



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: March 11, 2020
TIME: 5:30 pm
LOCATION: Harrison Hospital – Silverdale – Iris Room

A G E N D A

1. Call to Order Peggy/Boyd
2. Pledge
3. Introductions and Welcome to Visitors
4. Approval of Agenda* VAB
5. Approval of Minutes for February 12, 2020* VAB
6. Guest Speaker – Keith Winfield Kitsap Country Recovery Center
7. Reports:
 - a. Veterans Assistance Fund (documents provided in packet)
 - b. Committee Reports (five minutes each)
 - Transitional Housing – Andrew
 - Victory Garden – Larry - Ad campaign
 - Veterans Court – Andrew/Travis
 - Social Media – Brian
 - Veteran Memorial - Harry
 - Women's Issues – Tatiane/Jayme
 - PAO - Joe
 - Stand Down – Andrew
 - The Unforgotten – Run to Tahoma – Andrew
 - County Report – Andrew
 - Suicide – Rick
8. Old Business:
 - a. Transitional Housing – Andrew
 - b. Veteran Memorial - Peggy/Harry
 - c. Military Appreciation Day – Peggy
9. New Business -Potential Speakers:
 - a. Speaker for April Kitsap County Aging/LTC services
10. Good of the Order/Announcements - TBD

* = Action Item

11. Next meeting: - time and place - Wednesday April 8, 2020 - Harrison Hospital, Silverdale WA in the Iris Room at 5:30 pm

12. Adjourn

VETERAN ASSISTANCE PROGRAM - ANNUAL CALENDAR

Weekly Jail Outreach to Inmates	Each week representative goes to jail to meet with inmates - date and time may vary
March - Military Appreciation Day	VAB will have a table at the event each year in early March
April Spring Stand Down	Last Saturday in April - April 25, 2020 - free meals, clothes, groceries and 40+ service organizations. Womans circle
May - The Unforgotten - The Run to Tahoma	Saturday - Memorial Day Weekend - May 23, 2020
September - Fall Stand Down -	Last Saturday in September - September 26, 2020 - free meals, clothes, groceries and 40+ service organizations. Womans circle
November Annual Retreat	November - Date, Time and Location TBD
November - Veteran's Day Celebration	VAB will have a table at the event each year on Veterans Day
Veteran Service Offices (VSO) Daily	VSO have various office hours at a number of Veteran Service Organization to help with any VA issues or claim. Contact Andrew Sargent 360-337-4811 for more information
Veteran Assistance Program - Daily	Veteran Assistance program includes - grants, legal aid, housing assistance, medical, dental etc. Contact Andrew Sargent 360-337-4811 for more information
Legal Assistance - Daily	Veteran Legal Assistance is available through Northwest Justice Project - schedule appointment through provider
Employment Assistance -Daily	Worksource - Bremerton 360-337-4810. Ask for Vet rep.
Kitsap Veterans Court -Daily	Treatment Court for veterans - Contact Samantha Lyons 360-337-4508 for more information
Educational Assistance -Daily	Worksource - Bremerton 360-337-4810. Ask for Vet rep.
Kitsap Memorial Veteran Garden - May - September	May - September - free plot for vets and active duty to grow vegetables. Free tools on site - Contact Andrew Sargent 360-337-4811 for more information

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
Draft
February 12, 2020
Harrison Hospital – Silverdale WA –Iris Room, Bremerton WA**

CALL TO ORDER: The meeting was called to order by Peggy Roy at 5:30 PM.

Pledge of Allegiance

Introductions and Welcome to Visitors

APPROVAL OF AGENDA: after discussion and upon motion duly made and seconded the agenda was approved.

APPROVAL OF MINUTES: A motion was duly made and seconded to approve the minutes as submitted.

