

Toward a Natural Resources Asset Management Plan for Kitsap County Workshop Agenda

Date: November 2, 2022, 11:00-1:00 pm PT

Goals: 1) Reflect on project successes and challenges and identify lessons learned. 2) Review and provide feedback on ideas for future funding proposals. 3) Share updates, including grant wrap up progress and plans for ongoing/interim work and continuity.

11:00 am	Welcome and introductions – Dana Stefan and Elizabeth McManus (Ross Strategic, Facilitators)
11:05 am	<p>Reflect on project successes and challenges and identify future opportunities</p> <ul style="list-style-type: none"> • Brief overview on project goals and key accomplishments achieved so far – Mindy Roberts • Updates on current work done in Cartegraph – Ryan Huffman • Group discussion questions: <ul style="list-style-type: none"> ○ How was the project successful? What were some of the primary accomplishments? ○ What were some challenges or barriers? ○ What opportunities do you see moving forward drawing from the successes and challenges we discussed?
12:00 pm	Break
12:10 pm	<p>Updates from partners</p> <ul style="list-style-type: none"> • Updates from Port Gamble S’Klallam Tribe • Updates from Suquamish Tribe • Updates from Kitsap County (including progress on internal meetings, comp plan) • Updates from WEC
12:30 pm	<p>Review and provide feedback on ideas for future funding proposals</p> <ul style="list-style-type: none"> • Review proposal ideas for the next round of NEP funding (Matt Medina) • Discussion of proposal ideas. Discussion questions: <ul style="list-style-type: none"> ○ Which ideas are a top priority for the next phase of work from your perspective? ○ Are there any ideas you would not support? ○ How would your organization like to be involved in the proposal process and the grant implementation?
12:55 pm	Wrap-up and Discuss Next Steps
1:00 pm	Adjourn

KNRAMP Lessons Learned Workshop Summary

Date: November 2, 2022

Attendees: Kirvie Mesebeluu-Yobech (Kitsap County), Matthew Medina (Kitsap County), Marla Powers (Port Gamble S'Klallam Tribe), Tom Ostrom (Suquamish Tribe), Ryan Huffman (Kitsap County), Jonathan Raine (Kitsap County), Aaron Nix (Kitsap County), Mindy Roberts (WEC), Charlotte Dohrn (WEC), Elizabeth McManus (Ross Strategic), Dana Stefan (Ross Strategic)

Reflect on project successes and challenges and identify future opportunities

Mindy Roberts (WEC) reviewed the project goals and key accomplishments achieved so far. The group's collaborative work focused on developing an initial desired levels of service framework, reviewing key goals and targets for Kitsap County and the Puget Sound region, reviewing existing similar efforts, and identifying funding options for further implementation. Opportunities for future work include further refining and clarifying the necessary process for the County to formalize or adopt levels of service for natural assets.

Ryan Huffman (Kitsap County) gave an overview on the current work done in Cartegraph, including updating the current asset condition for streams, forests, and marine shorelines.

The group shared the following lessons learned from the project:

1. **A phased approach is necessary when developing a natural asset management plan.** This is particularly true for small jurisdictions with limited resources. A first step in the process for KNRAMP was identifying the natural assets that the plan should focus on. KNRAMP focused on streams, marine shorelines, and forests in Kitsap County.
2. **Determining the preferred framework of the asset management plan is important before building out the details.** There are different ways to structure the levels of service framework depending on suitability and preference across jurisdictions. The KNRAMP team discussed a few options, including: identifying overarching goals, objectives, and specific targets to measure activities and outcomes; identifying specific priority geographies to restore or maintain a high level of service; and setting population-based levels of service for natural assets to help ensure that environmental services are maintained as the region grows. The KNRAMP project team primarily focused on the first alternative.
3. **Identifying how jurisdictions want to use the asset management plan and track progress determines the approach for building out the details.** Asset management plans could be used for monitoring or as prioritization planning tools, e.g., for land use, protection, or restoration of natural resources. Determining the intended use of the plan helps identify how objectives and targets should be set including if they should be qualitative, quantitative, or both, and to what extent they should be based on local plans and policies where possible and where data is available.
4. **The scale of the asset management plan should be discussed in the early stages.** Natural resources function on a big scale, and a county-wide approach may work best and allow cities or towns to implement the plan. The project team discussed scalability and variation of levels of services across the County. For example, some level of service targets could apply to watersheds or sub-watersheds, some could vary at a zoning scale (e.g., inside UGAs), or use other boundaries, and some could be defined only for specific assets such as a priority wetland. While it is not clear how to best do this and how much variation there should be between level of service objectives, the main goal is to keep the level of complexity manageable.
5. **Building out the details is an iterative process and requires technical expertise.** The KNRAMP program leveraged the expertise of the project team members. The project also benefited from GIS technical expertise to map out the streams, marine shorelines, and forests in the County.

6. **Having an asset management software to include the objectives and targets of the asset management plan is helpful.** KNRAMP used Cartegraph to track the level of service for streams, marine shorelines, and forests discussed by the project team. This helped document the team's work and will be used in future phases of this effort.
7. **Regular coordination with other organizations supports the exchange of ideas and best practices.** Before developing KNRAMP, the project team identified existing or similar efforts conducted by other jurisdictions, particularly from the Canadian municipalities. Regular conversations with other jurisdictions help identify other asset management activities and surface replicable best practices.
8. **Managing natural assets must be adaptive.** The concepts, tools and data, and plans and targets must be regularly evaluated and evolve as needed.

Updates from partners

- Kitsap County:
 - The first phase of the Comprehensive Plan update is underway.
 - The proposals for several grants are now open, including for the National Estuary Program, septic system grant, and the derelict vessel removal program.
 - The county is continuing a water stream mapping exercise.
 - Continuing implementation of the KNRAMP will be useful.
- Suquamish Tribe:
 - Tom Ostrom (Suquamish Tribe) is tracking the potential future funding to continue KNRAMP implementation.
 - This is a critical time especially with the Comprehensive Plan Update underway. Suquamish Tribe included the salmon recovery and ecosystem recovery plans in its most recent Puget Sound funding to continue these efforts.
 - The Kitsap salmon tours will start in a few days. The rivers have been full of salmon this year.
- Port Gamble S'Klallam Tribe
 - Port Gamble S'Klallam Tribe received a climate change grant that will help relocate residents impacted by bluff erosion and will restore a mile of shoreline south of the Little Boston Creek.
 - Port Gamble S'Klallam Tribe also has a few fish barrier projects underway.

Review and provide feedback on ideas for future funding proposals

Matt Medina (Kitsap County) presented two funding options to the group for potential continuation of the KNRAMP work, i.e., the habitat and the stormwater investment strategies. Matt explained that the current NEP funding was awarded through the stormwater strategic initiative. The group noted that the habitat grant is in line with the KNRAMP work. The group also discussed that there is remaining funding under the current grant and Kitsap County will explore if the funding could be used beyond 2022.

Next steps

- Kirvie Mesebeluu-Yobech (Kitsap County), Matt Medina (Kitsap County), Tom Ostrom (Suquamish Tribe), and Mindy Roberts (WEC) will further coordinate on potential funding to continue implementation of the KNRAMP.
- Mindy Roberts (WEC), Matt Medina (Kitsap County), Elizabeth McManus (Ross Strategic), and Dana Stefan (Ross Strategic) will work on developing a list of lessons learned from the KNRAMP effort and a brief summary of the project's accomplishments, as final deliverables for the Puget Sound Partnership.