

**MEETING MINUTES OF THE  
KITSAP COUNTY DEVELOPMENTAL DISABILITIES  
ADVISORY BOARD**

**Zoom Virtual Meeting  
5:00 p.m., Tuesday, December 1, 2020**

1. **CALL TO ORDER-** Sandra LaCelle called the meeting to order at 5:01 p.m. via Zoom.
2. **INTRODUCTIONS-** Members and guests introduced themselves; attendance was taken.
3. **APPROVAL OF November 3, 2020 MINUTES\***

*MOTION: Marian Wiggins moved to approve November 3, 2020 minutes as submitted. Jennifer Acuña seconded. Motion carried.*

**4. ADDITIONS/APPROVAL OF AGENDA\***

*MOTION: Donna Gearns moved to approve the Agenda as revised; move 1/10<sup>th</sup> of 1% Projects to the top of the agenda. Frances Aquiningoc seconded. Motion carried.*

**5. NEW BUSINESS**

- A. 1/10<sup>th</sup> of 1% Projects-Gay Neal, gave an overview of 2021 funded projects, highlighted in the 2021 Behavioral Health Tax Continuum of Care
  - a) A total of \$5.5 million available for programs; received \$7.2 million in requests
  - b) Received 26 applications, sixteen were continuation programs and 10 were new applicants; will fund 15 of the continuation applicants and 8 new projects
  - c) Projects should be up and running January 1st
  - d) To address the full continuum of care, projects were funded in Prevention, Early Intervention, Crisis Intervention and Triage, Outpatient, and Recovery Support Services
  - e) Details on programs funded highlighted on handout

**6. OLD BUSINESS**

A. Working Age Adult Policy Implementation

- a) The Employment First Committee (EFF):
  - I. Met in November; debriefed about October virtual mock interview with Silverdale Rotary Club and brainstormed future activities:
    - i. Engage Rotarians more by interviewing members to discuss business they represent and how networking can be utilized
    - ii. Focus more on participating in projects with Rotarians in new year
- b) WISE Weekly Training Schedule Handout:
  - I. Webinars every week; open to anyone, free of charge
  - II. Must buy a subscription to access the on-demand library material
    - i. DD to ensure partner agency staff have access, county has funded agency staff subscriptions for the on-demand library
    - ii. Old material is accessible for all WA residents
  - III. Other WISE trainings are available and coming up
- c) Continuing to track clients earning wages after returning to work due to COVID; still holding steady at 37%

B. Transition Student Update

- a) Of the 2021 transition students, two have jobs; one at Fred Meyer and one at Ries Tripod and both are working around 20 hours a week
- b) Currently signing up first class that will include Job Foundation
- c) School to Work applications:
  - I. Total of 14 students that have expressed interest; Kirsten Murray has met with 9 of them and will meet with the remaining in the next couple weeks
- d) Last month was the first Job Foundation Collaboration meeting that included teachers, DVR, County and provider staff; next meeting in January

- e) Jennifer Acuña provided an update on schools; plans to have more students switch to in-person are on hold due to increase in COVID. Districts are not taking away in-person services to any who already have it but are not adding any new in-person for now; pushed back to January or February.

## 7. COMMUNITY INPUT

- Melissa Lund, Kitsap County Parent Coalition (KCPC) provided information and updates about current activities and events. A few which included:
  - Held parent one-on-one meetings on the usual topics
  - Attended SW Autism Conference
  - One of the Autism Workshops with Monica Meyer was held
  - Planning for the DD Research Fair; coming up with an alternative plan to in person event due to COVID and likely won't be in February
  - November KCPC Meeting – Discussed 2020 Advocacy legislative priorities and issues to focus on: no DD funding cuts, increase the number of individual and community direct service providers across the state, and DD housing for adults
  - Upcoming events:
    - Wednesday, December 9<sup>th</sup> – IEP Workshop from 2:00-4:00 p.m.
    - Thursday, December 10<sup>th</sup> – KCPC support meeting 11:00 a.m.-1:00 p.m. – Senator Emily Randall will talk about Legislative Priorities
    - Tuesday, January 12<sup>th</sup> – DDA Information & Application Night from 4:00-6:00 p.m. – Drop-in style with opportunity to work with DDA Staff on applications; details on handout

