



**Kitsap County**

**Bicycle and Electric Vehicle Code 2022**

---

# **Public Participation Plan**

# Table of Contents

.....	1
Introduction .....	3
1.0 Objectives.....	3
2.0 Team Roles and Responsibilities.....	6
3.0 Outreach and Engagement Approach.....	6
3.1 County-wide Survey & Events.....	7
3.2 Meetings .....	7
3.3 County staff.....	8
3.4 Website .....	8
3.5 Notifications.....	8
3.6 Comments.....	8
3.7 Additional Opportunities for Engagement.....	8
4.0 Public Comment Periods.....	9
5.0 Community Partners and Interested Parties .....	9
6.0 Inclusive Outreach .....	10
7.0 Process .....	11
8.0 Project Schedule .....	12

## Introduction

The Kitsap County Department of Community Development proposes to develop revisions to Chapter 17.490 Off-Street Parking and Loading to encourage and require new development and applicable redevelopment to install facilities for bicycle parking and electric vehicle charging. This work plan proposal builds on suggested changes for bicycle parking presented by the Kitsap County Non-Motorized Facilities Committee in early 2021.

The project scope will include:

- Guidance for bicycle parking and electric vehicle charging facilities for new construction and applicable redevelopment in urban areas, Rural Commercial and Industrial zones, and LAMIRDs only
- Establish minimum standards and encourage provision of additional facilities with incentives
- Establish location, dimension, material, design, numeric, and other standards
- Revise/add applicable definitions as needed in 17.110

The Growth Management Act (GMA) requires early and continuous public participation when updates are made to local Comprehensive Plans and development regulations (RCW 36.70A.140). The purpose of this document is to identify the project objectives, approach, audiences, and schedule. This document may be updated over time to reflect the needs of the project and experiences in early outreach to ensure public participation is effective.

The County will develop documents outside of comment periods to keep the community updated on the project's status. These informational documents will be available online on the project website further detailed below. Comment period notices and other announcements will be posted online on the County's project website, through the County's GovDelivery notification system, social media, NextDoor, via targeted emails to interested parties and community groups and shared through online open houses, and study sessions with the Kitsap County Planning Commission and Board of County Commissioners per current COVID health and safety guidelines.

### 1.0 Objectives

The objectives of the Bicycle and Electric Vehicle Code Update include:

- Increase non-motorized and low/no emission transportation options
- Reduce Greenhouse Gas emissions and help support Puget Sound Regional Council (PSRC) Vision 2050, Countywide Planning Policies, and Kitsap County Climate Change Resiliency Assessment goals and outcomes
- Improve public health outcomes via cleaner air and active transportation
- Implement the goals and policies of the County's 2016 Comprehensive Plan with an emphasis on the following goals and policies:
  - **Land Use Policy 2.** Support innovative, high quality infill development and redevelopment in existing developed areas within the Urban Growth Areas.

- **Land Use Goal 2.** Promote health in the built environment.
- **Land Use Policy 13.** Examine health and equity impacts of land use decisions to all populations.
- **Land Use Policy 15.** Link non-motorized planning requirements to land use planning decisions.
- **Land Use Policy 17.** Support compact commercial areas in order to encourage pedestrian and non- motorized travel and transit use.
- **Land Use Policy 29.** Through application of Growth Management Act goals, increase density in urban areas and limit sprawl in rural lands.
- **Economic Development Goal 1.** Promote a healthy and diverse economy that provides for a strong and diverse tax base, encourages business formation, retention, and expansion; creates industrial and professional business and employment opportunities to attract new business to the County.
- **Economic Development Policy 5.** Work with the official county tourism agency, port districts, private sector, other qualified tourism related entities and user groups to identify current and potential visitor and event amenities and services.
- **Economic Development Policy 24.** Support plans that evaluate and recommend changes that accommodate technology infrastructure for business growth.
- **Environment Policy 5.** Support projects that increase air quality, reduce carbon emissions, or reduce climate change impacts.
- **Environment Goal 3.** Reduce the risk of damage to life, property and the natural environment through appropriate regulatory and incentive-based approaches in land use, transportation and development engineering programs.
- **Housing, Human Services Policy 23.** Promote housing preservation and development in areas that are already well-served by schools, public transportation, commercial facilities, and have adequate infrastructure to support alternative modes of transportation.
- **Transportation Goal 1.** Provide a safe and reliable multi-modal transportation system for people of all ages and abilities.
- **Transportation Policy 27.** Encourage use of innovative fuel systems.
- **Capital Facilities and Utilities Policy 36.** Support renewable energy incentives to businesses and groups for a comprehensive renewable energy effort.
- **Suquamish Goal 2.** Provide Transportation Improvements that Enhance Economic Development.
- **Suquamish Policy 7.** Improve parking along, or in vicinity of, Augusta Avenue starting at NE Geneva Street and continuing up Suquamish Way

to Division to enhance current and future Suquamish economic development and access.

