



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: January 13, 2021

TIME: 5:30 pm

LOCATION: Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1 -253 -215 -8782

A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors. Boyd Lee
4. Approval of Agenda* VAB
5. Approval of Minutes for December 9, 2020 * VAB
6. Reports:
 - a. Veterans Assistance Fund (documents provided in packet)
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses - Clive
 - Victory Garden – Dennis
 - Publicity – Joe
 - Military Appreciation Day – Joe
 - Veterans Day – Bob
 - Social Media – Brian
 - Women's Issues – Jayme
 - Suicide Prevention – Rick
 - Veteran Education – Tatiane
 - Clean & sober – Andrew
 - Eviction Relief – Andrew
7. Old Business: TBD
 - The Sun interview for Jayme. Andy
 - Rick announced COVID vaccines were scheduled
 - Comments and discussion on Policy & Procedures Manual for Assisting Veterans in Need in Kitsap County
8. New Business:
 - Rick, Building 10 discussion
 - Brian, How to improve our Social Media
 - Pallet Shelters presentation, February 13, 2021

* = Action Item

9. Good of the Order/Announcements

10. Next meeting time and place – Zoom meeting, Wednesday, February 13, 2021; 5:30p.m.

11. Adjourn

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
Draft
December 9, 2020
Online Meeting**

CALL TO ORDER: The meeting was called to order by Boyd Lee at 5:30 PM.

- 1. Announcement:** `Chair read on-line announcement
- 2. Approval of Agenda:** after discussion and upon motion duly made and seconded the agenda was approved.
- 3. Introductions and Welcome to Visitors:** Commissioner Ed Wolfe
- 4. Approval of minutes:** Approved minutes from October 14, 2020. Approved minutes from the annual retreat, November 7, 2020.
- 5. Reports:**
 - a. Veterans Assistance Fund (documents provided in packet)
 - b. Committee Reports (Five Minutes Each)
 - Tiny Houses – Clive talked to Commissioner – looking for new location
 - Victory Garden – no report, Dennis Mannick
 - Public Affairs Officer – Joe – Discussion of Stand Down – needs content from VAB members.
 - Social Media – Brian – please keep sending him content
 - Fall Stand Down - Joe
 - Suicide Prevention – Rick
 - Women Circle – New phone number is up and working.
- 6. Old Business:**
 - Approved clarification wording for Eviction Relief, up to \$5000 eviction relief plus an -additional \$2500 will be authorized.
 - A draft copy of the update VAB manual was briefly discussed. A copy was emailed to all VAB members.
- 7. New Business:**
 - Commissioner Wolfe thanked the VAB members for their support of our Veterans in Kitsap County. He reiterated that the Commissioners are pleased with the actions we are taking and stated their continued support.
 - Joe announced that Military Appreciation Day will be the 3rd Saturday in May. There will be a 5K Run in March as a precursor called “Bangor to the Beach”

-Tabitha Roy introduced herself from the Brain Injury Alliance (BIAWA). The mission is to increase public awareness and support for those affected by brain injury. Her contact info is TabithaD@biawa.org, 253-293-4238.

-Discussed having Rebecca coordinate getting an interview with The Sun for Jayme to discuss Women Veteran issues to include the women's circle at the stand down.

Good of the Order/Announcements: None

Next Meeting: January 13, 2021 at 5:30 pm. Chair will send out Zoom information

ADJOURNMENT: Meeting adjourned at 6:45 PM.

