



Department of Human Services

Doug Washburn
Director

**KITSAP COUNTY
DEPARTMENT OF HUMAN
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**Citizens Advisory Committee Meeting
Tuesday, February 19, 2019
5:00 p.m. – 7:00 p.m.
Kitsap WorkSource Center, Kitsap Room
1300 Sylvan Way, Bremerton**

AGENDA

1. Call to Order - Introductions 5:00 – 5:05
Richard Daniels
2. Review & Approval of January 15, 2019 Minutes* 5:05 – 5:10
Full Committee (Attachment 1)
3. Additions/Changes to the Agenda 5:10 – 5:15
Full Committee
4. Salish Behavioral Health Transition 5:15 – 6:00
Stephanie Lewis, Administrator Salish Behavioral Health
Organization
5. 4th Quarter Report October 1 – December 31, 2018 6:00 – 6:15
Full Committee
6. 2019 CAC Contractor Assignments 6:15 – 6:30
Staff/Full Committee
7. RFP Sub-Committee Report 6:30 – 6:45
Jackie Fojtik, RFP Sub-Committee Chair
8. Community Input 6:45 – 6:55
9. Committee Member Check-in 6:55 – 7:00
10. Adjourn

* Action Item



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT
CITIZENS ADVISORY COMMITTEE (CAC)
MINUTES
January 15, 2019**

Richard Daniels, Chair, called the meeting to order at 5:00 p.m. Introductions were conducted around the table.

APPROVAL OF MINUTES

After review of the January 3, 2019 Minutes, the following action was taken:

ACTION: Jackie Fojtik moved to approve the January 3, 2019 meeting minutes as presented. Ursula Petters seconded the motion. Motion carried unanimously.

ADDITIONS/CHANGES TO THE AGENDA

ACTION: Russell Hartman moved to approve the agenda as presented. Motion carried unanimously.

CRISIS TRIAGE CENTER UPDATE

Robert "Neil" Olson, Director KMHS gave an update.

- The center has been open for 5 months
- 160 unduplicated individuals served
- 2 staff vacancies with focus on preparing for the 2020 shift with the SBHO being dissolved into managed care.
- Outreach and training with fire departments has been successful
- Currently evaluating the admissions flow
- Adding CNA's and LPN's to supplement Nurses
- Building relationships with the Sheriffs Dept. has streamlined the flow of referrals to detox at KRC and then back to the Crisis Triage
- To-date, they have met with all levels of law enforcement and provided pocket cards for process and procedure
- Reminders that all cases contain a wide array of sound medical decisions that must be made prior to admission
- Crisis Triage remains open to any phone calls regarding an individual's qualifications to admit and they are willing to do screenings onsite

The committee posed questions regarding individuals being admitted to hospitals and not returning to the center

- The center has nurse to nurse communication
- Once the resident is admitted to the hospital for medical clearance, it is the social worker or discharge nurse's responsibility to refer the resident back to the center.

- Physically, residents can take an ambulance or taxi back to the facility, there is a taxi budget available
- This is an at will program, people have a choice to come back
- To-date, there has been a 17% decrease in ER visits, the goal is to see 25%
- The center continues to support residents 90 days post discharge

Mosen Haksar, SUD Manager Crisis Triage Center

- 69 Clients served to date
- 44-Medicaid and Title 19
- 10 Uninsured
- Others; private insurance and Medicare
- 30 residents have been homeless
- Average stay; 20.4 days
- 73% have wanted to be connected to Mental Health Services
- 95% have not returned in 90 days
- ER reduction by 40%

KITSAP COUNTY BUDGET PROCESS

Amber D'Amato, Director Kitsap County Administrative services gave the Kitsap County Budget Overview.

