

**MEETING MINUTES OF THE
KITSAP COUNTY DEVELOPMENTAL DISABILITIES
ADVISORY BOARD**

**5:00 p.m., Tuesday, February 4, 2020
Communitas, 2nd Floor Training room
920 Park Avenue, Bremerton**

- 1. CALL TO ORDER** – Sandra LaCelle, Chair, called the meeting to order at 5:00 p.m.
- 2. INTRODUCTIONS** – Members and guests introduced themselves.
- 3. APPROVAL OF December 3, 2019 MINUTES**

MOTION: Donna Gearns moved to approve December 3, 2019 minutes as submitted. Marian Wiggins seconded. Motion carried.

4. ADDITIONS/APPROVAL OF AGENDA

MOTION: Marian Wiggins moved to approve the Agenda as presented. Donna Gearns seconded. Motion carried.

5. OLD BUSINESS

A. Working Age Adult Policy Implementation:

- The Employment First Committee (EFF):
 - In January, a meeting with one of the Port Orchard Rotaries took place to present information about “Partners for Work”. The club expressed interest in participating and possible activities were discussed. The club meets at 7 am and when the topic of mock interviews came up, they shared partnering with the noon Port Orchard Rotary group might work best in hosting mock interviews.
 - The first Business Advisory Committee (BAC) between the West Sound Human Resources Managers Association (WSHRMA) and EFF members was held last month. The overall focus of the BAC will be to increase employment opportunities, raise awareness and obtain feedback from businesses regarding the employment of individuals with disabilities. They planned their future meeting schedule and shared topics for future meetings. They discussed having EFF members present at their annual conference in September 2021.
- Connect the Dots update: It was agreed to put current survey efforts on hold as Holly Ridge working to hire a Resource Coordinator for the program. Efforts will continue once Holly Ridge makes their hire.

B. Transition Student Update:

- The current transition totals were reviewed from the handout provided. Three, 2020 School to Work students have been hired to date. Another 2019, transition student completed DVR services and moved onto long term funding. Discussed final 2019 School to Work expenditures and reimbursements.

- The annual Kitsap County Disabilities Resource Fair was held on Saturday, February 1, 2020 from 10:00 a.m. – 12:00 p.m. at Olympic High School. Approximately, 105 people attended and a little over 50 organizations were present. Melissa Lund included, the fair did well with its targeted population, she stayed busy answering questions the entire time

C. County Supported Employment Program Update

- Second county position was posted in December and ten applications were received. The top five top applicants completed interviews and the selected candidate will be announced soon.

D. Accessible Communities Advisory Committee

- The Stickers for businesses have been distributed to all but one Chamber of Commerce. Once the Bremerton Chamber has their allotment of stickers, an article will run in the paper announcing the project with directions on how businesses can obtain the stickers
- The ramps are still in development, with one of the ACAC members working with an engineer to design handrails for portable ramps
- The committee submitted their third project for the Hippocamp chair which would allow accessibility on various types of terrain and be available for emergency management, in the event of an emergency, this project is still under review

6. **COMMUNITY INPUT**

- Melissa Lund, Kitsap County Parent Coalition (KCPC), provided information about recent community activities and events.
 - In December, she attended the annual notebook meeting regarding DD data for the upcoming Legislative session and the planned “Coffee Clatch” with legislators to meet with parents occurred on December 10th at the ESD.
 - The December KCPC meeting topic covered nutrition, feeding, and sensory issues and the January KCPC meeting topic covered “How to speak to your Legislator”.
 - In January, Melissa supported parents to attend advocacy days in Olympia. She also provided information about KCPC at a town hall hosted by Senator Randall.
 - Monica Meyer provided a workshop on Autism 101 in January.
 - Melissa supported a resource table for MLK Day at the Marvin Williams Center.
 - Provided handouts for three upcoming KCPC events:
 1. Advocacy Days, How to Tell Your Story will be held in Poulsbo on February 6th
 2. Next Bremerton KCPC meeting will cover Housing and the DD Community on February 13th
 3. Autism Workshop provided by Monica Meyer will be held in Bremerton on February 25th
 - Melissa will be participating on the County’s Voter Accessibility committee on February 13th.
 - Senator Randall will be passing a Resolution to mark the anniversary of the ADA from 12:00 – 1:00 p.m. on February 25th.

