



# Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

## BOARD MEETING

**DATE:** May 12, 2021

**TIME:** 5:30 pm

**LOCATION:** Online

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting

Meeting ID: 872 9855 0007

Passcode: 737889

Phone: 1 -253 -215 -8782

---

## A G E N D A

1. Call to Order Boyd Lee
2. Online Announcement Peggy Roy
3. Introductions and welcome to visitors. Boyd Lee
4. Approval of Agenda\* VAB
5. Approval of Minutes for April 14, 2021 \* VAB
6. Reports:
  - Veterans Assistance Fund (documents provided in packet)
  - Committee Reports (five minutes each)
    - Tiny Houses – Clive (Homes for All Leadership Group)
    - Victory Garden – Dennis
    - Public Affairs Officer – Joe
    - Military Appreciation – Joe
    - Social Media – Brian
    - Veterans Day - Bob
    - Women's Resource Group – Peggy
    - Suicide Prevention – Rick, Dan
    - Veteran Education – Tatiane
    - Eviction Relief – Peggy
    - CBOC - Peggy
7. Old Business:
  - The Stand Down – Grab and Go results
  - Discussion and Proposal on Suicide prevention task to include remaining 2021 activities, programs, and budget
8. New Business:
  - Run to Tahoma Discussion
  - Stand Down September 2021

\* = Action Item

9. Good of the Order/Announcements:

10. Next meeting time and place: Zoom meeting, Wednesday, June 9, 2021; 5:30 p.m.

11. Adjourn

**MINUTES OF THE  
KITSAP COUNTY VETERAN'S ADVISORY BOARD  
April 14, 2021  
Online meeting**

**CALL TO ORDER:** The meeting was called to order by Peggy Roy at 5:30 p.m.

1. **Announcement:** Chair read on-line announcement
2. **Approval of Agenda:** Proposed agenda modified and after discussion and upon motion duly made and seconded the agenda was approved.
3. **Approval of minutes:** Revised minutes from March 10, 2021 meeting approved.
4. **Run to Tahoma:** George Geyer attended meeting to discuss the annual Run to Tahoma event. It was cancelled in 2020. There are six remains to be escorted to Tahoma National Cemetery. Due to COVID restrictions the ceremony will be limited and modified. George will contact the motorcycle group for escort services and communicate with Commissioner Gelder. Harry will contact Hazelwood about a vehicle. Scott will look at the box construction to see about making a container hold each urn. There is an opening on May 29, 2021 to hold a ceremony at the cemetery.
5. **Reports:**
  - a. Veterans Assistance Fund (documents provided in packet). Discussion held on the status of funds expended to date in the first quarter of 2021. As of the end of March \$118,961 has been spent compared to \$65,733 in March 2020 (reference chart on page 3). Doug Washburn, Richard VanCleave, Garry Hughes & Peggy Roy will meet before the May meeting to discuss and present recommendations to the Board for consideration.
  - b. Committee Reports (Five Minutes Each)
    - Tiny Houses – No report.
    - Victory Garden – Dennis – Thurs, 4/15 the tarp will be removed, and the ground prepared for planting.
    - Public Affairs Officer – Joe – Discussion of Stand Down
    - Military Appreciation Day – Joe – Bangor to the Beach Run described and encouraged participation
    - Veteran Day – Bob – on hold
    - Social Media – Brian
    - Suicide Prevention – Rick & Dan – see details under Old Business. World Suicide Prevention Day is September 10.
    - Veteran Education – Tatiane
    - Women's Resource Group - Peggy
    - CBOC - Peggy
6. **Old Business:**

Suicide Prevention – The Board approved membership renewal to the International Association of Suicide Prevention (IASP) for \$200. The Board also approved Richard to initiate the formal invites on behalf of the VAB to the World Suicide Prevention Day,

September 10, 2021. This will include invites to Congressional, State, & County leadership.