ATTENDANCE:

| MEMBERS | GUESTS | STAFF |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|------------------------------------------------------|
| <u>Present</u> Harry Gilger Brian Davis Scott Austin Frank Gibbons Dennis Mannick Joe Kochera Clive Stewart Robert Theal Peggy Roy Tatiane Simmons Rick Raymond Jeff Rimack Boyd Lee Jayme DeGooyer Richard Becker | George Holden Ed Wolfe Tabitha Roy | Andrew Sargent Richard VanCleave Doug Washburn |
| <u>Absent/Excused</u> Danny Piper | | |

2020 Veterans Relief Fund Budget

As of December 31, 2020

| Account # | Account Title | Budget | Year to Date | Percent | Balance |
|-----------|--------------------------|-------------------|-------------------|---------------|--------------------|
| | Beginning Fund Balance | 300,000.00 | 320,580.46 | | |
| 3110.10 | Real & Personal Property | 497,000.00 | 544,468.62 | 109.6% | (47,468.62) |
| 3610.11 | Investment Interest | 2,000.00 | 923.17 | 46.2% | 1,076.83 |
| 3000 | Other Revenue | 0.00 | 3,146.14 | 100.0% | (3,146.14) |
| | Revenue total | 499,000.00 | 548,537.93 | 109.9% | (49,537.93) |
| | Budget total | 799,000.00 | | | |
| 5101 | Regular Salaries | 39,969.00 | 40,324.22 | 100.9% | (355.22) |
| 5102 | Overtime Pay | - | 19.26 | 100.0% | (19.26) |
| 5190 | Miscellaneous Pay | - | - | 0.0% | - |
| 5201 | Industrial Insurance | 421.00 | 428.54 | 101.8% | (7.54) |
| 5202 | Social Security | 3,058.00 | 2,862.29 | 93.6% | 195.71 |
| 5203 | PERS Retirement | 5,140.00 | 5,200.46 | 101.2% | (60.46) |
| 5209 | WA State Family Leave | 59.00 | 58.67 | 99.4% | 0.33 |
| 5224 | Deferred Compensation | 200.00 | 219.06 | 109.5% | (19.06) |
| 5229 | Benefit Bucket | 6,526.00 | 6,292.40 | 96.4% | 233.60 |
| 5311 | Office Supplies | 1,000.00 | 158.17 | 15.8% | 841.83 |
| 5413 | Medical/Dental | 2,000.00 | - | 0.0% | 2,000.00 |
| 5415 | Management Consulting | 502,684.00 | 396,411.92 | 78.9% | 106,272.08 |
| 5425 | Postage | 100.00 | 5.10 | 5.1% | 94.90 |
| 5431 | Mileage | 1,000.00 | 29.15 | 2.9% | 970.85 |
| 5432 | Travel | 500.00 | - | 0.0% | 500.00 |
| 5441 | Advertising | 1,500.00 | 1,006.25 | 67.1% | 493.75 |
| 5451 | Operating Rentals | 500.00 | 25.78 | 5.2% | 474.22 |
| 5492 | Dues/Subscriptions | - | 235.00 | 100.0% | (235.00) |
| 5499 | Other Miscellaneous | 7,412.00 | 10,032.54 | 135.4% | (2,620.54) |
| 5912 | I/F IS Service Charges | 3,242.00 | 2,701.70 | 83.3% | 540.30 |
| 5913 | I/F IS Program Maint | 1,240.00 | 1,033.30 | 83.3% | 206.70 |
| 5922 | I/F IS Projects | 213.00 | 177.50 | 83.3% | 35.50 |
| 5996 | Indirect Cost Allocation | 4,236.00 | 4,236.00 | 100.0% | - |
| | Expense total | 581,000.00 | 471,457.31 | 81.1% | 109,542.69 |
| | Ending Fund Balance | 218,000.00 | 397,661.08 | | |
| | Budget total | 799,000.00 | | | |



