



# Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

## BOARD MEETING

**DATE:** April 14, 2021

**TIME:** 5:30 pm

**LOCATION:** Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1 -253 -215 -8782

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## A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors. Boyd Lee
4. Approval of Agenda\* VAB
5. Approval of Minutes for March 10, 2021 \* VAB
6. Reports:
  - a. Veterans Assistance Fund (documents provided in packet)
  - b. Committee Reports (five minutes each)
    - Tiny Houses - Clive
    - Victory Garden – Dennis
    - Public Affairs Officer – Joe
    - Military Appreciation – Joe
    - Social Media – Brian
    - Women's Issues – Jayme
    - Suicide Prevention – Rick, Dan
    - Veteran Education – Tatiane
    - Eviction Relief – Peggy
    - CBOC - Peggy
7. Old Business:
  - The Stand Down – Grab and Go
  - Discussion and Proposal on Suicide prevention task to include remaining 2021 activities, programs, and budget
8. New Business: Run to Tahoma Discussion
9. Good of the Order/Announcements:
10. Next meeting time and place: Zoom meeting, Wednesday, May 12, 2021; 5:30p.m.
11. Adjourn

\* = Action Item

**MINUTES OF THE  
KITSAP COUNTY VETERAN'S ADVISORY BOARD  
March 10, 2021  
Online meeting**

**CALL TO ORDER:** The meeting was called to order by Peggy Roy at 5:30 PM.

1. **Announcement** `Chair read on-line announcement
2. **Approval of Agenda:** after discussion and upon motion duly made and seconded the agenda was approved.
3. **Guest Speakers** – Rob Wittmier, President & Founder of National Alliance to End Veteran Suicide. Rob explained that there are 20 -22 Veteran suicides every day. He reviewed the website na2evs.org with the Board and explained the different programs being offered.
4. **Approval of minutes** – Approved minutes from February 10, 2021 meeting with modifications. Clarification to Eviction Relief funding under Old Business. Additional notes on the Policy & Procedures Manual under New Business to include Section 2.2 Service Requirement.
5. **Reports:**
  - a. Veterans Assistance Fund (documents provided in packet). Comment made to break out the funding associated with Eviction as a subcategory under Rent.
  - b. Committee Reports (Five Minutes Each)
    - Tiny Houses – No report.
    - Victory Garden – Dennis – Working to develop plot size and addressed advertising.
    - Public Affairs Officer – Joe – Discussion of Stand Down – needs content from VAB members.
    - Military Appreciation Day – Joe – Date set for September 25, 2021
    - Veteran Day – Bob – on hold
    - Social Media – Brian – please keep sending him content
    - Fall Stand Down – April 24, 2021; Grab & Go.
    - Suicide Prevention – Rick & Dan
    - Veteran Education – Tatiane
    - Women Circle – Peggy – Nothing new to report
    - Clean & Sober – Andrew – no information
    - Eviction Relief – Andrew – see Garry report
6. **Old Business -**

- The Policy and Procedures Manual and RCW 73.08, Veteran's Relief were discussed. Looking for volunteers to assist with review of the Manual to ensure compliance with the RCW. George Holden volunteered. This will be a topic for the annual retreat held in November 2021.
7. **New Business –**

-The CBOC is establishing a Veteran's Advisory Group. Meetings will be held monthly and

quarterly the Chief Medical Officer will attend. At this time the group is developing bylaws and a charter. More information to be provided.

**Good of the Order/Announcements:** None

**Next meeting:** May 12, 2021 at 5:30 pm. Chair will send out Zoom information

**ADJOURNMENT:** Meeting adjourned at 6:45 PM.

**ATTENDANCE:**

<b>MEMBERS</b>	<b>GUESTS</b>	<b>STAFF</b>
<u>Present</u> Harry Gilger Brian Davis Dan Piper Scott Austin Frank Gibbons Dennis Mannick Joe Kochera Clive Stewart Bob Theal Peggy Roy Tatiane Simmons Richard Raymond Jeff Rimack Richard Becker George Holden	Rod Wittmier	Andrew Sargent Richard VanCleave
<u>Absent/Excused</u> Boyd Lee Jayme DeGooyer		