7. NEW BUSINESS

A. Legislative and Budget Update:

- DD 2020 Bills of Interest, handout was reviewed. Greater discussion was held on specific bills that included:
 - SB 5753 Sub-Minimum Wage, if passed would eliminate sub-minimum wage for people with developmental disabilities in the state. The last session included passage of a bill eliminating sub-minimum wage in state institutions.
 - HB 2258 Special Education OSPI request, this would increase the multiplier to the funds that support students with disabilities who spend 80% or greater of their day in general education classes, this is an increase from the multiplier proposed last year.
 - HB 2738 and SB 6040, pertain to adding DD services to caseload forecasting.
 - Further discussion by Advisory Board members on a bill that would allow for voluntary designation on an ID or driver's license notifying law enforcement of an individual's disability.
- ESIT Update: SB 6547 addresses the transfer of OSPI money to DCYF. Stakeholders want to ensure with this transfer that as OSPI rates increase this will get passed along to providers as has occurred when the funds were increased at OSPI.
 - The ESIT, SICC finance committee supported rates using the county average. In looking at the projected new funding allocation, it appears some providers will experience a decrease in funding, so stakeholders/providers requested that the 5% that DCFY was planning to set aside go towards making up for the lost revenue.
 - ESIT is not asking for additional funds this session to cover their projected increased funding needs when the methodology of how children will be counted changes.

B. Advocacy Reports:

None

C. Kitsap Transit Connie Foust:

- Connie provided information and updates about Access and Kitsap Transit services:
 - Travel Training is being offered again, free of charge to help transition students move from the Access bus to regular bus schedules, creating and maintaining independence. Plans to reach out to schools and job coaches and make them aware of this service.
 - Working with Access and coordinating with agency staff to tighten the waiting windows for working individuals.
 - Working with people living in the outlying areas as Access services/schedule is limited; some group pick-off and drop-off sites in those areas.
 - Discussed Access times of operations. Route times are posted on their website. Kitsap Transit and Access run on the same hours, if one changes then the other changes too.
 - Access offers temporary service for individuals who cannot drive due surgery or medication changes etc.

- An application must be submitted 21 days in advance from the starting date, help is available for filling out an application.
- Kelly invited Connie to the next Transition Council due to her outreach efforts with schools.

D. Community Summit

- Will be held in Wenatchee from June 9th-11th.
- Scholarships will be available.
- Registration will begin in March.

E. School to Work / Job Foundations Update:

- Kelly met with local DVR staff to begin planning for how Job Foundations activities will be incorporated into School to Work/DVR activities.
- Spoke to districts to get information disseminated.
- The first class of students to participate will be the 2022 graduates and it is anticipated that funds from DDA will be added to county contracts in July to support the project.

F. DDA/DVR Provider Updates:

- Individual and parent providers are required as of February 1st to pass background checks. DDA Staff are reaching out to providers to complete the requirement.
- A new Field Services Administrator was added to Region 3, Tobias Clawsen. He will begin on February 18th. It is a nine-month temporary position and he will be covering the following areas: Jefferson, Kitsap, Clallam, Mason, and Grays Harbor counties.
- Kitsap DDA will be relocating in May to the CSO office.
- Announced today that Kim McCarty was promoted to the vacant DDA Supervisor position in the Bremerton office, she will begin on February 18th. Current opening for a Case Manager.

G. Provider Updates

- Heidi Johnson, introduced herself from Kitsap Mental Health Services and explained her role as the DD liaison and her vested interest in the community.

H. Officer Report

- Sandy, DD Board Chair and Donna, DD Board Vice Chair will both be out next month.
- Annual, "Night to Shine" will be held this Friday, February 7th .

I. Staff Report

- Roxanne Bryson, Executive Director of Holly Ridge is retiring; her retirement party will be held at the Admiral Theatre on April 23rd from 5-8 p.m.
- New Resource Guides will be delivered within the next couple of weeks.

8. ADJOURNMENT – The meeting adjourned at 6:30 pm.

ATTENDANCE

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<p><u>Present</u> Donna Gearns Sandra LaCelle Marian Wiggins</p> <p><u>Absent</u> Christine Johnson Linda Roche Veola Taylor George Adams Fran Aquiningoc Kathy Lougheed</p>	<p>Melissa Lund, KC Parent Coalition Kim McCarty, DDA Hannah LaCelle Connie Foust, Kitsap Transit Heidi Johnson, Kitsap Mental Health</p>	<p>Kelly Oneal Hannah Shockley</p>