**Veterans Assistance Fund 2020
Monthly Report December 2020
Submitted by: Garry Hughes**

| Activity | December | YTD |
|---------------------------|-----------------|--------------|
| Total Applicants | 60 | 540 |
| Total # of new applicants | 8 | 69 |
| Applications Accepted | 60 | 538 |
| Applications denied | 0 | 2 |
| General Discharges | 2 | 9 |
| 2020 Total unduplicated | 9 | 208 |
| Total Payout | \$32,601.73 | \$307,833.83 |

| Activity | |
|----------------------------------------------|---------------------|
| Appliances | \$ 758.60 |
| Auto Repair | \$ 5,199.19 |
| Burial | \$ 2,000 |
| Bus Pass/ferry | |
| Bus Ticket Home | |
| Clothing | \$ 2,948.76 |
| Dental | \$1,262 |
| Food, includes hygiene and cleaning supplies | \$ 3,017.19 |
| Fuel | \$ 200 |
| Heating Oil | \$ 533.88 |
| Motel | \$ 981 |
| Medical | |
| Natural Gas | \$ 66.32 |
| Occupation Certification | |
| Phone | \$ 627.10 |
| Propane | \$ 913.46 |
| PSE | \$ 3,060.63 |
| Rent | \$ 8,592.36 |
| Sewer | \$ 275.38 |
| Union Dues | |
| Waste Management | \$ 413.09 |
| Water | \$ 1,253.69 |
| Wood for Heat/ Pellets | \$ 499.08 |
| Misc. | |
| TOTAL Payout | \$ 32,601.73 |

Of those that were served out of the Assistance Fund some were given information on other KCR programs as well

KCR \$ value of referrals – \$6,129

KCR \$ value of referrals YTD (January 2020 – Present) – \$65,943

Applications Denied:

- 0

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Mason County VAF
- Food Banks/Free Meal Sites
- Salvation Army/St. Vincent De Paul/DSHS
- Discovery Pass for Disabled Veterans
- HUD/VASH Information
- Grief Support groups
- Legal Resources/NW Justice Project
- Christmas Gift Giving Programs
- Employment Resources/Work Source Veterans Representative
- VA Claims Assistance/Resources
- COVID Related Financial Resources
- WDVA/BLDG 10
- Housing Solutions Center
- Navy/Marine Corps Relief Society
- 211 Resource Line
- American Financial Solutions

\$ Value of Referrals outside of KCR - \$4,226

\$ Value of Referrals YTD (January 2020-Present) - \$45,373

42 phone calls fielded seeking information outside of assistance fund

December Application Breakdown (New applicants only)

KCR – 8 applications

Jail Contacts –3

Clean and Sober Housing – 2 (\$849 included in rent total above)

