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B. Meeting Moderation and Assistance. The applicant may enlist the support of land use professionals to moderate and assist the meeting. Land use professionals may provide an interface between the proposed project permit application, Kitsap County Code, and expectations of the public. ~~For these purposes, L~~ Land use professionals may include any persons with knowledge sufficient to assist both applicants and the public, and shall include engineers, surveyors, land use consultants, and attorneys.

C. Schedule of Hearing. The department will work with applicants ~~who wish to conduct neighborhood meetings~~ to ensure application review and any required public hearing dates are not impacted or minimally impacted. Applicants who ~~wish to~~ conduct neighborhood meetings ~~should~~ shall contact the department as soon as possible to minimize impacts to the schedule of project permit application review. ~~Processing times~~ The project permit application review can be suspended during neighborhood meeting efforts.

D. Notification. ~~If an applicant conducts a neighborhood meeting, t~~ The applicant shall send notice of the meeting to those on the ~~notice of application~~ mailing list, unless additional requirements are contained in Section 17.410.050(B)(9) or 17.505.030(A)(4). The notification shall include a brief description of the proposal and the date, time and location of the meeting. The county will provide mailing addresses to the applicant, and may assist, at minimal cost to the applicant, with automated postcard notices.

E. Documentation of Meeting. Reporting results of a meeting ~~is optional, but if chosen~~ shall be provided by the applicant to DCD within fourteen days of the meeting date. A report should outline:

1. Description of neighborhood meeting notification materials, mailing lists, dates, times, locations of meeting(s), and attendance lists;
2. Copies of all plans, references, drawings, details, mailings, handouts, letters, etc., used for the meeting itself;
3. Description of the concerns, issues, and problems raised by ~~the~~ neighbors during the meetings and how they will be addressed; ~~and~~
4. Description of all concerns, issues, and problems that cannot be addressed, including irresolvable conflict; and
5. Description of the project support raised by neighbors during the meeting.