Citizens Advisory Committee Meeting
Tuesday, May 15, 2018
5:00 p.m. – 7:00 p.m.
Kitsap WorkSource Center, Kitsap Room
1300 Sylvan Way, Bremerton

AGENDA

1. Call to Order - Introductions
   Richard Daniels
   5:00 – 5:05

2. Review & Approval of March 20, 2018 Minutes*
   and April 17, 2018 Minutes
   Full Committee (Attachment 1 and 2)
   5:05 – 5:10

3. Additions/Changes to the Agenda
   Full Committee
   5:10 – 5:15

4. Crisis Triage Update
   Staff/Contractor
   5:15 – 5:30

5. 2018 Request for Proposal (RFP) Update
   RFP Sub-Committee (Attachment 3 and 4)
   5:30 – 6:00

6. CAC Work Plan Discussion
   Full Committee (Attachment 5)
   6:00 – 6:30

7. First Quarter Report and Site Visits
   Full Committee
   6:30 – 6:40

8. Behavioral Health Organization Update
   SBHO Advisory Board Members
   6:40 – 6:50

9. Community Input
   6:50 – 6:55

10. Committee Member Check-in
    6:55 – 7:00

11. Adjourn

* Action Item
MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT
CITIZENS ADVISORY COMMITTEE (CAC)
MINUTES
March 20, 2018

Richard Daniels, Chair, called the meeting to order at 5:00 p.m. Introductions were conducted around the table.

APPROVAL OF MINUTES

After review of the February 20, 2018 Minutes, the following action was taken:

ACTION: Jeannie Screws moved to approve the February 20, 2018 meeting minutes as corrected. Ursula Petters seconded. Motion carried unanimously.

ADDITIONS/CHANGES TO THE AGENDA

ACTION: Ursula Petters moved to approve the agenda as presented. Motion carried unanimously.

CRISIS TRIAGE UPDATE

Neil Olson, Kitsap Mental Health, gave updates. Construction continues to be on target. Neil has met with substance abuse providers and will be meeting with law enforcement next. There will be an intensive two weeks of training for staff which will include crisis intervention, clinical documentation and admissions. The Division of Behavioral Health and Recovery and the Department of Health will certify and license the center.

MEMBERSHIP

Russel Hartman and Jeannie Screws recommended that the Commissioners appoint two applicants to the Citizen’s Advisory Committee. Discussion was held on requiring interested applicants to first sit in on several committee meetings and a subcommittee meeting prior to submitting applications. This would allow the applicant to get a feel for the committee and the committee to get a feel for and become better acquainted with the applicant prior to the process of appointment. The CAC established a Sub-Committee to develop a process for reviewing and recommending applicants for appointment. Ursula Petters, Jeanne Screws and Jackie Fojtik volunteered to be on the Sub-Committee.

2018 REQUEST FOR PROPOSAL (RFP) UPDATE

Kathleen Cronin gave an update on the RFP subcommittee meeting. The highlights included additions and subtractions to the Request for Proposal. The following sections were reviewed; Project Design, Cultural Competence, Outreach, Organizational Capacity and Project Financial Feasibility. Further revisions are scheduled for review at the April subcommittee meeting.
CAC WORK PLAN

The committee took part in an informal cumulative voting process to evaluate the priorities of the CAC Work Plan. The committee discussed their reasoning for the choices they made. Gay Neal will tabulate the results and construct a graph to depict focus areas based on consensus. Notations were mentioned as items for future review; including deliberation on what to do with reserve funds, and possible seed money for a one-time special cause.

BEHAVIORAL HEALTH ORGANIZATION

Russel Hartman discussed the process of the state to consolidate and integrate behavioral health care with physical health care, which began 4 years ago. He gave a description of functionality for an Administrative Service Organization (ASO) compared to a Behavioral Health Organization (BHO). These differences are based on an integrated model where the ASO would not manage Medicaid funds as the BHO’s have done in the past but would have responsibility for other State Behavioral Health Funds. Medicaid funds would be coordinated by a managed care company. The model’s goals would be to provide Medicaid participants with seamless care involving medical, dental, mental health and substance abuse through managed care organizations and not BHO’s.

