looking to learn more about lighthouse history and tackles specific lighthouse restoration projects nationally. The Society is the proud recipient of numerous preservation awards including a special commendation from The White House. Today, the U.S. Lighthouse Society is made up of dedicated members around the world all contributing to its mission in a variety of ways. The Society is committed to continuing to serve as an important voice for those who are passionate about lighthouse preservation, and is dedicated to making sure that these national maritime treasures survive for future generations.

The U.S. Lighthouse Society is a strong supporter of National Lighthouse Day, an annual commemoration of the anniversary of the federal lighthouse establishment and a day to celebrate lighthouses and the commitment and service of those who tended America's lights for generations.

For the bicentennial of the U.S. Lighthouse Service in 1989, the Society petitioned Congress to declare National Lighthouse Day on August 7 -- the date in 1789 that the Ninth Act of the First Congress, establishing federal control of lighthouses, was passed and signed by President George Washington. Senator John H. Chaffee of Rhode Island sponsored the joint resolution which was championed in the House by Representative William J. Hughes of New Jersey, and the measure was signed by President Ronald Reagan as Public Law 100-622 on Nov. 5, 1988.

The U.S. Lighthouse Society encourages lighthouse organizations across the country to celebrate National Lighthouse Day each August 7. It's a perfect day for lighthouse tours, programs and activities, and a fitting way to commemorate a vitally important part of America's rich maritime heritage. We propose that Point No Point become the epicenter of this celebration, bringing national attention to the site.

Scope of Work:

Working with the Friends of Point No Point, we will develop an event curriculum, documentation plan, a way for the public to participate virtually and make sure to materials for visitors to take away. In addition, we will be coordinating with local businesses in Hansville in order to create vendor booths for food and other local products. Most of the marketing efforts will be local to the Puget Sound region, but 30% of the effort will focused nationally coordinating with other lighthouses around the country. Marketing will include public service announcements, press releases, articles in newspapers and magazines and online social media.

Project Timeline:

National Lighthouse Day in 2021 is August 7 . . . a Saturday. That is the date of the event.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/14/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATIONIS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ABD INSURANCE AND FIN SVCS/PHS 2813251 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78265	CONTACT NAME:	
	PHONE (A/C, No, Ext): (866) 467-8730	FAX (A/C, No): (888) 443-6112
	E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE		
INSURER A: The Hartford Casualty Insurance Company		NAIC# 29424
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		
INSURED J.S. LIGHTHOUSE SOCIETY 3005 POINT NO POINT RD N E BAINSVILLE, WA 98340		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability	X		52 SBA FV9869	03/06/2018	03/06/2019	EACH OCCURRENCE \$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> AUTOS			52 SBA FV9869	03/06/2018	03/06/2019	COMBINED SINGLE LIMIT (Ea accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE AGGREGATE
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	52 SBA FV9869	03/06/2018	03/06/2019	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE -EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
A	EMPLOYMENT PRACTICES LIABILITY			52 SBA FV9869	03/06/2018	03/06/2019	Each Claim Limit \$5,000 Aggregate Limit \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Those usual to the Insured's Operations. Certificate Holder is an Additional Insured per the Business Liability Coverage Form SS0008 attached to this policy.

CERTIFICATE HOLDER
 KITSAP COUNTY PARKS
 614 DIVISION ST
 PORT ORCHARD WA 98366-4614

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Susan L. Castaneda