## Kitsap County Board of Commissioners

**Office/Department:** Community Development  
**Staff Contact & Phone Number:** Peter Best (360) 377-5777 x7098  
**Agenda Item Title:** 2018 Comprehensive Plan Amendment Initial Docket Resolution

### Recommended Action
Open and close the public hearing. If no major changes are needed, then adopt the resolution. If changes are needed, then schedule a follow-up work study on 12/27/2017.

### Summary
During work study on 11/22/2017 (Attachment 1), the Board determined a review of the Comprehensive Plan was necessary in 2018 and scheduled this public hearing. The hearing is regarding the initial docket resolution (Attachment 2), which will establish the scope for the annual Comprehensive Plan amendment process for 2018. Interested parties were invited to submit written public comment and attend this hearing through legal notice and a broadly distributed announcement (Attachment 3). Written public comments will be provided to the Board at the meeting.

### Attachments
1. Executive summary from work study on 11/22/2017
2. Draft resolution
3. Announcement regarding the scoping phase of the annual Comprehensive Plan amendment process

### Fiscal Impact for this Specific Action
- Expenditure required for this specific action: $0
- Related Revenue for this specific action: $0
- Cost Savings for this specific action: $0
- Net Fiscal Impact: $0

### Fiscal Impact for Total Project
- Project Costs: $0
- Project Costs Savings: $0
- Project Related Revenue: $0
- Project Net Total: $0

### Fiscal Impact (DAS) Review

#### Departmental/Office Review & Coordination

<table>
<thead>
<tr>
<th>Department/Office</th>
<th>Elected Official/Department Director</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Contract Information

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Date Original Contract or Amendment Approved</th>
<th>Amount of Original Contract Amendment</th>
<th>Total Amount of Amended Contract</th>
</tr>
</thead>
</table>
Executive Summary

Issue Title: Comprehensive Plan Amendment Docket
Meeting Date: November 22, 2017
Time Required: 15 Minutes
Attendees: Louisa Garbo, Jim Bolger, Dave Ward, Peter Best

Action Requested At This Meeting: Determine that a review of the Comprehensive Plan is necessary in 2018 and schedule a public hearing for the initial docket resolution on 12/11/2017

Initial Docket for 2018 Comprehensive Plan Amendments

Background
The Department of Community Development (DCD) maintains an ongoing catalog of Comprehensive Plan amendments that have been suggested by staff and interested parties (see Attachment 1). The Growth Management Act (GMA) and Kitsap County Code (KCC) requires the Board of County Commissioners to review suggested Comprehensive Plan amendments at least once annually and determine if a review of the Comprehensive Plan is necessary.

If the Board determines a review of the Comprehensive Plan is necessary, then an initial docketing resolution is typically adopted before (or just after) the beginning of the target adoption year. Comprehensive Plan amendments must be analyzed and considered as a batch. Final Comprehensive Plan amendment ordinances are typically adopted near the end of the target adoption year. Significant Comprehensive Plan amendments (e.g. Sub-area plans, Comprehensive Plan update, etc.) typically span multiple years.

Kitsap County’s annual Comprehensive Plan amendment process is written in chapter 21.08 KCC (see Attachment 3 for a process flow diagram).

Recommendation
Staff have reviewed the current catalog of suggested Comprehensive Plan amendments and recommend the Board:
- Determine that a review of the Comprehensive Plan is necessary in 2018
- Schedule a public hearing for the initial docket resolution (Attachment 4) on 12/11/2017
- Adopt an initial docket resolution following the public hearing
Staff recommendations regarding the items listed in the current catalog of suggested Comprehensive Plan amendments are summarized in Attachment 1 and are reflected in the initial docket resolution (Attachment 4).

