

**MEMORANDUM OF UNDERSTANDING
COMMUNITY DEVELOPMENT BLOCK GRANT
CARES ACT**

PROJECT NAME: Kitsap County
Pacific Building Homeless Shelter

PROJECT NUMBER: KC-458-22-B

AMENDMENT NUMBER: 02

WHEREAS, Kitsap County, hereinafter referred to as “County”, and Kitsap County Human Services Housing and Homelessness Division, hereinafter referred to as “Agency”, have previously entered into a MOU, numbered KC-458-22, dated September 22, 2022, and Amendment 01, dated July 6, 2023, by which the Agency agrees to carry out the County’s Community Development Block Grant Agreement.

WHEREAS Amendment 02 to KC-458-22 between Kitsap County and Kitsap County Human Services Housing and Homelessness Division modifies:

1. Article I Section 3. Schedule for Completion
2. Article I Section 4. Term of Agreement

WHEREAS the County and Agency desire to modify such MOU:

NOW THEREFORE, in consideration of the mutual benefits and covenants contained herein, this contract is hereby modified as follows.

ARTICLE I. PROJECT

SECTION 3. SCHEDULE FOR COMPLETION (specific milestones) shall be replaced with:

Specific Tasks	Start Date	End Date
NEPA Environmental Review and Request for Release of Funds from HUD		Dec 8, 2022
Advertise for architectural and engineering services	Feb 15, 2022	Mar 4, 2022
Architect/Engineer selection	Mar 7, 2022	Mar 11, 2022
Verification of architect/engineer eligibility – debar check (sam.gov)	June 10, 2022	June 10, 2022
Land Use and Building Permits	July 2022	Oct 2023
Obtain Federal Prevailing Wage Rates from Block Grant Office	Nov 2022	Dec 2023
Draft Bid Packet and submit to Block Grant Office for review	Dec 2022	Dec 2023

Sealed Bid Process (Formal Advertising) for contractor selection see <i>CDBG Guidebook Appendix E Procurement</i>	June 2023	Dec 2023
Provide Block Grant Office with copy of construction contract for review prior to finalizing <i>See CDBG Guidebook Section I Labor Standards and Construction</i>	June 2023	Jan 2024
Bid opening, contractor selection and construction contract	June 2023	Jan 2024
Verification of contractor eligibility – debar check (sam.gov)	June 2023	Jan 2024
Preconstruction Conference	June 2023	Jan 2024
CDBG initial inspection	Jan 2024	Mar 2024
Renovation Work	Jan 2024	Nov 2024
CDBG progress inspections	Feb 2024	Dec 2024
Contractor submission of certified payrolls	Feb 2024	Dec 2024
Submit of Quarterly Performance Reports	Sept 2022	Dec 2024
Obtain contract completion documents and final lien waiver	Nov 2024	Dec 2024
Final Inspection and Certificate of Occupancy	Nov 2024	Dec 2024
Final reimbursement and close-out reports (number served/demographic information, recorded restrictive use covenant)	Nov 2024	Dec 2024
CDBG contract close-out	Nov 2024	Dec 2024

SECTION 4. TERM OF AGREEMENT

The term of this Agreement **May 1, 2022** through **December 31, 2024** but may be extended should additional time for auditing this project be required, in accordance with law, this Agreement shall be deemed automatically extended until such time as the said audit shall be completed. Notwithstanding other provisions of this agreement, the term of this Agreement shall cover the period that the Agency has control over Community Development Block Grant funds, including program income.

THIS AMENDMENT constitutes the entire amendment to the MOU between the County and the Agency. All other terms and conditions of this MOU remain in effect.

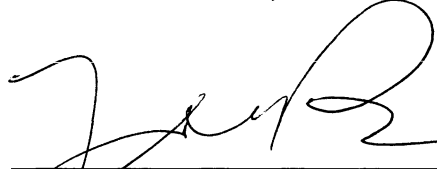
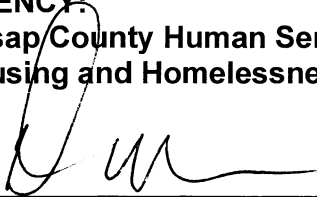
THIS AMENDMENT is effective when signed by all parties.

Dated this 15 day of April, 2024.

Dated this 16 day of April, 2024.

AGENCY:
Kitsap County Human Services
Housing and Homelessness Division

KITSAP COUNTY, WASHINGTON



Doug Washburn, Director

Victoria Brazitis, County Administrator



COUNTY OF KITSAP

Unique Entity ID LD6MNJ62JQD1	CAGE / NCAGE 1N3X4	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Jan 1, 2025	
Physical Address 614 Division ST Port Orchard, Washington 98366-4614 United States	Mailing Address 614 Division MS-7 Port Orchard, Washington 98366 United States	

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Washington 06	State / Country of Incorporation (blank) / (blank)	URL (blank)

Registration Dates

Activation Date Jan 3, 2024	Submission Date Jan 2, 2024	Initial Registration Date Oct 18, 2001
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Entity Dates

Entity Start Date Jun 1, 1857	Fiscal Year End Close Date Dec 31
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
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Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
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Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Active Exclusions Records?

No

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Business Types

Entity Structure U.S. Government Entity	Entity Type US Local Government	Organization Factors (blank)
Profit Structure (blank)		

Socio-Economic Types

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types

U.S. Local Government

Municipality

County

Accepts Credit Card Payments
No

Debt Subject To Offset
No

EFT Indicator
0000

CAGE Code
1N3X4

Electronic Business

Ⓡ
Lee Reyes

**614 Division ST
Port Orchard, Washington 98366
United States**

LEE REYES

614 Division MS-7
Port Orchard, Washington 98366
United States

Government Business

Ⓡ
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LEE REYES

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Port Orchard, Washington 98366
United States

NAICS Codes

Primary NAICS Codes
Yes 921190

NAICS Title
Other General Government Support

This entity does not appear in the disaster response registry.