**7. New Business:**

New position posted on the Kitsap County website; Veteran Program Analyst. The position supports the Veteran’s Advisory Board in an administrative capacity. It is part time and reports to the Human Services department. If anyone is interested or knows someone who might be interested, please pass the word.

**Good of the Order/Announcements:** None

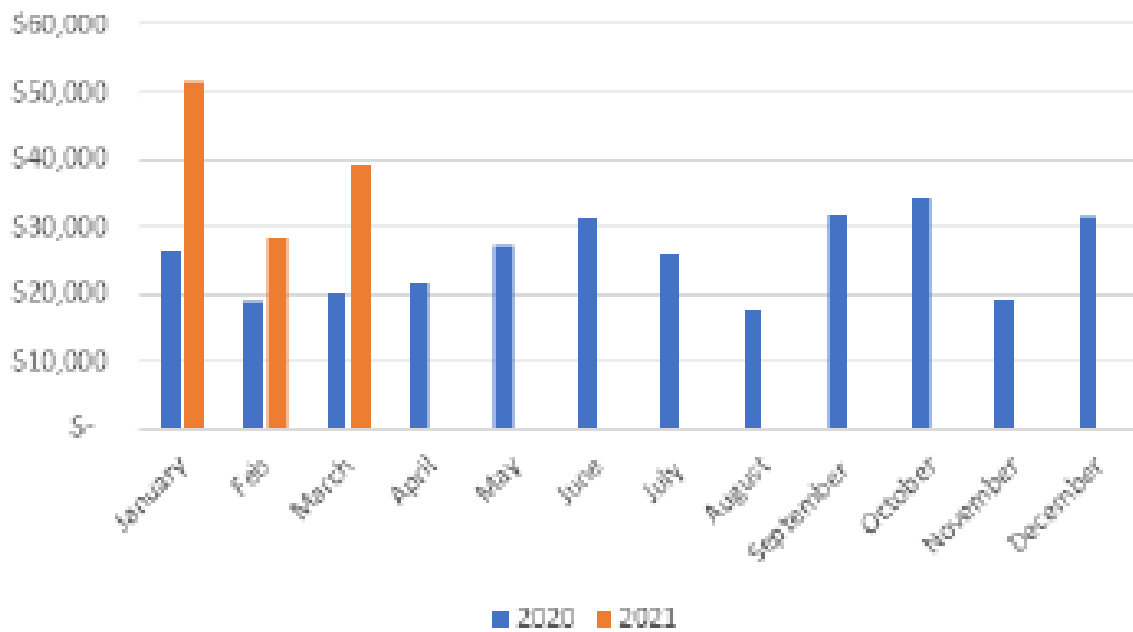
**Next meeting:** May 12, 2021 at 5:30 pm. Chair will send out Zoom information

**ADJOURNMENT:** Meeting adjourned at 6:30 PM.

**ATTENDANCE:**

<b>MEMBERS</b>	<b>GUESTS</b>	<b>STAFF</b>
<u>Present</u> Harry Gilger Dan Piper Scott Austin Frank Gibbons Dennis Mannick Joe Kochera Bob Theal Peggy Roy Tatiane Simmons Richard Raymond Richard Becker George Holden	Samatha Adams, NWJP Carolyn Wiley, KAVA Cathy Davidson, VA Outreach	Doug Washburn Richard VanCleave
<u>Absent/Excused</u> Brian Davis Clive Stewart Jeff Rimack Boyd Lee Jayme DeGooyer		