**Tentative Schedule**
The following tentative schedule summarizes public meetings and major public milestones. A visual summary schedule is provided in Attachment 2.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/22/2017</td>
<td>BoCC Work Study</td>
<td>BoCC informed of staff recommendations and next steps</td>
</tr>
<tr>
<td>12/11/2017</td>
<td>BoCC Public Hearing</td>
<td>Receive public comments; Adopt initial docket resolution, if no major changes needed</td>
</tr>
<tr>
<td>12/27/2017</td>
<td>BoCC Work Study</td>
<td>Adopt initial docket resolution, if major changes needed</td>
</tr>
<tr>
<td>1/22/2018</td>
<td>BoCC Regular Meeting</td>
<td>Ratify initial docket resolution, if resolution adopted in Work Study</td>
</tr>
<tr>
<td>Jan-Feb 2018</td>
<td>4-week Application Period</td>
<td>Interested parties submit applications</td>
</tr>
<tr>
<td>Mar 2018</td>
<td>BoCC Work Study</td>
<td>Final docket resolution approved, if needed</td>
</tr>
<tr>
<td>Apr 2018</td>
<td>BoCC Regular Meeting</td>
<td>Ratify final docket resolution, if needed (consent agenda)</td>
</tr>
<tr>
<td>Jun 2018</td>
<td>SEPA &amp; Staff Reports</td>
<td>Cumulative effects analyzed and staff recommendations</td>
</tr>
<tr>
<td>Jun 2018</td>
<td>BoCC Briefing</td>
<td>BoCC informed of staff recommendations &amp; next steps</td>
</tr>
<tr>
<td>Jun-Aug 2018</td>
<td>Comment Period &amp; Open House(s)</td>
<td>Communities are informed and comment on CPAs</td>
</tr>
<tr>
<td>Jul 2018</td>
<td>PC Work Study</td>
<td>PC understands CPAs and reviews staff recommendations</td>
</tr>
<tr>
<td>Aug 2018</td>
<td>PC Public Hearing</td>
<td>PC receives public comment and deliberates</td>
</tr>
<tr>
<td>Sept 2018</td>
<td>PC Recommendation</td>
<td>PC deliberates and makes recommendation</td>
</tr>
<tr>
<td>Oct 2018</td>
<td>BoCC Work Study</td>
<td>BoCC understands CPAs and reviews PC recommendations</td>
</tr>
<tr>
<td>Oct 2018</td>
<td>BoCC Public Hearing</td>
<td>BoCC receives public comment and deliberates</td>
</tr>
<tr>
<td>Dec 2018</td>
<td>BoCC Regular Meeting</td>
<td>BoCC deliberates and adopts CPA ordinance</td>
</tr>
</tbody>
</table>