- **Suquamish Goal 7.** Develop walkways, crosswalks and bicycle routes that enhance the walkability, safety and economic development of Suquamish.
- **Kingston Parks, Trails and Open Space Goal 8.** Create bicycle routes, multiuse pathways, and bike storage facilities to provide safe, secure and efficient bicycle connections for commuter, visitor, fitness and recreational riders.
- **Kingston Transportation Goal 12.** Work to improve safety for pedestrians, bicycles, and vehicles within the Kingston Urban Growth Area.
- **Kingston Policy 42.** As feasible implement incentive-based parking programs within the Urban Village Center Zone, such as transit-oriented development, off-site parking, shared-use parking and on street parking. On-street parking incentives should be limited to short-term customer parking close to or adjacent to the commercial development.
- **Manchester Goal 4.** Provide the citizens the opportunity to participate in the development of transportation planning policy regarding street designs and development patterns that accommodate pedestrians, vehicles, transit users and bicyclists in a balanced way.
- **Manchester Goal 15.** Expand walking and biking paths.
- **Silverdale Policy 4.** In areas where pedestrian and/or bicycle activity is desired, such as in Old Town, in new mixed-use centers, and within residential neighborhoods, provide a balance of roads, sidewalks, trails, landscaping, crosswalks, to increase opportunities for walking and bicycling.
- **Silverdale Policy 11.** Facilitate the diversification and growth of the Silverdale area economic base through a range of appropriate commercial land use designations, adequate land supply, improved transportation infrastructure, active business recruitment, and business friendly policies and regulations.
- **Silverdale Goal 11.** Improve safety and circulation for bicyclists and pedestrians.
- **Silverdale Goal 12.** Ensure that transportation facilities necessary for future growth are provided concurrent with growth and coordinated with the overall land use plan for Silverdale.
- **Silverdale Regional Center Policy 6.** Incorporate pedestrian, bicycle, and gathering space amenities into both site and building design elements.
- **Silverdale Regional Center Policy 18.** Incentivize underground parking and bicycle facilities for new development or re- development projects.

- **Silverdale Regional Center Connectivity and Mobility Goal 5.** Reduce the share of trips made by single occupancy vehicles (SOV).
- **Silverdale Regional Center Policy 42.** Consider the health and equity impacts on vulnerable populations, including low- income, children and those with disabilities when locating facilities within the Active Transportation System.
- **Silverdale Regional Center Environment Goal 13.** Develop greenhouse gas emissions reduction ratio targets and achieve them through land use, transportation, and commercial and residential building construction and site development strategies.
- **Silverdale Regional Center Policy 59.** Support a multi-modal transportation system so that all people who live and work in the SRC have a variety of convenient low- or no-emission transportation options.
- **Illahee Goal 9.** Address Illahee’s pedestrian thoroughfares to provide safe multimodal transportation options in and out of the community.
- **Keyport Goal 9.** Encourage development of an efficient multimodal transportation system and develop a funding strategy and financing plan to meet its needs.
- **Keyport Goal 22.** Encourage sustainable practices and green building in Keyport.

## 2.0 Team Roles and Responsibilities

Name	Organization	Role
Melissa Shumake	Kitsap County	Project Manager
Erin Jangula	Kitsap County	Intern
Liz Williams	Kitsap County	Planning Supervisor
Jeff Rimack	Kitsap County	Planning Director

## 3.0 Outreach and Engagement Approach

The Department will kick-off the project with two surveys: one focused on the general public and bicycle and electric vehicle users, and one focused on developers. These surveys will help inform existing needs and barriers and what incentives would be most attractive and useful. Results will be used to craft code language, as will comparisons with other jurisdictions and model codes. Staff will also conduct outreach to automotive dealerships in Kitsap County to obtain EV/plug-in hybrid sales data and to gas stations regarding their plans for installing charging infrastructure and, in rural areas especially, bicycle parking facilities.