## 8. NEW BUSINESS, CONTINUED

### B. Legislative and Budget Update

- a) Transition Collaborative Report is still not available, will discuss at later time
- b) DDA Management Bulletin D20-034 handout: Overview of changes with DDA Waivers; summarizes what some of new services added are, what is no longer available, and what is revised and renamed. Review document for more details
- c) DDA Management Bulletin D20-035 handout: Details on Therapeutic Adaptations; what is available, cost limits, and more. Review document for more details
- d) DDA Specialized Habilitation handout –New service available on certain waivers under new Policy 4.20; review document for details on what it is, who can access, and what the various services are
- e) Kim McCarty with DDA mentioned the importance of ensuring folks talk to their CRM when they are looking at starting a new service. Must have prior approvals completed properly to make sure everyone stays in compliance; have been some providers providing services without prior approval
- f) The Governor's budget is expected to come out in next couple of weeks

### C. Advocacy Reports

None

### D. DD Board Priorities 2021\*

- f) Reviewed draft 2021 Work plan:
  - I. Added a comment to the first goal
  - II. Vulnerable Adult Task Force (VATF) goal: Placed on hold last year and the task force hasn't been meeting this year. Many of the VATF related areas are being addressed in the 1/10<sup>th</sup> of 1% funded programs Gay discussed. Board decided the topic could be removed from the goals and add a new goal to ensure there is an annual update from Gay about new 1/10<sup>th</sup> of 1% funding. VATF can be added back to goals in the future if needed.
  - III. Goals completed or in progress: The 8<sup>th</sup> year of School to Work with 2020 graduates, continue to work on public sector employment, began 9<sup>th</sup> year of School to Work, and expanded Partners for Work to four more Rotary Clubs

*MOTION: Kathy Loughheed moved to approve DD Board Priorities 2021 as amended; remove VATF goal and add annual report of 1/10<sup>th</sup> of 1% program as a new goal. Marian Wiggins seconded. Motion carried.*

**E. DD/DVR Provider Updates**

- a) Kim McCarty, DDA – Reported their website still has not been updated with new numbers and faxes so the public is struggling to get connected. There is a drop box at their physical location if anyone needs to drop off any paperwork, just mark the envelope as DDA and drop it in
- b) Kelly O’Neal shared as of December 1<sup>st</sup>, Terry Redmond is the Interim Director at DVR

**F. Provider Updates**

- a) Barb Poole, BKAT Sports Association – Reported Special Olympics WA is doing all sports virtual. Currently doing a walking challenge across the US, with 18 local athletes participating
- b) Kimberly Adams, ARC:
  - o Sibshops happening in December –Will send a flyer to Kelly to share

**G. Officer Report**

- a) Agree to not meet in January

**H. Staff Report**

- a) Next meeting on Tuesday, February 2nd, 2021

**9. ADJOURNMENT – The meeting adjourned at 6:05 p.m.**

\* = Indicates action item

**ATTENDANCE**

MEMBERS	GUESTS/ORGANIZATIONS	STAFF
<i><u>Present</u></i> Sandra LaCelle Frances Aquiningoc Jennifer Acuña Donna Gearns Kathy Loughheed Marian Wiggins  <i><u>Absent</u></i> Christine Johnson George Adams Veola Taylor	<i>Melissa Lund, KC Parent Coalition</i> <i>Kim McCarty, DDA</i> <i>Kimberly Adams, P2P – ARC</i> <i>Tricia Burks, DDA</i> <i>Barb Poole, BKAT Sports Association</i>	Kelly O’Neal Elizabeth Wilcox Gay Neal