- Budget Process for the 2019 year was broken down by monthly tasks required to get to an approved budget for the following year
- Explanation of projected budget needs vs. allowable 1% increase by law on property taxes
- Review of the funds, how they are obtained and restrictions on spending
 - General fund, from property tax equals 24% of all funds and is competitively requested by all departments in the county every year. Some examples include Law and Justice, Parks and Administration
 - Special Revenue equals 43%, this is where the 1/10th funds are housed, and these funds are restricted with specific guidelines on spending some examples include roads and mental health
 - Debt Services equals 3%, bonds repayment
 - Capital Projects 1%, for Parks and Facilities. Some examples include building a new Court House
 - Enterprise equals 18%, for Public Works services these funds are generated by utilities Some examples include Solid Waste, Sewer and Storm water
 - Internal Services equals 11%, for IT support
- Projected funds based on sales tax requires special consideration, during years with lots of county construction, this increase a yearly budget, but they are not sustainable revenue streams. Some examples include building The Trails in Silverdale and Harrison Hospital's construction. Sales tax is collected on all materials delivered but this revenue does not continue.

- Most of the budget deliberations center around the General fund

RFP SUB-COMMITTEE REPORT

Jackie Fojtik, Chair of the RFP Committee, discussed the RFP's last meeting with the following suggestions;

- The 2019 revisions of the Strategic Plan will affect the 2020 RFP, suggested keeping the funding cycle to a 1-year until those changes in the Strategic Plan have been made
- Applications, suggested two separate applications one for New vs. Continuing, with Continuing applications focused on outcomes vs. redundant information they have previously provided in applications prior
- Budgets required from applicants will be discussed with suggestions to include audit findings
- Site visits, currently there are no records. Suggested creating an appropriate means of tracking program's adherence to their contract. Further, making these a record to refer back to by approving and accepting them at CAC meetings
- Letters of Intent, creating two mandatory orientations one for New and one for Continuing. Following the mandatory session, each program will be required to submit a letter of intent with an approximation of requested funding

Doug Washburn gave an update on his bringing the idea of set aside funds and 2-year funding cycle before the commissioners. The commissioners requested more information. The follow up meeting will take place on January 28th at a Work Study session.

BEHAVIORAL HEALTH ORGANIZATION (BHO) UPDATE

Russell Hartman gave an update.

- Board is trying to pursue an ASO
- If approved, ASO will manage approx. 8 million in non-Medicaid funding for contracting with approx. 22 local service organizations
- If the ASO is not approved, Beacon will manage the non-Medicaid funds which includes criminal treatment courts and Substance Abuse Block Grant
- Currently, the SBHO is evaluating the feasibility of having an ASO which the first draft of the state budget may answer, identifying end of year close out activities, preparing for readiness review by the Health Care Authority and deciding on using a consultant for transition guidance
- ASO's, no state statute exists, ominous bill to accommodate the transfer has yet to be signed
- Brad Banks, Lobbyist recommended the Board create their ask for the legislature on how transition and ASO management should look

COMMUNITY INPUT

Kim Hendrickson, Behavioral Health Outreach Police Navigator Program Manager requested the committee consider creating a jail diversion committee or workgroup. attachment was provided.

Kelsey Lynch, Behavioral Health Outreach Program addressed the committee with challenges and barriers she is facing in the field, especially in the north end of the county where suicidal ideation support or service interventions do not exist.

OPEN TO PUBLIC

Opportunity for public attendees to address the Committee.

COMMITTEE MEMBER CHECK-IN

NEXT MEETING

The next Citizens Advisory Committee meeting will be held on Tuesday, February 19, 2019 at the Work Source Center, Kitsap Room, Bremerton starting at 5:00 p.m. and ending at 7:00 p.m.

ADJOURN

There being no further business to come before the Committee, the meeting was adjourned at 7:06 p.m.

CITIZENS ADVISORY COMMITTEE ATTENDANCE

MEMBERS	GUESTS
Kathleen Cronin	Kelsey Lynch, Behavioral Health Outreach Program
Richard Daniels	Allen Sharrett, KC HS
Jackie Fojtik	Kim Hendrickson, City of Poulsbo
Russell Hartman	Neil Olson, KMHS
Lois Hoell (EXCUSED)	Mosen Haksar, KMHS
Valerie Nau	Amber DeAmato, KC DAS
Robert Parker	Kristopher Carlson, KC DAS
Ursula Petters	Katy Crabtree, Congressman Kilmer's Office
Jeannie Screws (EXCUSED)	
Kimberly Shipp	
STAFF	
Gay Neal	
Doug Washburn	
Hannah Shockley	