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2020

Total Direct Service Budget 2020 - \$300,000

| Activity | Jan-20 | Feb-20 | Mar-20 | Apr-20 | May-20 | Jun-20 | Jul-20 | Aug-20 | Sep-20 | Oct-20 | Nov-20 | Dec-20 | Total 2020 |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|------------------|------------------|-------------------|-------------------|
| Appliances | \$ - | \$ 495 | | \$ 271 | | | \$ 936 | | | \$ 178 | \$ 341 | \$ 759 | \$ 2,980 |
| Auto Repair | \$ 3,077 | \$ 1,210 | | \$ 1,636 | \$ 2,631 | \$ 5,766 | \$ 1,827 | \$ 2,439 | \$ 3,289 | \$ 7,171 | \$ 1,629 | \$ 5,199 | \$ 35,874 |
| Burial | \$ - | \$ 1,500 | | | | \$ 1,500 | | | \$ 1,984 | \$ 2,000 | \$ 204 | \$ 2,000 | \$ 9,188 |
| Bus Pass | \$ 25 | | \$ 25 | | | | | | \$ 25 | \$ 50 | | | \$ 125 |
| Bus Ticket Home | \$ - | | | | | | | | | | | | \$ - |
| Clothing | \$ 837 | \$ 223 | \$ 349 | \$ 1,125 | \$ 730 | \$ 600 | \$ 2,612 | \$ 414 | \$ 2,275 | \$ 1,593 | \$ 509 | \$ 2,949 | \$ 14,216 |
| Dental | \$ 1,433 | \$ 486 | \$ 2,243 | | | \$ 623 | \$ 2,368 | | \$ 263 | | \$ 542 | \$ 1,262 | \$ 9,220 |
| Food | \$ 3,616 | \$ 2,971 | \$ 3,211 | \$ 1,881 | \$ 2,492 | \$ 2,428 | \$ 3,149 | \$ 2,711 | \$ 5,175 | \$ 3,037 | \$ 3,838 | \$ 2,017 | \$ 36,526 |
| Gasoline | \$ 1,003 | \$ 892 | \$ 390 | \$ 112 | \$ 114 | \$ 575 | \$ 434 | \$ 171 | \$ 605 | \$ 520 | | \$ 200 | \$ 5,016 |
| Heating Oil | \$ - | | | | | | | | | \$ 1,110 | \$ 368 | \$ 534 | \$ 2,012 |
| Motel | \$ 2,145 | | | | | \$ 2,000 | \$ 2,740 | \$ 2,000 | \$ 3,475 | \$ 3,119 | \$ 1,250 | \$ 981 | \$ 17,710 |
| Medical | \$ 238 | | \$ 384 | | \$ 894 | | \$ 621 | \$ 207 | \$ 35 | \$ 230 | \$ 531 | | \$ 3,140 |
| Natural Gas | \$ 712 | \$ 340 | \$ 71 | \$ 102 | \$ 268 | \$ 442 | | \$ 365 | \$ 68 | \$ 959 | \$ 148 | \$ 66 | \$ 3,541 |
| Occupation Certification | \$ - | | | | | | | | \$ 129 | | | | \$ 129 |
| Phone | \$ 1,095 | | \$ 146 | | \$ 174 | \$ 285 | \$ 172 | \$ 82 | \$ 376 | \$ 629 | \$ 219 | \$ 627 | \$ 3,805 |
| Propane | \$ 83 | \$ 343 | | \$ 217 | | | \$ 22 | \$ 946 | \$ 227 | \$ 221 | \$ 146 | \$ 913 | \$ 3,118 |
| PSE | \$ 2,014 | \$ 1,957 | \$ 1,181 | \$ 2,101 | \$ 3,922 | \$ 5,727 | \$ 1,708 | \$ 1,587 | \$ 2,596 | \$ 2,027 | \$ 2,885 | \$ 3,061 | \$ 30,766 |
| Rent | \$ 8,772 | \$ 7,273 | \$ 9,701 | \$ 12,779 | \$ 14,332 | \$ 7,970 | \$ 8,716 | \$ 4,660 | \$ 10,363 | \$ 10,054 | \$ 5,265 | \$ 8,592 | \$ 108,477 |
| Sewer | \$ - | | \$ 1,500 | \$ 520 | | \$ 391 | \$ 118 | \$ 118 | \$ 236 | \$ 118 | \$ 472 | \$ 275 | \$ 3,748 |
| Union Dues | \$ - | | | | | | | | | | | | \$ - |
| Waste Management | \$ 200 | \$ 82 | \$ 476 | \$ 78 | \$ 161 | \$ 559 | \$ 57 | \$ 106 | \$ 58 | \$ 241 | \$ 85 | \$ 413 | \$ 2,516 |
| Water | \$ 1,297 | \$ 1,312 | \$ 425 | \$ 651 | \$ 1,482 | \$ 2,394 | \$ 615 | \$ 2,175 | \$ 789 | \$ 1,020 | \$ 919 | \$ 1,254 | \$ 14,333 |
| Wood for Heat/ Pellets | \$ - | | | | | | | | | | | | \$ 499 |
| TOTALS | \$ 26,547 | \$ 19,084 | \$ 20,102 | \$ 21,473 | \$ 27,200 | \$ 31,260 | \$ 26,095 | \$ 17,981 | \$ 31,968 | \$ 34,277 | \$ 19,351 | \$ 31,601 | \$ 306,939 |
| Balance | \$ 273,453 | \$ 254,369 | \$ 234,267 | \$ 212,794 | \$ 185,594 | \$ 154,334 | \$ 128,239 | \$ 110,258 | \$ 78,290 | \$ 44,013 | \$ 24,662 | \$ (6,939) | |

