



# Department of Human Services

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**Kitsap Recovery Center  
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## Citizens Advisory Committee Meeting Tuesday, March 17, 2020 5:00 p.m. – 7:00 p.m.

**Skookum Contract Services (NEW LOCATION)**  
4525 Auto Center Way, Bremerton, WA 98312

# AGENDA

1. Call to Order - Introductions 5:00 – 5:05  
Jeannie Screws, Chair
2. Review & Approval of February 18, 2020 Minutes\* 5:05 – 5:10  
Full Committee (Attachment 1)
3. Additions/Changes to the Agenda 5:10 – 5:15  
Full Committee
4. Community Input 5:15 – 5:20  
Please limit individual comments to **2 minutes**. Written comments may also be submitted to the Board, if this timeframe is insufficient.
5. Suicide Prevention Presentation 5:20 – 6:00  
Kitsap County Department of Human Services
6. Membership Sub-Committee Report 6:00 – 6:10  
Jackie Fojtik, Sub-Committee Chair
7. Update CAC Bylaws\* 6:10 – 6:20  
Full Committee (Attachment 2)
8. Approve 2021 Request for Proposal\* 6:20 – 6:35  
Full Committee
9. Sub-Committee Discussion and Assignments 6:35 – 6:55  
Jeannie Screws, Chair
10. Committee Member Check-in 6:55 – 7:00  
Location Update
11. Adjourn

**\* Action Item**



**MENTAL HEALTH, CHEMICAL DEPENDENCY AND THERAPEUTIC COURT  
CITIZENS ADVISORY COMMITTEE (CAC)  
MINUTES  
February 18, 2020**

Jeannie Screws , Chair, called the meeting to order at 5:00 p.m. Introductions were conducted around the table.

**APPROVAL OF MINUTES**

After review of the January 21, 2020 Minutes, the following action was taken:

**ACTION: Charmaine Scott moved to approve the January 21, 2020 meeting minutes as presented. Valerie Nau seconded the motion. Motion carried.**

**ADDITIONS/CHANGES TO THE AGENDA**

Kathleen Cronin asked to add an announcement about NAMI, item to be presented during committee member check in.

**COMMUNITY INPUT:** None

**KITSAP COMMUNITY HEALTH PRIORITIES**

Andrew Lau, Epidemiologist from Kitsap Public Health District came to present the Kitsap Public Health District's Priorities. The report is available online for further review; <http://www.kitsapchp.org>, click assessments tab, scroll down to review the three reports.

- Background was given
- The survey brings together diverse community partners in a collaborative process to improve the health of its members
- A steering committee was formed in 2014
- Methods and process were discussed, a total of 1,173 community surveys and 145 professional surveys were collected, 260 quantitative indicators were used, 10 key informant interviews were conducted
- Criteria is developed through three parts;
  - Kitsap County in relation to the state average
  - Does the trend improve or decline over time
  - Disparities with race and ethnicity
- The criteria is applied to develop five key issues with multiple priorities
  - Wellbeing
  - Substance use and abuse
  - Obesity and healthy eating/active living
  - Housing
  - Health care access
- Each domain was reviewed
- The Citizens Advisory Committee looks at this data every five years when assessing and updating the Strategic Plan

## MEMBERSHIP SUB-COMMITTEE REPORT

The membership committee comprised of members; Charmaine Scott, Ursula Petters and Jackie Fojtik interviewed Helen Havens.

The committee was in consensus to recommend her to the Board of County Commissioners for appointment.

Alexis Telles, recent applicant gave her introduction and was in attendance to review the meeting.

## REQUEST FOR PROPOSAL UPDATE

Gay gave updates on the RFP application online. The build has been completed and testing phase was successful.

## COMMITTEE MEMBER CHECK-IN

- Kathleen announced funding available through NAMI

## NEXT MEETING

The next Citizens Advisory Committee meeting will be held on Tuesday, March 17, 2020 at the Skookum Building, 4525 Auto Center Way, Bremerton WA 98312 starting at 5:00 p.m. and ending at 7:00 p.m.

## ADJOURN

There being no further business to come before the Committee, the meeting was adjourned at 7:00 p.m.

## CITIZENS ADVISORY COMMITTEE ATTENDANCE

MEMBERS	GUESTS
Kathleen Cronin	Andrew Lau, Kitsap Public Health District
Richard Daniels	Helen E. Havens, Applicant
Jackie Fojtik	Alexis Telles, Applicant
Valerie Nau	Amanda Tjemsland, Kitsap Public Health
Ursula Petters	
Jeannie Screws	
Kimberly Shipp-House	
Charmaine Scott	
STAFF	
Gay Neal	
Doug Washburn (EXCUSED)	
Hannah Shockley	