**Attachments**
1. Current catalog of proposed Comprehensive Plan Amendments
2. Summary schedule
3. Summary of annual Comprehensive Plan amendment process flow diagram
<table>
<thead>
<tr>
<th>Catalog ID</th>
<th>Name</th>
<th>Organization</th>
<th>Topic</th>
<th>Suggested Change</th>
<th>Brief Description of Change</th>
<th>Date Submitted</th>
<th>DCD Review</th>
<th>DCD Recommendation</th>
<th>Batched Review</th>
<th>Target Year</th>
<th>DCD Docketing</th>
<th>Batched Review</th>
<th>Review Date</th>
<th>Review Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPA-0003</td>
<td>Mike McCown</td>
<td>Kingston Corners LLC</td>
<td>Minor Adjustment to the George’s Corner UAMRD Boundary</td>
<td>Minor adjustment to southeast corner boundary to align with critical areas and approved plat (see attachment 1A)</td>
<td>8/1/2017</td>
<td>Unknown</td>
<td>Yes</td>
<td>Docket as County-sponsored</td>
<td>Was deferred in 2017</td>
<td>2018</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>11/2/2017</td>
</tr>
<tr>
<td>CPA-0004</td>
<td>Mark Mauren</td>
<td>Ueland Tree Farm, LLC</td>
<td>Add Mineral Resource Overlay (MRO)</td>
<td>Site-specific overlay designation of property to mineral resource land (see attachment 1B)</td>
<td>11/1/2016</td>
<td>6/30/2017</td>
<td>Annual</td>
<td>None</td>
<td>None</td>
<td>2018</td>
<td>Yes</td>
<td>None</td>
<td>1/1/2017</td>
<td>Re-designate property to commercial (see attachment 1D)</td>
</tr>
<tr>
<td>CPA-0005</td>
<td>David Wetter</td>
<td>Kingston Subarea Plan</td>
<td>Review Kingston Urban Village Center (UVC)</td>
<td>Review Kingston subarea plan policies, Urban Village Center (UVC) regulations, and Kingston Design Guidelines (see attachment 1C)</td>
<td>6/30/2017</td>
<td>11/2/2017</td>
<td>Annual</td>
<td>None</td>
<td>None</td>
<td>2018-2019</td>
<td>Yes</td>
<td>Docket as County-sponsored</td>
<td>1/1/2017</td>
<td>Re-designate property to commercial (see attachment 1D)</td>
</tr>
<tr>
<td>CPA-0006</td>
<td>Dick Brown</td>
<td>Site-specific Re-designation Outside Existing UGAs</td>
<td>Review Kingston Urban Village Center (UVC)</td>
<td>Review Kingston subarea plan policies, Urban Village Center (UVC) regulations, and Kingston Design Guidelines (see attachment 1C)</td>
<td>11/2/2017</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>Yes</td>
<td>Defer</td>
<td>Defer to 2020 when specific proposals to expand UGAs should be considered (Land Use Policy 30)</td>
<td>1/1/2017</td>
<td>Re-designate property to commercial (see attachment 1D)</td>
</tr>
<tr>
<td>CPA-0007</td>
<td>Dick Brown</td>
<td>Site-specific Re-designation Outside Existing UGAs</td>
<td>Review Kingston Urban Village Center (UVC)</td>
<td>Review Kingston subarea plan policies, Urban Village Center (UVC) regulations, and Kingston Design Guidelines (see attachment 1C)</td>
<td>11/2/2017</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>Yes</td>
<td>Defer</td>
<td>Defer to 2020 when specific proposals to expand UGAs should be considered (Land Use Policy 30)</td>
<td>1/1/2017</td>
<td>Re-designate property to commercial (see attachment 1D)</td>
</tr>
<tr>
<td>Catalog ID</td>
<td>Name</td>
<td>Organization</td>
<td>Topic</td>
<td>Comp Plan Element</td>
<td>Kitsap County Code</td>
<td>DCD Scope</td>
<td>Brief Description of Change</td>
<td>Brief Reason for Change</td>
<td>Date Submitted</td>
<td>Deadline</td>
<td>DCD Target Year</td>
<td>Batched Review</td>
<td>DCD Docketing</td>
<td>Recommendation</td>
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</tr>
<tr>
<td>CPA-0008</td>
<td>Community Development</td>
<td>Kitsap County</td>
<td>Site-specific Re-designation Inside Existing UGAs for Infill &amp; Redevelopment (with TDR)</td>
<td>Land Use Map</td>
<td>Minor</td>
<td>Allow site-specific applications to re-designate land within existing UGAs (no UGA expansions allowed), with TDR acquisitions required per KCC 17.580</td>
<td>Where needed, allow adjustments within UGAs to facilitate infill and redevelopment as directed by the Comprehensive Plan (Goals 1 and 6)</td>
<td>11/7/2017</td>
<td>None</td>
<td>Annual</td>
<td>Yes</td>
<td>Docket for Application</td>
<td>DCD recommends this as a routine annual docket item</td>
<td></td>
</tr>
<tr>
<td>CPA-0009</td>
<td>Community Development</td>
<td>Kitsap County</td>
<td>Add Forest Resource Lands (FRL)</td>
<td>Land Use Map</td>
<td>Minor</td>
<td>Site-specific re-designation of property to forest resource land</td>
<td>Ensure this tool is available to support voluntary long-term preservation of forest lands (Land Use Policy 81)</td>
<td>11/7/2017</td>
<td>None</td>
<td>Annual</td>
<td>Yes</td>
<td>Docket for Application</td>
<td>DCD recommends this as a routine annual docket item</td>
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</tr>
<tr>
<td>CPA-0010</td>
<td>Community Development</td>
<td>Kitsap County</td>
<td>Update Public Facility Designations and Park Classifications</td>
<td>Land Use Map; Capital Facilities</td>
<td>Minor</td>
<td>Update land use designations and zoning classifications to reflect acquisition and disposal of public facility and park property</td>
<td>Keep land use designations and zoning classifications up to date for public facility and park properties</td>
<td>11/13/2017</td>
<td>None</td>
<td>Annual</td>
<td>Yes</td>
<td>Docket as County-sponsored</td>
<td>DCD recommends this as a routine annual docket item</td>
<td></td>
</tr>
</tbody>
</table>
The following map(s) depict the likely geographic scope of the referenced Comprehensive Plan Amendment suggestion.

**CPA-0004: George’s Corner LAMRID Boundary**

**Vicinity Map #1**

**Parcels Likely Affected**

<table>
<thead>
<tr>
<th>Tax Parcel ACCT #</th>
<th>Land Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>272702-2-046-2004</td>
<td>KINGSTON CORNERS LLC</td>
</tr>
<tr>
<td>272702-2-047-2003</td>
<td>BROUGHTON WILLIAM H</td>
</tr>
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</table>
The following map(s) depict the likely geographic scope of the referenced Comprehensive Plan Amendment suggestion.