COMMUNITY INPUT

OPEN TO PUBLIC

Opportunity for public attendees to address the Committee.

COMMITTEE MEMBER CHECK-IN

NEXT MEETING

The next Citizens Advisory Committee meeting will be held on Tuesday, April 17, 2018 at the Work Source Center, Kitsap Room, Bremerton starting at 5:00 p.m. and ending at 7:00 p.m.

ADJOURN

There being no further business to come before the Committee, the meeting was adjourned at 7:00 p.m.
# Citizens Advisory Committee Attendance

<table>
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<th>Members</th>
<th>Guests</th>
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<tr>
<td>Kathleen Cronin</td>
<td>Robert Neil Olson, KMHS</td>
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<td>Richard Daniels</td>
<td>Mosen Haksar, KMHS</td>
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<td>Russell Hartman</td>
<td>Jackie Fojtik, Community</td>
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<td>Lois Hoell (Excused)</td>
<td>Valerie Nau, Poulsbo PD (Excused)</td>
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MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT
CITIZENS ADVISORY COMMITTEE (CAC)
MINUTES
April 17, 2018

Richard Daniels, Chair, called the meeting to order at 5:00 p.m. Introductions were conducted around the table.

APPROVAL OF MINUTES

After review of the March 20, 2018 Minutes, the following action was taken:

ACTION: Lacking a quorum, the approval of the March 20, 2018 meeting minutes was tabled until the next meeting.

ADDITIONS/CHANGES TO THE AGENDA

ACTION: Lacking a quorum, Richard Daniels asked for changes to the agenda as presented. None were noted.

CRISIS TRIAGE UPDATE

Robert “Neil” Olson, Director for Kitsap Mental Health Services gave report. Opening day is scheduled for July 1, 2018. Current projects include reinstalling fire sprinklers in the dining rooms and door security. Carpet and paint has been completed. They have hired their second Program Supervisor and three Clinical Supervisors. There were 27 interviews conducted last week and currently working to hire all positions. Ongoing internal meetings are being conducted to address staff ratios and operations. The Fire Marshal will still need to conduct a final inspection and give clearance for occupancy. Gay Neal and Neil Olson will review the contract next week. They anticipate receiving the keys at the end of May.

PRESENTATION

Presentation by Mary Hancock from the Dispute Resolution Center. She discussed Day Centers for Mental Health and the value of social interaction and connection that these centers provide. She discussed the need for greater funding.

2018 REQUEST FOR PROPOSALS (RFP)

Gay Neal reviewed the RFP Sub-Committee progress and updates. The committee discussed changing the funding cycle from one to two years. The committee will discuss holding two executive sessions and will compile a priority funding list. Approval of these items will be voted on by the committee as a whole, once a quorum is present.

CAC WORK PLAN DISCUSSION

Gay Neal discussed work plan scores.
BEHAVIORAL HEALTH ORGANIZATION

Gay Neal gave an update on care transition. During 2018, the Salish Behavioral Health Organization will work to get legislative approval for their pilot project to continue Medicaid oversight for behavioral health beyond 2020. If not approved, the Salish Behavioral Health Organization will decide whether or not to transition to a Behavioral Health Administrative Service Organizations (BH-ASO) for Non—Medicaid services. Behavioral Health Agencies will need to develop contracts with managed Care Organizations for 2020 Medicaid Services.

COMMUNITY INPUT

OPEN TO PUBLIC

Opportunity for public attendees to address the Committee.

COMMITTEE MEMBER CHECK-IN

NEXT MEETING

The next Citizens Advisory Committee meeting will be held on Tuesday, May 15, 2018 at the Work Source Center, Kitsap Room, Bremerton starting at 5:00 p.m. and ending at 7:00 p.m.

