



Department of Human Services

Doug Washburn
Director

**KITSAP COUNTY
DEPARTMENT OF HUMAN
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**Citizens Advisory Committee Meeting
Tuesday, January 15, 2019
5:00 p.m. – 7:00 p.m.
Kitsap WorkSource Center, Kitsap Room
1300 Sylvan Way, Bremerton**

AGENDA

- | | |
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| 1. Call to Order - Introductions
Richard Daniels | 5:00 – 5:05 |
| 2. Review & Approval of January 3, 2019 Minutes*
Full Committee (Attachment 1) | 5:05 – 5:10 |
| 3. Additions/Changes to the Agenda
Full Committee | 5:10 – 5:15 |
| 4. Crisis Triage Center Update
Neil Olson, Director 24/7 Recovery Services Kitsap Mental Health | 5:15 – 5:30 |
| 5. Kitsap County Budget Process
Amber D'Amato, Director Kitsap County Administrative Services | 5:30 – 6:15 |
| 6. RFP Sub-Committee Report
Jackie Fojtik, RFP Sub-Committee Chair | 6:15 – 6:30 |
| 7. Salish Behavioral Health Organization (SBHO) Update
SBHO Member | 6:30 – 6:45 |
| 8. Community Input | 6:45 – 6:55 |
| 9. Committee Member Check-in | 6:55 – 7:00 |
| 10. Adjourn | |

* Action Item



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT
CITIZENS ADVISORY COMMITTEE (CAC)
MINUTES
January 3, 2019**

Richard Daniels, Chair, called the meeting to order at 5:00 p.m. Introductions were conducted around the table.

APPROVAL OF MINUTES

After review of the November 20, 2018 Minutes, the following action was taken:

ACTION: Jackie Fojtik moved to approve the November 20, 2018 meeting minutes as presented. Jeannie Screws seconded the motion. Motion carried unanimously.

ADDITIONS/CHANGES TO THE AGENDA

ACTION: Kathleen Cronin moved to approve the agenda with one addition*. Motion carried unanimously.

RFP ISSUE #1 STRATEGIC PLAN

Jackie Fojtik, Chair for the RFP Sub-Committee, discussed the overview of the three main issues that had been identified. The purpose of tonight's meeting was to get some direction from the Committee on the areas of focus, so wasted time and energy would not be spent by the Sub-Committee.

Jackie, Ursula and Kimberly gave explanations on each graph designed by Gay representing funding years from 2014-2019, showing trends, gaps, service areas and individuals served.

Much discussion was held on the Strategic Plan including when it was revised last and how the revised version was due to be drafted later this year.

RFP ISSUE #2 SET ASIDE FUNDING

Jackie discussed the concept of setting aside funding for Therapeutic Courts. The Committee discussed possible scenarios, pros and cons.

- Percentage vs. set amount
- Having one Administrator allocate funds, courts responsible to work together not separate in how funding will be spent
- Saves the Committee time each year, expectations in place
- Reduces continued increases in fund asking from the courts for i.e. new positions
- County commissioners to decide the allotted amount or percentage decision
- Monitoring still relevant and required
- Setting perimeters for courts, Crisis Triage Center and OESD
- Consideration for SBHO

RFP ISSUE #3 FUDNING CYCLE

The Sub-Committee revisited reasons for having a two-year funding cycle. This included the effects on various programs under the current one-year cycle. Discussion was held on the unknown factors and uncertainty of the gaps that will emerge following the transition of the Salish Behavioral Health Organization into managed care at the end of the year. Points of interest;

- More time may contribute to better outcomes
- Hiring issues created by limited time frames, remove barriers
- Criteria is needed, performance and past outcomes weighted
- Not all programs will be eligible
- Criteria outlined in the RFP
- Setting high bar standards to qualify for two-year
- Difficult to predict the future gaps with such a large transition ahead
- Need for ultimate flexibility with funding for the next couple years. To continue to support programs and organizations that may not make it through the transition without 1/10th support
- Ability to pull contracts based on under performance
- Consideration for gaps that still haven't been filled, especially housing

Round table discussion was held on the three issues. It was agreed by the Committee unanimously to remove the Strategic Plan as an area of focus for the Sub-Committee.

ACTION: Jeannie Screws made a motion to endorse the RFP Sub-Committee to evaluate and develop criteria for increasing the funding cycle to a two-year option. Robert Parker seconded the motion. Motion carried unanimously.

ACTION: Jeannie Screws made a motion to endorse the RFP Sub-Committee to evaluate the feasibility of set aside funding. Russel Hartman seconded the motion. Motion carried unanimously.

Doug Washburn will bring the motions before the commissioners for their feedback.

BEHAVIORAL HEALTH ORGANIZATION (BHO) UPDATE

- Advisory meetings have been increased to monthly meetings.
- Working on being prepared for approval by the Health Care Authority
- ASO will manage non-Medicaid money, approximately 7-11 million vs. the past 69 million

***ADDED AGENDA ITEM**

Clarification from committee member Robert Parker, he will remain an active member of the committee.

YEARLY MEETING SCHEDULE

COMMUNITY INPUT

OPEN TO PUBLIC

Opportunity for public attendees to address the Committee.

COMMITTEE MEMBER CHECK-IN

NEXT MEETING

The next Citizens Advisory Committee meeting will be held on Thursday, January 15, 2019 at the Work Source Center, Kitsap Room, Bremerton starting at 5:00 p.m. and ending at 7:00 p.m.

ADJOURN

There being no further business to come before the Committee, the meeting was adjourned at 7:00 p.m.

CITIZENS ADVISORY COMMITTEE ATTENDANCE

MEMBERS	GUESTS
Kathleen Cronin	Tom Pinkham, Citizen
Richard Daniels	
Jackie Fojtik	
Russell Hartman	
Lois Hoell (EXCUSED)	
Valerie Nau	
Robert Parker	
Ursula Petters	
Jeannie Screws	
Kimberly Shipp	
STAFF	
Gay Neal (EXCUSED)	
Doug Washburn	
Hannah Shockley	