**CPA-0005: Mineral Resource Overlay**

**Vicinity Map #1**

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**Likely Affected Parcels**

<table>
<thead>
<tr>
<th>Tax Parcel ACCT #</th>
<th>Land Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>242401-4-008-1005</td>
<td>UELAND TREE FARM LLC HUNTERS HILL</td>
</tr>
<tr>
<td>242401-4-007-1006</td>
<td>UELAND TREE FARM LLC HUNTERS HILL</td>
</tr>
<tr>
<td>242401-4-006-1007</td>
<td>UELAND TREE FARM LLC HUNTERS HILL</td>
</tr>
<tr>
<td>242401-4-005-1008</td>
<td>UELAND TREE FARM LLC HUNTERS HILL</td>
</tr>
<tr>
<td>192401-3-005-2005</td>
<td>UELAND TREE FARM LLC HUNTERS HILL</td>
</tr>
</tbody>
</table>
The following map(s) depict the likely geographic scope of the referenced Comprehensive Plan Amendment suggestion.

**CPA-0006: Review Kingston Urban Village Center (UVC)**

**Vicinity Map #1**

**Parcels Likely Affected**

<table>
<thead>
<tr>
<th>Tax Parcel ACCT #</th>
<th>Land Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>All parcels inside UVC and possibly adjacent to UVC zone</td>
<td></td>
</tr>
</tbody>
</table>
The following map(s) depict the likely geographic scope of the referenced Comprehensive Plan Amendment suggestion.

**CPA-0007: Site-specific Re-designation Outside Existing UGAs (Brown)**

**Vicinity Map #1**

**Parcels Likely Affected**

<table>
<thead>
<tr>
<th>Tax Parcel ACCT #</th>
<th>Land Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>112301-3-015-2002</td>
<td>YAMAMOTO TERRY Y &amp; AYAKO</td>
</tr>
</tbody>
</table>
## 2018 Comprehensive Plan Amendment (CPA) Schedule

<table>
<thead>
<tr>
<th>General Phasing</th>
<th>2018</th>
<th>Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scoping</td>
<td></td>
<td>Overall scope and process are defined</td>
</tr>
<tr>
<td>Development</td>
<td></td>
<td>Amendments are fully developed (including alternatives, if applicable)</td>
</tr>
<tr>
<td>Analysis</td>
<td></td>
<td>Individual and cumulative effects are understood</td>
</tr>
<tr>
<td>Consideration</td>
<td></td>
<td>Community input and policy deliberations lead to well-reasoned decisions</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Milestones</th>
<th>2018</th>
<th>Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPA Docket</td>
<td></td>
<td>(ID) Initial Docket; (FD) Final Docket</td>
</tr>
<tr>
<td>CPA Application Period</td>
<td>4-weeks</td>
<td>Interested parties submit applications</td>
</tr>
<tr>
<td>County Proposal Process</td>
<td>4-weeks</td>
<td>County-sponsored proposals developed, with public engagement</td>
</tr>
<tr>
<td>SEPA &amp; Staff Reports</td>
<td>30+ days</td>
<td>Cumulative effects analyzed and staff recommendations</td>
</tr>
<tr>
<td>Comment Period/Open House</td>
<td>30+ days</td>
<td>Communities are informed and comment on CPAs</td>
</tr>
<tr>
<td>PC Work Study</td>
<td></td>
<td>PC understands CPAs and staff recommendations</td>
</tr>
<tr>
<td>PC Public Hearing</td>
<td></td>
<td>PC understands CPAs and reviews staff recommendations</td>
</tr>
<tr>
<td>PC Recommendation</td>
<td></td>
<td>PC receives public comment and deliberates</td>
</tr>
<tr>
<td>BoCC Work Study</td>
<td></td>
<td>PC deliberates and makes recommendation</td>
</tr>
<tr>
<td>BoCC Public Hearing</td>
<td></td>
<td>BoCC receives public comment and deliberates</td>
</tr>
<tr>
<td>BoCC Decision</td>
<td></td>
<td>BoCC deliberates and adopts CPA ordinance</td>
</tr>
<tr>
<td>Communications</td>
<td>*</td>
<td>Transparent access to information; Communities understand process</td>
</tr>
</tbody>
</table>