## 2021 Veterans Relief Fund Budget

As of March 31, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	44,649.51	8.2%	501,350.49
3610.11	Investment Interest	2,000.00	71.63	3.6%	1,928.37
3000	Other Revenue	0.00	489.25	0.0%	(489.25)
	<b>Revenue total</b>	<b>548,000.00</b>	<b>45,210.39</b>	<b>8.3%</b>	<b>502,789.61</b>
	<b>Budget total</b>	<b>868,000.00</b>			
5101	Regular Salaries	40,966.00	10,082.35	24.6%	30,883.65
5201	Industrial Insurance	406.00	100.81	24.8%	305.19
5202	Social Security	3,134.00	766.29	24.5%	2,367.71
5203	PERS Retirement	4,873.00	1,304.19	26.8%	3,568.81
5209	WA State Family Leave	60.00	14.80	24.7%	45.20
5229	Benefit Bucket	6,787.00	1,079.18	15.9%	5,707.82
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	7,284.00	1.6%	457,216.00
5425	Postage	100.00	-	0.0%	100.00
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	11.24	2.2%	488.76
5499	Other Miscellaneous	15,018.00	10,000.00	66.6%	5,018.00
5912	I/F IS Service Charges	933.00	-	0.0%	933.00
5922	I/F IS Projects	56.00	-	0.0%	56.00
5996	Indirect Cost Allocation	4,167.00	1,041.75	25.0%	3,125.25
	<b>Expense total</b>	<b>548,000.00</b>	<b>31,684.61</b>	<b>5.8%</b>	<b>516,315.39</b>
	Ending Fund Balance	320,000.00	367,884.63		
	<b>Budget total</b>	<b>868,000.00</b>			



**Veterans Assistance Fund 2021  
Monthly Report March 2021  
Submitted by: Garry Hughes**

<b>Activity</b>	<b>March</b>	<b>YTD</b>
Total Applicants	48	138
Total # of new applicants	3	13
Applications Accepted	48	138
Applications denied	0	0
General Discharges	0	0
2021 Total unduplicated	19	93
Total Payout	\$39,270.80	\$118,958.26

<b>Activity</b>	
Appliances	
Auto Repair	\$ 2,753.08
Burial	\$ 684
Bus Pass/ferry	
Bus Ticket Home	
Clothing	\$ 729.51
Dental	\$ 400
Food, includes hygiene and cleaning supplies	\$ 4,231.93
Fuel	\$ 519.21
Heating Oil	
Motel	
Medical	\$ 707.17
Natural Gas	\$ 492.80
Occupation Certification	
Phone	\$ 463.40
Propane	\$ 827.67
PSE	\$ 5,549.51
Rent	\$ 19,911.04
Sewer	\$ 121.52
Union Dues	
Waste Management	\$ 271.31
Water	\$ 1,281.68
Wood for Heat/ Pellets	\$ 326.99
Misc.	
<b>TOTAL Payout</b>	<b>\$39,270.80</b>

*Of those that were served out of the Assistance Fund some were given information on other KCR programs as well*

KCR \$ value of referrals – \$7,402

KCR \$ value of referrals YTD (January 2021 – Present) – \$21,086

*Applications Denied:*

- 0 individuals denied

## **Referrals**

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Mason County VAF
- SSVF
- VASH program
- Navy/Marine Corps Relief Society
- Housing Solutions Center (HSC)
- Attorney General contact information
- Medical Patient advocate information
- Landlord/Tenant Laws
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- American Financial Solutions
- VA Home loan information
- Employment and Training Resources
- COPES Program

\$ Value of Referrals outside of KCR - \$5,120

\$ Value of Referrals YTD (January 2021-Present) - \$16,533

43 phone calls fielded seeking information outside of assistance fund

March Application Breakdown (New applicants only)

KCR – 3 applications

Eviction Relief Funding – 3 (\$6,400 included in rent total above)

Clean and Sober Housing - 2 (\$952 included in rent total above)

Jail Contacts - 1

**Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021**

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances													\$ -
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753										\$ 14,851
Burial	\$ 3,575	\$ 2,500	\$ 684										\$ 6,759
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730										\$ 3,339
Dental	\$ 450	\$ 503	\$ 400										\$ 1,353
Food	\$ 5,319	\$ 1,608	\$ 4,232										\$ 11,159
Gasoline	\$ 147	\$ 320	\$ 519										\$ 986
Heating Oil													\$ -
Motel	\$ 1,292	\$ 3,000											\$ 4,292
Medical	\$ 1,609		\$ 707										\$ 2,316
Natural Gas	\$ 454	\$ 312	\$ 493										\$ 1,259
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463										\$ 1,077
Propane	\$ 1,056	\$ 754	\$ 828										\$ 2,638
PSE	\$ 2,902	\$ 2,481	\$ 5,550										\$ 10,933
Rent	\$ 23,000	\$ 10,016	\$ 19,911										\$ 52,927
Sewer		\$ 157	\$ 122										\$ 279
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271										\$ 769
Water	\$ 1,473	\$ 942	\$ 1,282										\$ 3,697
Wood for Heat/ Pellets			\$ 327										\$ 327
<b>TOTALS</b>	<b>\$ 51,464</b>	<b>\$ 28,225</b>	<b>\$ 39,272</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 118,961</b>
<b>Balance</b>	<b>\$ 378,536</b>	<b>\$ 350,311</b>	<b>\$ 311,039</b>	<b>\$ 311,039</b>	<b>\$ 311,039</b>	<b>\$ 311,039</b>	<b>\$ 311,039</b>	<b>\$ 311,039</b>	<b>\$ 311,039</b>	<b>\$ 311,039</b>	<b>\$ 311,039</b>	<b>\$ 311,039</b>	