The primary means of public participation will be the surveys, presentations, workshops, open houses, and public hearings before the Planning Commission and Board of County Commissioners.

Staff also proposes establishing a workshop group to help guide proposed code language development. Workshop group composition to be determined, but staff is aiming to include one member each from the Planning Commission and the Non-Motorized Committee, one electric/plug-in hybrid vehicle owner, one charging facility installer, one developer (likely a volunteer sourced from KBA), one environmental organization member (likely Washington Environmental Council), one bike shop owner, one cyclist/cycling advocate, one member from each CAC, and one member from Kitsap Transit.

Recognizing that not all interested parties can attend public meetings, alternative means of outreach and engagement are proposed, such as electronic project announcements via email and social media, a project website, and online comment form to broaden awareness and participation. The initial draft will be refined by the County's Planning Commission during two (2) work study sessions prior to presenting a final draft proposal for consideration at the Planning Commission Public Hearing. The following tools will be employed to achieve widespread and ongoing involvement:

### 3.1 County-wide Survey & Events

- The Department will distribute 2 surveys to guide the development of an initial proposal for public consideration. One survey will assess the barriers and needs associated with bicycle parking facilities and electric vehicle charging facilities, while the other will identify incentives that developers feel would be appropriate for increasing bicycle parking and electric vehicle charging facilities above the required minimums.
- The Department will conduct project kick-off presentations with various community groups to create awareness about the project, the two project surveys, and opportunities for the public to participate throughout the process.
- The Department will establish a workshop group to refine proposed code language based on survey results, model electric vehicle code developed by PSRC and Commerce, and other jurisdictions' examples.
- Open Houses will be hosted by the Department in various locations across Kitsap County/online to receive feedback on the draft proposal prior to it moving forward to the Planning Commission and Board of County Commissioners for public consideration.
- The Department will host an open house prior to public hearings before the Planning Commission and Board of County Commissioners.

### 3.2 Meetings

- The Department will facilitate two (2) work study sessions with the County's Planning Commission to refine the Department's initial proposal. These meetings are open to the public but written and verbal comment will not be accepted.
- The Planning Commission will hold a public hearing prior to making a recommendation on the draft proposal. Written and verbal comment will be accepted at the public hearing.
- The Department will facilitate work study meetings with the Board to review the proposal forwarded by the Planning Commission.

- The Board of County Commissioners will hold a second public hearing on the final draft proposal prior to adoption. Written and oral comment will be accepted at the public hearing.

### 3.3 County staff

- Department staff will be available for in-person meetings/consultations and via phone or email to answer questions about the project or obtain feedback from interested parties.
- Interested parties are encouraged to invite the Department to community events or meetings if they would like to obtain more information about the project or provide feedback during the development phase.

### 3.4 Website

- A project website that will include project information for public review and opportunities to participate and comment throughout the project.
- An online comment form will be available during the public comment period for the draft proposal.

### 3.5 Notifications

- The Department will build and maintain an interested party notification list that will receive project announcements when opportunities to attend community events or to provide public comment are available.
- The Department will complete the State Environmental Policy Act (SEPA) review process which includes opportunities for the public to provide comments on the proposed alternatives and possible environmental impacts.
- Public notices will be posted in the Kitsap Sun and on the County website prior to public hearings before the Planning Commission and Board of County Commissioners.

### 3.6 Comments

The County will encourage community partners and interested parties to provide comments by using the County's online comment form, by letter, or by email. All comments will be forwarded to the Kitsap County Planning Commission or Board of County Commissioners during their formal public comment periods. The County's Bike and Electric Vehicle code update website will be the central repository for information under consideration. Hard copies of Bike and Electric Vehicle code update information under public consideration may be provided upon request at Kitsap County Department of Community Development permit counter.

### 3.7 Additional Opportunities for Engagement

#### **Kitsap County Youth**

This Bike and Electric Vehicle code update is an opportunity to create a more engaged Kitsap County community for future updates. The County may invite younger County residents to participate in the surveys, events, meetings, and formal public comment periods.



## 4.0 Public Comment Periods

The Planning Commission will hold a public hearing with preceding comment period to consider public testimony on the Bike and Electric Vehicle code update in October 2022. Subsequent to the Planning Commission's recommendation being forwarded, the Board of County Commissioners will conduct a public hearing and comment period. The Commissioners will take into consideration the Planning Commission's recommendation and public comments received. Notices will be published per Kitsap County Code and e-notices sent to key partners and interested parties listed in section 5.0 as well as any parties who request notification.