Guest Speaker -Kristin Jewel – Kitsap Country Homelessness

Reports:

- a. **Transitional Housing**
- b. **Project Victory Garden:** Larry gave report – discussion follow regarding publicity. Larry to present plan at next meeting. Commissioner Garrido discussed she would like some signage at Garden.
- c. **Social Media** – Facebook working well and growing
- d. **Veteran's Court** – no change -
- e. **Veteran Memorial** – Harry – reported it will be installed soon – dedication date not set.
- f. **Woman's Issues** – Jayme gave report – flyer and publicity discussed.
- g. **PAO** – Joe reported they are developing plan
- h. **Stand Down** – Andrew reported next planning meeting will be next week. Will report back to VAB as event develops.
- i. **Unforgotten Run** – Andrew reported first planning meeting will be at end of month
- j. **Suicide** – Rick reported he last meeting was cancelled but he will attend next meeting and report back to the VAB
- k. **Country Report** – Andrew reported there will be a Run to Tahoma. as we have remains of 4 veterans who have been approved. Provided VAB with updated income guidelines for 2020.

Old Business:

- a. Transition Housing – Andrew gave written report – following discussion matter was tabled to allow board members time to review report.
- b. Lead for Veteran/Military Appreciation Day - Peggy Roy volunteered to be the lead on these events.

New Business:

- a. Meeting with Commissioners – Peggy reported about the meeting with the Commissioner earlier in the day. The meeting went well and they are very supportive of VAB. They liked the idea of the VAB funding transitional housing as a VAP benefit.
- b. Pizza - The VAB enjoyed the Pizza that the Commissioners sent to the VAB in appreciation of the members dedication and hard work.

Good of the Order/Announcements: None

Next meeting: March 11, 2020 at Harrison Hospital – Silverdale WA in the Iris room at 5:30 pm

ADJOURNMENT: Meeting adjourned at 7:30 PM.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Jayme DeGooyer Harry Gilger Lawrence Handel Joseph Kochera Boyd N Lee Dennis Mannick Peggy Roy Rick Raymond Tatiane Simmons Clive Stewart Robert Theal	Oran Root Robert Richards George Geyer	Andrew Sargent Doug Washburn Richard Vancleave Kristin Jewel
<u>Absent/Excused</u> Edward Atchley Ryan Austin Richard Becker Brian Davis (excused) Robert Kleinpaste – LOA Jeff Rimack		

2020 Veterans Relief Fund Budget

As of February 29, 2020

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	300,000.00	320,360.91		
3110.10	Real & Personal Property	497,000.00	14,307.08	2.9%	482,692.92
3610.11	Investment Interest	2,000.00	281.08	14.1%	1,718.92
3000	Other Revenue	0.00	440.70	0.0%	(440.70)
	Revenue total	499,000.00	15,028.86	3.0%	483,971.14
	Budget total	799,000.00			
5101	Regular Salaries	39,969.00	5,004.36	12.5%	34,964.64
5102	Overtime Pay	-	19.26	100.0%	(19.26)
5190	Miscellaneous Pay	-	-	0.0%	-
5201	Industrial Insurance	421.00	47.82	11.4%	373.18
5202	Social Security	3,058.00	352.49	11.5%	2,705.51
5203	PERS Retirement	5,140.00	646.04	12.6%	4,493.96
5209	WA State Family Leave	59.00	6.85	100.0%	52.15
5224	Deferred Compensation	200.00	-	0.0%	200.00
5229	Benefit Bucket	6,526.00	485.98	7.4%	6,040.02
5311	Office Supplies	1,000.00	158.17	15.8%	841.83
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	502,684.00	(436.42)	-0.1%	503,120.42
5425	Postage	100.00	-	0.0%	100.00
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	1,500.00	-	0.0%	1,500.00
5451	Operating Rentals	500.00	1.93	0.4%	498.07
5499	Other Miscellaneous	7,412.00	-	0.0%	7,412.00
5912	I/F IS Service Charges	3,242.00	-	0.0%	3,242.00
5913	I/F IS Program Maint	1,240.00	-	0.0%	1,240.00
5922	I/F IS Projects	213.00	-	0.0%	213.00
5996	Indirect Cost Allocation	4,236.00	1,059.00	25.0%	3,177.00
	Expense total	581,000.00	7,345.48	1.3%	573,654.52
	Ending Fund Balance	218,000.00	328,044.29		
	Budget total	799,000.00			