**Acronyms**
- BoCC: Board of County Commissioners
- CPA: Comprehensive Plan Amendment
- PC: Planning Commission
- SEPA: State Environmental Policy Act
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Summary of Current Comprehensive Plan Amendment Process

Suggestions from staff & interested parties

Catalog of Suggested Amendments to Comp Plan & Associated Dev. Regulations

Continuously updated; Publicly available upon request

DCD Recommendation

BoCC Reviews full Catalog

At least once annually; Can decide to take no action

Notice of Adoption

BoCC Decides Initial Docket

Scope is discretionary

If allowed, applications are often limited to specific areas of consideration.

Public Engagement, as appropriate

County Proposals Developed

Applications, if allowed by Resolution

Site-specific Pre-application Meetings

Notice to Cities

DCD Review & Recommendation

BoCC Decides Final Docket

Last chance to amend resolution

SEPA Process

Staff Report

Cumulative effects must be analyzed

Public Comment

Planning Commission Consideration (PH)

BoCC Consideration (PH)

BoCC may refer changes back to Planning Commission for additional recommendations

Revise SEPA, if necessary

BoCC Decides on Amendments

GMA Appeals

Other Notes:
- Process simplified for graphical clarity. Shows optional DNS process for SEPA.
- All Comp Plan amendments must be processed as a batch.
- Process does not apply to certain types of Comp Plan amendments [KCC 21.08.040.B]
- Process does not apply to adoption of Countywide Planning Policies.

BoCC: Board of County Commissioners
DCD: Dept of Community Development
DNS: Determination of Non-Significance
GMA: Growth Management Act
PH: Public Hearing
SEPA: State Environmental Policy Act
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RESOLUTION NO. _____ -2018

PROVIDING FOR REVIEW AND POTENTIAL AMENDMENT TO THE KITSAP COUNTY
COMPREHENSIVE PLAN, LAND USE AND ZONING MAPS AND CORRESPONDING
DEVELOPMENT REGULATIONS

WHEREAS, the Washington State Growth Management Act (GMA), RCW
36.70A.130(5), mandates that Kitsap County’s Comprehensive Plan and development
regulations be reviewed and, if needed, revised at least every 8-years. The most recent
Kitsap County 8-year update concluded with the adoption of the 2016 Kitsap County
Comprehensive Plan on June 27, 2016 by Ordinance 534-2016; and

WHEREAS, the GMA, RCW 36.70A.130(1), also mandates that Kitsap County’s
Comprehensive Plan and development regulations be subject to continuing review and
evaluation and sets forth a docketing process, RCW 36.70A.470, to accomplish this; and

WHEREAS, Chapter 21.08 of Kitsap County Code (KCC) implements RCW
36.70A.470 and establishes procedures for persons to propose amendments to the
Comprehensive Plan; and

WHEREAS, KCC 21.08.030 provides that the Board of County Commissioners
(Board) will establish a schedule for an annual review and potential amendment of the
Comprehensive Plan including associated changes to development regulations; and

WHEREAS, the GMA, RCW 36.70A.130(2), and KCC 21.08.040 requires all
proposed amendments to the Comprehensive Plan be considered concurrently so that the
cumulative effects of the amendments can be determined; and

WHEREAS, the GMA, RCW 36.70A.130(1), and KCC 21.08.070 requires all
Comprehensive Plan amendments to conform to both the GMA and Kitsap Countywide
Planning Policies as well as be internally consistent; and

WHEREAS, Chapter 21.08 of Kitsap County Code describes a public participation
process that complies with the GMA, RCW 36.70A.035 and RCW 36.70A.140, and provides
for early and continuous public participation in the development and amendment of the
Comprehensive Plan and associated development regulations.

NOW, THEREFORE, BE IT RESOLVED that the Comprehensive Plan (and
associated development regulations, as necessary) will be reviewed for potential
amendment in 2018 as follows:

1. **Areas of Consideration:** The following types of proposals will be considered for
establishing the 2018 docket of amendments to the Kitsap County Comprehensive
Plan.
**A. County-sponsored amendments:** Kitsap County departments may develop amendments to the Comprehensive Plan for the following areas of consideration.