<b>2021 Applications Per month</b>	50	40	48										<b>138</b>
<b>2021 New Clients served YTD</b>	5	5	3										<b>13</b>
<b>2021 Clients denied</b>	0	0	0										<b>0</b>
<b>2021 Total Clients Served (unduplicated number)</b>	50	24	19										<b>93</b>

<b>2020 Applications Per month</b>	50	42	31	33	37	45	49	36	55	59	43	60	<b>540</b>
<b>2020 New Clients served YTD</b>	8	6	5	6	6	9	4	3	6	5	3	8	<b>69</b>
<b>2020 Clients denied</b>	0	1	0	0	0	1	0	0	0	0	0	0	<b>2</b>
<b>2020 Total Clients Served (unduplicated number)</b>	50	22	17	19	16	16	15	8	12	16	8	9	<b>208</b>

<b>2019 Applications Per month</b>	57	39	51	67	58	44	58	48	41	63	43	44	<b>613</b>
<b>2019 New Clients served YTD</b>	7	8	7	9	8	7	10	4	4	11	5	5	<b>85</b>
<b>2019 Clients denied</b>	1	0	0	1	0	0	0	0	1	1	0	0	<b>4</b>
<b>2019 Total Clients Served (unduplicated number)</b>	56	20	22	31	24	18	21	11	15	18	13	7	<b>256</b>

<b>2018 Applications Per month</b>	41	29	34	38	42	42	43	33	40	37	40		<b>419</b>
<b>2018 New Clients served YTD</b>	7	4	2	5	5	4	5	5	8	9	7		<b>61</b>
<b>2018 Clients denied</b>	0	0	0	0	0	1	0	1	1	0	0		<b>3</b>
<b>2018 Total Clients Served (unduplicated number)</b>	41	16	17	11	18	15	18	11	12	17	22		<b>198</b>

<b>2017 Applications Per month</b>	37	30	49	43	36	48	48	55	38	49	48	47	<b>528</b>
<b>2017 New Clients served YTD</b>	8	8	7	12	8	8	3	13	15	10	7	11	<b>110</b>
<b>2017 Clients denied</b>	0	1	1	2	0	2	0	1	1	3	2	2	<b>15</b>
<b>2017 Total Clients Served</b>	37	29	48	41	36	46	48	54	37	46	46	45	<b>513</b>

<b>2016 Applications per month</b>	36	45	37	36	36	41	50	40	33	37	35	32	<b>458</b>
<b>2016 New Clients served YTD</b>	10	14	7	5	5	10	13	10	9	7	9	2	<b>101</b>

<b>2015 Applications per month</b>	38	35	46	45	39	22	48	41	42	34	40	42	<b>472</b>
<b>2015 New Clients served YTD</b>	11	13	19	12	8	5	14	14	10	10	13	15	<b>144</b>

*Veterans Helping Veterans*

**KAVA**  
Kitsap Area  
Veterans Alliance

**Kitsap Area Veterans Alliance**



Kitsap County  
Veterans Program

**VETERANS GRAB & GO**

**Multiple Locations**

**SATURDAY, APRIL 24, 2021**

**10:00 AM TO 2:00 PM**

**OPEN TO ALL KITSAP VETERANS**

**Pick Location Closest to you**

**Sheridan**

**Community Center**

680 Lebo Blvd

Bremerton, WA

**VFW Post 2669**

3100 SE Mile Hill Dr.

Port Orchard, WA

**Abrahams' House**

312 N Callow Blvd

Bremerton, WA

**VA Outpatient**

**Clinic**

9177 Ridgetop

Silverdale, WA

**Woman's Resources**

360-865-0967

**GRAB AND GO - NO SERVICES OR PROVIDERS  
CLOTHING AVAILABLE ONLY AT ABRAHAM'S HOUSE  
MASKS FURNISHED & SOCIAL DISTANCING REQUIRED  
ID required (Military retired ID, VA card or DD214)**