| | | | | | | | | | | | | | |
|--------------------------------------------------------|----|----|----|----|----|----|----|----|----|----|----|----|------------|
| 2020 Applications Per month | 50 | 42 | 31 | 33 | 37 | 45 | 49 | 36 | 55 | 59 | 43 | 60 | 540 |
| 2020 New Clients served YTD | 8 | 6 | 5 | 6 | 6 | 9 | 4 | 3 | 6 | 5 | 3 | 8 | 69 |
| 2020 Clients denied | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| 2020 Total Clients Served (unduplicated number) | 50 | 22 | 17 | 19 | 16 | 16 | 15 | 8 | 12 | 16 | 8 | 9 | 208 |

| | | | | | | | | | | | | | |
|--------------------------------------------------------|----|----|----|----|----|----|----|----|----|----|----|----|------------|
| 2019 Applications Per month | 57 | 39 | 51 | 67 | 58 | 44 | 58 | 48 | 41 | 63 | 43 | 44 | 613 |
| 2019 New Clients served YTD | 7 | 8 | 7 | 9 | 8 | 7 | 10 | 4 | 4 | 11 | 5 | 5 | 85 |
| 2019 Clients denied | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 4 |
| 2019 Total Clients Served (unduplicated number) | 56 | 20 | 22 | 31 | 24 | 18 | 21 | 11 | 15 | 18 | 13 | 7 | 256 |

| | | | | | | | | | | | | | |
|--------------------------------------------------------|----|----|----|----|----|----|----|----|----|----|----|--|------------|
| 2018 Applications Per month | 41 | 29 | 34 | 38 | 42 | 42 | 43 | 33 | 40 | 37 | 40 | | 419 |
| 2018 New Clients served YTD | 7 | 4 | 2 | 5 | 5 | 4 | 5 | 5 | 8 | 9 | 7 | | 61 |
| 2018 Clients denied | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 0 | | 3 |
| 2018 Total Clients Served (unduplicated number) | 41 | 16 | 17 | 11 | 18 | 15 | 18 | 11 | 12 | 17 | 22 | | 198 |

| | | | | | | | | | | | | | |
|------------------------------------|----|----|----|----|----|----|----|----|----|----|----|----|------------|
| 2017 Applications Per month | 37 | 30 | 49 | 43 | 36 | 48 | 48 | 55 | 38 | 49 | 48 | 47 | 528 |
| 2017 New Clients served YTD | 8 | 8 | 7 | 12 | 8 | 8 | 3 | 13 | 15 | 10 | 7 | 11 | 110 |
| 2017 Clients denied | 0 | 1 | 1 | 2 | 0 | 2 | 0 | 1 | 1 | 3 | 2 | 2 | 15 |
| 2017 Total Clients Served | 37 | 29 | 48 | 41 | 36 | 46 | 48 | 54 | 37 | 46 | 46 | 45 | 513 |

| | | | | | | | | | | | | | |
|------------------------------------|----|----|----|----|----|----|----|----|----|----|----|----|------------|
| 2016 Applications per month | 36 | 45 | 37 | 36 | 36 | 41 | 50 | 40 | 33 | 37 | 35 | 32 | 458 |
| 2016 New Clients served YTD | 10 | 14 | 7 | 5 | 5 | 10 | 13 | 10 | 9 | 7 | 9 | 2 | 101 |

| | | | | | | | | | | | | | |
|------------------------------------|----|----|----|----|----|----|----|----|----|----|----|----|------------|
| 2015 Applications per month | 38 | 35 | 46 | 45 | 39 | 22 | 48 | 41 | 42 | 34 | 40 | 42 | 472 |
| 2015 New Clients served YTD | 11 | 13 | 19 | 12 | 8 | 5 | 14 | 14 | 10 | 10 | 13 | 15 | 144 |