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There being no further business to come before the Committee, the meeting was adjourned at 7:02 p.m.

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**Request for Proposal Sub-Committee Recommendations**

**Background:** The state of behavioral health care funding across the country has been in a state of transition beginning in 2010 with the passage of the Affordable Care Act – which expanded Medicaid coverage from 29,872 Kitsap residents in 2014 to 47,680 in 2018 (60% increase in Medicaid eligibles). In April 2016, mental health and substance abuse funding were integrated under the Behavioral Health Organizations. Washington State has legislated fully integrated managed care, combining coverage for physical and behavioral health services (mental health and substance use disorder) for Medicaid clients by January 2020. Behavioral Health Administrative Service Organization (BH-ASO) will deliver crisis services, administer certain non-Medicaid funding sources, and manage regional functions, such as employing an ombudsman and managing a community behavioral health advisory board. Service providers have been in constant flux for the last eight years.

**Request for Proposals for 2019 and 2020:** Given the state of change and time of uncertainty, the Request for Proposal Sub-Committee is recommending that the next grant cycle be a two-year funding award beginning January 1, 2019 through December 31, 2020. This would provide some level of funding certainty for providers, and allow them to focus on Medicaid and BH-ASO transition during 2019. This would also allow the CAC to focus on updating the Behavioral Health Strategic Plan, knowing that as funding changes – so do the gaps in service. The CAC would go into the next funding cycle (2021) with an updated plan and relevant recommendations for funding. Parameters would be put in place to assure that the second year of funding would be based on program performance and fund availability.

**Year One 2019:**
- Request for Proposal will include New and Continuation grants.
- Funding award will be for 2019 and 2020.
- Contracts will be executed annually.
- $4 million will be awarded for each year.
- Year 2 budgets will be required to be the same amount or less than Year 1.
- Year 2 contract is contingent on program performance and fund availability.
- Continuous improvement with the evaluation measures.
- CAC members intensify contract performance and monitoring of programs.

**Year Two 2020:**
- Supplemental Request for Proposal.
- New Proposals only.
- Funding award will be for 1 year (2020).
- Funding contingent on surplus revenue, unspent obligations and reserves.
- Program budget is for 1 year.
- Contracts are for 1 year.
- Potential to fund special projects, one and done, collaboratives, and innovation.
- CAC begins updating the Strategic Plan.

If the full CAC approves this recommendation, it will go to the Board of Commissioners for their approval before implementation.
Mental Health, Chemical Dependency & Therapeutic Court Programs
Behavioral Health Care Transition 2018 - 2021

2018

• Request for Proposal
  o New and Continuation
  • 10th funding is awarded for 2 years 2019 and 2020.
    o $4 million is awarded for each year.
    o Each Program Budget is the same or less for Year 2.
    o Contracts are for 1 year.
    o Year 2 contract is contingent on program performance and fund availability.
  • CAC members intensify contract performance and monitoring of programs.
  • Salish BHO works to get legislative approval for a pilot project to continue Medicaid oversight for behavioral health services beyond 2020.
  • Begin the development of electronic submission.

• Supplemental Request for Proposal
  o New only/electronic Submission.
  • 10th funding is awarded for 1 year 2020.
    o Funding contingent on surplus revenue, unspent obligations and reserves.
    o Program budget is for 1 year.
    o Contracts are for 1 year.
    o Potential to fund special projects, one and done, collaboratives, innovation.
  • CAC begins updating the Strategic Plan.
    o Work with KPHD to update behavioral health data.
    o Develops the process for updating plan.
    o Strategic Leadership Team selected and convenes.
  • Salish BHO is transitioning to BH-ASO
    o BHAs are developing contracts with BH-ASO for 2020 Non-Medicaid services.
    o BHAs are developing contracts with Managed Care Organizations for 2020 Medicaid Services.