**Veterans Assistance Fund 2020
Monthly Report February 2020
Submitted by: Garry Hughes**

Activity	February	YTD
Total Applicants	42	92
Total # of new applicants	6	14
Applications Accepted	41	91
Applications denied	1	1
General Discharges	0	1
2020 Total unduplicated	22	72
Total Payout	\$19,084.81	\$45,630.07

Activity	
Appliances	\$ 494.86
Auto Repair	\$ 1,210.41
Burial	\$ 1,500
Bus Pass/ferry	
Bus Ticket Home	
Clothing	\$ 223.33
Dental	\$ 486
Food, includes hygiene and cleaning supplies	\$ 2,971.20
Fuel	\$ 892.01
Heating Oil	
Motel	
Medical	
Natural Gas	\$ 340.32
Occupation Certification	
Phone	
Propane	\$ 343.30
PSE	\$ 1,957.42
Rent	\$ 7,272.51
Sewer	
Union Dues	
Waste Management	\$ 81.90
Water	\$ 1,311.55
Wood for Heat/ Pellets	
Misc.	
TOTAL Payout	\$ 19,084.81

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$6,268

KCR \$ value of referrals YTD (January 2020 – Present) – \$16,529

Applications Denied:

- individual denied (Unable to refer due to income level)

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Mason County VAF
- Pierce County VAF
- Aid and Attendance Grant
- Tacoma Vet Center
- American Financial Solutions
- Lions Club
- SSVF
- VHOG (Veterans Housing Options Group)
- Housing Solutions Center (HSC)
- Landlord/Tenant Laws
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project

\$ Value of Referrals outside of KCR - \$4,971

\$ Value of Referrals YTD (January 2020-Present) - \$8,713

44 phone calls fielded seeking information outside of assistance fund

February Application Breakdown (New applicants only)

KCR – 6 applications (1 denied)

Jail Contacts - 3

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2020

Total Direct Service Budget 2020 - \$300,000

Activity	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total 2020
Appliances	\$ -	\$ 495											\$ 495
Auto Repair	\$ 3,077	\$ 1,210											\$ 4,287
Burial	\$ -	\$ 1,500											\$ 1,500
Bus Pass	\$ 25												\$ 25
Bus Ticket Home	\$ -												\$ -
Clothing	\$ 837	\$ 223											\$ 1,060
Dental	\$ 1,433	\$ 486											\$ 1,919
Food	\$ 3,616	\$ 2,971											\$ 6,587
Gasoline	\$ 1,003	\$ 892											\$ 1,895
Heating Oil	\$ -												\$ -
Motel	\$ 2,145												\$ 2,145
Medical	\$ 238												\$ 238
Natural Gas	\$ 712	\$ 340											\$ 1,052
Occupation Certification	\$ -												\$ -
Phone	\$ 1,095												\$ 1,095
Propane	\$ 83	\$ 343											\$ 426
PSE	\$ 2,014	\$ 1,957											\$ 3,971
Rent	\$ 8,772	\$ 7,273											\$ 16,045
Sewer	\$ -												\$ -
Union Dues	\$ -												\$ -
Waste Management	\$ 200	\$ 82											\$ 282
Water	\$ 1,297	\$ 1,312											\$ 2,609
Wood for Heat/ Pellets	\$ -												\$ -
TOTALS	\$ 26,547	\$ 19,084	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,631
Balance	\$ 273,453	\$ 254,369	\$ 254,369	\$ 254,369	\$ 254,369	\$ 254,369	\$ 254,369	\$ 254,369	\$ 254,369	\$ 254,369	\$ 254,369	\$ 254,369	

2020 Applications Per month	50	42	0	0	0	0	0	0	0	0	0	0	92
2020 New Clients served YTD	8	6	0	0	0	0	0	0	0	0	0	0	14
2020 Clients denied	0	1	0	0	0	0	0	0	0	0	0	0	1
2020 Total Clients Served (unduplicated number)	50	22	0	0	0	0	0	0	0	0	0	0	72

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated number)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated number)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144