# Veterans Assistance Program Spending



## 2021 Veterans Relief Fund Budget

As of April 30, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	282,007.08	51.6%	263,992.92
3610.11	Investment Interest	2,000.00	133.19	6.7%	1,866.81
3000	Other Revenue	0.00	776.39	0.0%	(776.39)
	<b>Revenue total</b>	<b>548,000.00</b>	<b>282,916.66</b>	<b>51.6%</b>	<b>265,083.34</b>
	<b>Budget total</b>	<b>868,000.00</b>			
5101	Regular Salaries	40,966.00	10,885.71	26.6%	30,080.29
5106	Annual Leave Payout	-	4,953.49	100.0%	(4,953.49)
5201	Industrial Insurance	406.00	104.14	25.7%	301.86
5202	Social Security	3,134.00	1,205.88	38.5%	1,928.12
5203	PERS Retirement	4,873.00	1,408.39	28.9%	3,464.61
5209	WA State Family Leave	60.00	23.24	38.7%	36.76
5229	Benefit Bucket	6,787.00	1,660.49	24.5%	5,126.51
5311	Office Supplies	1,000.00	-	0.0%	1,000.00
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	464,500.00	156,919.70	33.8%	307,580.30
5425	Postage	100.00	-	0.0%	100.00
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	11.24	2.2%	488.76
5499	Other Miscellaneous	15,018.00	10,000.00	66.6%	5,018.00
5912	I/F IS Service Charges	933.00	-	0.0%	933.00
5922	I/F IS Projects	56.00	-	0.0%	56.00
5996	Indirect Cost Allocation	4,167.00	1,041.75	25.0%	3,125.25
	<b>Expense total</b>	<b>548,000.00</b>	<b>188,214.03</b>	<b>34.3%</b>	<b>359,785.97</b>
	Ending Fund Balance	320,000.00	449,061.48		
	<b>Budget total</b>	<b>868,000.00</b>			



**Veterans Assistance Fund 2021  
Monthly Report April 2021  
Submitted by: Garry Hughes**

<b>Activity</b>	<b>April</b>	<b>YTD</b>
Total Applicants	43	181
Total # of new applicants	3	16
Applications Accepted	43	181
Applications denied	0	0
General Discharges	1	1
2021 Total unduplicated	14	107
Total Payout	\$37,500.24	\$156,458.50

<b>Activity</b>	
Appliances	\$ 174.14
Auto Repair	\$ 5,481.35
Burial	\$ 1,888.75
Bus Pass/ferry	
Bus Ticket Home	
Clothing	\$ 2,125.93
Dental	\$ 1,734
Food, includes hygiene and cleaning supplies	\$ 1,486.33
Fuel	\$ 532.55
Heating Oil	
Motel	\$ 1,350
Medical	\$ 4,044.55
Natural Gas	\$ 49.21
Occupation Certification	
Phone	\$ 308.99
Propane	\$ 957
PSE	\$ 2,097.92
Rent	\$ 14,280.16
Sewer	\$ 324.04
Union Dues	
Waste Management	\$ 113.92
Water	\$ 551.40
Wood for Heat/ Pellets	
Misc.	
<b>TOTAL Payout</b>	<b>\$ 37,500.24</b>

*Of those that were served out of the Assistance Fund some were given information on other KCR programs as well*

KCR \$ value of referrals – \$9,533

KCR \$ value of referrals YTD (January 2021 – Present) – \$30,619

*Applications Denied:*

- 0 individuals denied

## **Referrals**

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Mason County VAF
- King County VAF
- Drug and Alcohol inpatient treatment services
- Housing Solutions Center (HSC)
- Free Laundry Resources
- American Financial Solutions
- Senior Property tax Exemption
- Landlord/Tenant Laws
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- Employment Resources/Work Source
- WDVA/Building 10
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- Credit Repair Services/Resources
- Senior Resources
- Employment and Training Resources
- COPES Program/In Home Caregiving Resources

\$ Value of Referrals outside of KCR - \$6,410

\$ Value of Referrals YTD (January 2021-Present) - \$22,943

39 phone calls fielded seeking information outside of assistance fund

April Breakdown:

KCR – 3 applications (New Clients)

Eviction Relief Funding – 1 (\$5,000 included in rent total above)

Clean and Sober Housing - 2 (\$970 included in rent total above)