January 1

• 10th Year 2 contracts in place.
• 10th Supplemental contracts in place.
• Managed Care Organizations take over funding physical and behavioral health services for Medicaid patients.
• BH-ASO takes over crisis response system, Federal Block Grant, CIT, other state dollars.
• Gaps in Service begin to shift with integrated funding.
• Strategic Planning Process includes:
  o Interviews with Stakeholders
  o Mapping of services
  o Community Survey
  o Identification of new gaps in service
• Strategic Plan update completed.
• 2021 Request for Proposal Sub-Committee convenes and makes recommendations on 2 year awards for 2021 and 2022.
• RFP would include updated gaps in service.
• RFP conducted. Number of years to be determined.
• Full electronic submission.

2019

• Supplemental Request for Proposal
  • New only/electronic Submission.
• 10th funding is awarded for 1 year 2020.
  • Funding contingent on surplus revenue, unspent obligations and reserves.
  • Program budget is for 1 year.
  • Contracts are for 1 year.
  • Potential to fund special projects, one and done, collaboratives, innovation.

2020

• CAC members intensify contract performance and monitoring of programs.
• Salish BHO works to get legislative approval for a pilot project to continue Medicaid oversight for behavioral health services beyond 2020.
• Begin the development of electronic submission.

• Supplemental Request for Proposal
  • New only/electronic Submission.
• 10th funding is awarded for 1 year 2020.
  • Funding contingent on surplus revenue, unspent obligations and reserves.
  • Program budget is for 1 year.
  • Contracts are for 1 year.
  • Potential to fund special projects, one and done, collaboratives, innovation.
• CAC begins updating the Strategic Plan.
  • Work with KPHD to update behavioral health data.
  • Develops the process for updating plan.
  • Strategic Leadership Team selected and convenes.
• Salish BHO is transitioning to BH-ASO
  • BHAs are developing contracts with BH-ASO for 2020 Non-Medicaid services.
  • BHAs are developing contracts with Managed Care Organizations for 2020 Medicaid Services.

• January 1
  • 10th Year 2 contracts in place.
  • 10th Supplemental contracts in place.
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  • Gaps in Service begin to shift with integrated funding.
• Strategic Planning Process includes:
  • Interviews with Stakeholders
  • Mapping of services
  • Community Survey
  • Identification of new gaps in service
• Strategic Plan update completed.
• 2021 Request for Proposal Sub-Committee convenes and makes recommendations on 2 year awards for 2021 and 2022.
• RFP would include updated gaps in service.
• RFP conducted. Number of years to be determined.
• Full electronic submission.

2021

• Supplemental Request for Proposal
  • New only
  • 10th funding is awarded for 1 year 2022.
    • Funding contingent on surplus revenue, unspent obligations and reserves.
    • Program budget is for 1 year.
    • Contracts are for 1 year.
    • Unexpected gaps in service identified and unintended consequences of integration are discovered.
    • Potential to fund special projects, one and done, collaboratives, innovation.

December 2017

Attachment 4
2018 Work Plan Scores

- Advise BOCC Evaluation
- RFP Communications
- Monitoring Planning
- Program Practices

- Qtr BOCC Meetings
- Reserve Policy
- Leverage SBHO Funding
- Determine RFP Priorities
- Appeal Process
- Electronic Submission
- Site Visit Schedule
- Contractor Meetings
- New Grantee Performance Measures
- Continuation Performance Measures
- Web-based Data Entry System
- Dashboard
- ROI Measures
- Population Indicators
- Rigorous Evaluation Activities
- Communications Committee
- Community Presentations
- Diagram Services
- Identify Gaps
- Update 6-Year Plan
- Address Housing Needs

Attachment 5
Work Plan Percentage Points Per Category

- Advise BOCC: 29%
- RFP: 17%
- Monitoring: 15%
- Evaluation: 13%
- Communications: 6%
- Planning: 5%
- Program Practices: 15%