## 5.0 Community Partners and Interested Parties

The County will engage the following audiences – individual and agencies – to request that they participate in the Bicycle and Electric Vehicle code update, and each will become engaged in the process in different ways.

- **Bicycle and Electric Vehicle Users:** Bike commuters, Cascade Bicycle Club, West Sound Cycling Club, Kitsap Key and Bike, UpTown Cyclery, Olympic Bike and Skate, Infinity Cyclery, Classic Cycle, Bainbridge Island Cycle Shop, Seattle Electric Vehicle Association
- **Gas Station owners**
- **General Public:** residents, landowners, and business owners in unincorporated Kitsap County
- **Elected and Appointed Officials:** Kitsap County Board of Commissioners, Planning Commission, Kitsap County Non-Motorized Committee
- **Service Providers:** Port Districts, Kitsap Transit, Kitsap Public Utility District, etc.
- **Community Organizations and Committees:** Kitsap County Citizen Advisory Committees, Chamber of Commerce, Department Advisory Group (DAG), Kitsap Economic Development Alliance (KEDA), Kitsap Alliance of Property Owners (KAPO), Kitsap Builders Association (KBA), Kitsap Realtors Association (KCAR), Futurewise, Washington Environmental Council, local Rotary Clubs, etc.
- **State, Regional, Tribal, and Local Governments:** Puget Sound Regional Council, Kitsap Regional Coordinating Council, the Suquamish Tribe, the Port Gamble S'Klallam Tribe, the cities of Bremerton, Port Orchard, Poulsbo, and Bainbridge Island, and Washington State Departments

## 6.0 Inclusive Outreach

Based on demographic data pulled from the 2010 U.S. Census, Kitsap County is 83% White, 6% Hispanic, 5% Asian, 3% Black, 2% American Indian, 1% Pacific Islander. Census data also shows that 8% of households make less than \$15,000 a year.

In order to reach out to all demographic segments, including outreach to minority and low-income groups, the County will offer consultations to community organizations. Some examples of relevant organizations include Kitsap Community Resources, League of Women Voters, and Kitsap Immigrant Assistance Center.

The County is also committed to providing accommodations to people with disabilities per the Americans with Disabilities Act (ADA). To request ADA accommodation for disabilities and/or materials in a format for the visually impaired, please reach out to the County using the contact information below.

Organization	Contact information
Kitsap County Department of Community Development	Amanda Walston 360-337-5777 <a href="mailto:awalston@co.kitsap.wa.us">awalston@co.kitsap.wa.us</a>
Kitsap County Commissioners Office	Dana Daniels 360-337-5777 <a href="mailto:ddainels@co.kitsap.wa.us">ddainels@co.kitsap.wa.us</a>

## 7.0 Process



## 8.0 Project Schedule

Date*	Purpose
10/25/2021	Board briefing to review work plan
12/7/2021	Internal project team kick-off
12/7/2021	Planning Commission briefing to review work plan
12/27/2021	Develop surveys & outreach and engagement materials
1/4/2022	Planning Commission briefing on draft outreach plan
1/5/2022	Board briefing to review draft outreach plan
1/10/2022	Distribute county-wide survey
First week January	Conduct kick-off presentations with interested parties, including consultations and presentations with CACs
1/21/2022	Establish workshop group (all members accepted)
2/1/2022	DCD update with PC to provide progress report
2/14/2022	Board briefing to review the survey results
Week of 2/21/2022	Develop initial draft proposal with workshop group based on the results of county-wide survey
2/28/2022 – 6/30/2022	Consultations and Planning Commission/BOCC briefings
6/29/2022	Board briefing to review draft
7/29/2022	Department analysis of final draft proposal (staff report & SEPA)
9/2/2022	Draft proposal and supporting docs available for public review
9/7/2022	Board briefing to review Department recommendation
9/20/2022	Planning Commission work study to review final draft proposal
10/4/2022	Planning Commission public hearing
10/17/2022	Board briefing to provide update on Planning Commission public hearing
10/18/2022 – 11/15/2022	Planning Commission deliberations & recommendation
12/5/2022	Board work study to review final draft Ordinance
12/12/2022	Board public hearing
12/14/2022 – 12/19/2022	Board deliberations & adoption
1/9/2023	Board adoption (reaffirmation)

PC

BOCC

\*All dates subject to change