1. **Updates to the Non-motorized Facilities Plan**
2. **Review of the Comprehensive Plan policies and development regulations related to the Kingston Urban Village Center (UVC)**
3. **Minor adjustment to the boundary for the George’s Corner local area of more intensive rural development (LAMIRD)**
   - This amendment is specifically limited to a minor adjustment of the LAMIRD boundary in southwest corner of the LAMIRD (subject area shown in Attachment 1).
   - The purpose of this amendment is to improve alignment of the LAMIRD boundary with (1) critical areas and (2) platted parcel boundaries consistent with the commercial purpose of the LAMIRD.
   - This adjustment should result in no net change in the overall size of the LAMIRD.
4. **Updates to Public Facility Designations and Park Classifications**
   - The purpose of this amendment is to allow land use designations and zoning classifications to be kept up to date to reflect acquisition and disposal of public facility and park property.

**B. Applications from Interested Parties:** Any interested party may submit an application requesting an amendment to the Comprehensive Plan as described in this section. The following categories are established by KCC 21.08.050.

1. **Text Amendment:** These applications request an amendment to the language of the goals, policies, objectives, principles, or standards of any element of the Comprehensive Plan.
   - Applications for text amendments will not be accepted.

2. **Area-wide Amendment:** These applications request an amendment to the Comprehensive Plan land use map and/or zoning map that affects an area which is comprehensive in nature, and which addresses a homogeneous community, is geographically distinctive, and has the unified interest within the county, such as community, local area of more intensive rural development (LAMIRD), or subarea plans. An area-wide amendment, unlike a site-specific amendment, is of area-wide significance, and includes many separate properties under various ownerships. Area-wide amendments typically accompany text amendments to goals and policies of the comprehensive plan.
   - Applications for area-wide amendments will not be accepted.
3. **Site-specific Amendment:** These applications request an amendment to the Comprehensive Plan and/or land use map that affects no more than five (5) contiguous parcels. A site-specific amendment only affects the land use map, and not the text of the comprehensive plan or a development regulation. As required by KCC 21.08.050(C), applicants must participate in a meeting with staff prior to submitting an application for a site-specific amendment.

Applications for site-specific amendments will be limited to the following areas of consideration. Applications that would require an urban growth area boundary change will not be accepted.

- A. Changing the land use designation to Mineral Resource Overlay (MRO) on property outside urban growth areas
- B. Changing the land use designation to Forest Resource Lands (FRL) on property outside urban growth areas
- C. Changing the land use designation on property within urban growth areas for the purpose of infill and redevelopment

4. **Map Correction:** These applications request an amendment to the land use and/or zoning map to reflect the actual direction or decision of the Board of Commissioners, as documented in the record. Map corrections shall not affect goals or policies within the Comprehensive Plan text or development regulations.

Applications for map corrections will not be accepted. The Board will only consider proposals for map corrections that are proposed by the Department of Community Development and/or by the Board itself.

- C. **Other:** The Board may reconsider and revise, by amendment, the scope of this resolution to add or modify the types of applications accepted through this process if a need or inadvertent omission is demonstrated and if a full and cumulative review (including environmental review) can still be accomplished in accordance with the deadlines for review.

2. **Applications:** Applications shall be accepted only for the areas of consideration described in Section 1(B) of this Resolution. Applications shall be submitted on forms available from the Department of Community Development. Applications will not be considered if they are submitted late, incomplete, or do not meet the criteria described in this Resolution.

3. **Transfer of Development Rights:** Chapter 17.580 (Transfer of Development Rights) shall apply to site-specific amendments within urban growth areas as well as urban growth area expansions.

- A. **Site-specific Amendments:** Requests for site-specific amendments to Comprehensive Plan designations within urban growth areas shall require the
4. **Application Period:** Applications will be accepted starting January 9, 2018 and ending at close of business (4:00pm) on February 6, 2018. Staff consultation meetings regarding site-specific applications may be held prior to this application period.

5. **Fees:** Fees for the submittal and review of Comprehensive Plan amendment applications shall be in accordance with Department of Community Development policies and fee schedule.

6. **Standards of Review:** The procedures and requirements for application, review, decision, and appeal of amendments to the Comprehensive Plan are described in Chapter 21.08 of Kitsap County Code.

7. **Public Outreach and Participation:** Public outreach and participation will be conducted as set forth in Chapter 21.08 of Kitsap County Code and in compliance with the GMA. Such outreach may include mailings, notifications, signs, a website, and other electronic and non-electronic means appropriate to the nature and location of amendment requests. Existing or new advisory committees will be consulted and public meetings will be conducted, as appropriate to the nature and location of requested amendments. Public hearings will also be conducted by the Planning Commission and the Board of County Commissioners. Individuals, organizations, businesses, tribal governments, government agencies, and others are invited to provide input and comment on any proposed changes to the Comprehensive Plan and, if applicable, associated development regulations.

DATED this ____________ day of ________________, 2018.

KITSAP COUNTY BOARD OF COMMISSIONERS

______________________________
Charlotte Garrido, Chair

ATTEST:

______________________________
Dana Daniels
Clerk of the Board

______________________________
Robert Gelder, Commissioner
Edward E. Wolfe, Commissioner

Approved as to form:

Lisa J. Nickel
Deputy Prosecuting Attorney
The following map depicts the geographic scope of the area subject to the minor adjustment to the boundary for the George’s Corner local area of more intensive development (LAMIRD).

<table>
<thead>
<tr>
<th>Tax Parcel ACCT #</th>
<th>Land Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>272702-2-046-2004</td>
<td>KINGSTON CORNERS LLC</td>
</tr>
<tr>
<td>272702-2-047-2003</td>
<td>BROUGHTON WILLIAM H</td>
</tr>
</tbody>
</table>
ANNUAL COMPREHENSIVE PLAN AMENDMENT PROCESS FOR 2018

The Board of County Commissioners have opened the annual Comprehensive Plan amendment process for 2018

Comment on the Scope of the Amendment Process

Written comments due December 10, 2017 (11:59 PM)
Public Hearing on December 11, 2017 (5:30 PM)

What is the Comprehensive Plan?
The Kitsap County Comprehensive Plan describes the 20-year vision for unincorporated Kitsap County and how that vision will be achieved. The plan covers land use, economic development, environment, housing and human services, transportation, capital facilities and utilities as well as parks, recreation, and open space. The Comprehensive Plan is mandated by the Washington State Growth Management Act (RCW 36.70A).

How often does the Comprehensive Plan get changed?
Major Comprehensive Plan updates are mandated by the state every 8-years. The last major update of the Kitsap County Comprehensive Plan was adopted in 2016. In-between major updates, the County may choose to consider minor amendments to the Comprehensive Plan on an annual basis. The Board of County Commissioners have opened the annual Comprehensive Plan amendment process for 2018. Learn more about the annual amendment process for 2018.

Where are we in the annual amendment process for 2018?
We are currently in the first phase of the process, called the scoping phase, which will determine what amendments will be considered in 2018. The Board of County Commissioners do this through the adoption of a docket resolution for the annual Comprehensive Plan amendment process. The docket resolution describes what types of amendments will be considered. The Board of County Commissioners intends to adopt the docket resolution by the end of December 2017.
How can I comment?
A public comment period is currently open on the staff recommendation.

Oral and written public testimony may be made during a public hearing scheduled for 5:30 PM on Monday, December 11, 2017 in the Chambers, Kitsap County Administration Building (see office location below).

Written comments submitted in advance of the public hearing are due by 11:59 PM on Sunday, December 10, 2017 and may be submitted:
- Online via computer or mobile device (preferred method)
- By email to compplan@co.kitsap.wa.us
- By mail (see mailing address below)
- Dropped off at the Department of Community Development (see office location below)

What will happen next?
The next phase of the annual amendment process, called the development phase, is when most county-sponsored amendments (including alternatives, if appropriate) are developed. If the docket allows for the submittal of applications from interested parties, they will be accepted during a short application period beginning in January 2018.

How can I stay informed throughout the process?
An online open house will be kept current and available throughout the process and notifications will be sent to everyone that subscribe to Comprehensive Plan Announcements. Subscribe now to ensure you receive future notifications.

CONTACT
Department of Community Development
Planning & Environmental Programs

(360) 337-5777 (Kitsap1) compplan@co.kitsap.wa.us
Mailing Address 614 Division Street - MS36
Office Location 619 Division Street
Port Orchard, WA 98366 Port Orchard, Washington

Media Contact: Natalie Marshall

KITSAP COUNTY
Kitsap County government exists to protect and promote the safety, health and welfare of our citizens in an efficient, accessible and effective manner.

DEPARTMENT OF COMMUNITY DEVELOPMENT
The mission of the Department of Community Development is to enable the development of quality, affordable, structurally safe and environmentally sound communities.

### - End