Jail Contacts - 2



**Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021**

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances				\$ 174									\$ 174
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753	\$ 5,481									\$ 20,332
Burial	\$ 3,575	\$ 2,500	\$ 684	\$ 1,889									\$ 8,648
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730	\$ 2,126									\$ 5,465
Dental	\$ 450	\$ 503	\$ 400	\$ 1,734									\$ 3,087
Food	\$ 5,319	\$ 1,608	\$ 4,232	\$ 1,486									\$ 12,645
Gasoline	\$ 147	\$ 320	\$ 519	\$ 533									\$ 1,519
Heating Oil													\$ -
Motel	\$ 1,292	\$ 3,000		\$ 1,350									\$ 5,642
Medical	\$ 1,609		\$ 707	\$ 4,045									\$ 6,361
Natural Gas	\$ 454	\$ 312	\$ 493	\$ 49									\$ 1,308
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463	\$ 309									\$ 1,386
Propane	\$ 1,056	\$ 754	\$ 828	\$ 957									\$ 3,595
PSE	\$ 2,902	\$ 2,481	\$ 5,550	\$ 2,098									\$ 13,031
Rent	\$ 23,000	\$ 10,016	\$ 19,911	\$ 14,280									\$ 67,207
Sewer		\$ 157	\$ 122	\$ 324									\$ 603
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271	\$ 114									\$ 883
Water	\$ 1,473	\$ 942	\$ 1,282	\$ 551									\$ 4,248
Wood for Heat/ Pellets			\$ 327										\$ 327
<b>TOTALS</b>	<b>\$ 51,464</b>	<b>\$ 28,225</b>	<b>\$ 39,272</b>	<b>\$ 37,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 156,461</b>
<b>Balance</b>	<b>\$ 378,536</b>	<b>\$ 350,311</b>	<b>\$ 311,039</b>	<b>\$ 273,539</b>	<b>\$ 273,539</b>	<b>\$ 273,539</b>	<b>\$ 273,539</b>	<b>\$ 273,539</b>	<b>\$ 273,539</b>	<b>\$ 273,539</b>	<b>\$ 273,539</b>	<b>\$ 273,539</b>	

<b>2021 Applications Per month</b>	50	40	48	43									<b>181</b>
<b>2021 New Clients served YTD</b>	5	5	3	3									<b>16</b>
<b>2021 Clients denied</b>	0	0	0	0									<b>0</b>
<b>2021 Total Clients Served (unduplicated number)</b>	50	24	19	14									<b>107</b>

<b>2020 Applications Per month</b>	50	42	31	33	37	45	49	36	55	59	43	60	<b>540</b>
<b>2020 New Clients served YTD</b>	8	6	5	6	6	9	4	3	6	5	3	8	<b>69</b>
<b>2020 Clients denied</b>	0	1	0	0	0	1	0	0	0	0	0	0	<b>2</b>
<b>2020 Total Clients Served (unduplicated number)</b>	50	22	17	19	16	16	15	8	12	16	8	9	<b>208</b>

<b>2019 Applications Per month</b>	57	39	51	67	58	44	58	48	41	63	43	44	<b>613</b>
<b>2019 New Clients served YTD</b>	7	8	7	9	8	7	10	4	4	11	5	5	<b>85</b>
<b>2019 Clients denied</b>	1	0	0	1	0	0	0	0	1	1	0	0	<b>4</b>
<b>2019 Total Clients Served (unduplicated number)</b>	56	20	22	31	24	18	21	11	15	18	13	7	<b>256</b>

<b>2018 Applications Per month</b>	41	29	34	38	42	42	43	33	40	37	40		<b>419</b>
<b>2018 New Clients served YTD</b>	7	4	2	5	5	4	5	5	8	9	7		<b>61</b>
<b>2018 Clients denied</b>	0	0	0	0	0	1	0	1	1	0	0		<b>3</b>
<b>2018 Total Clients Served (unduplicated number)</b>	41	16	17	11	18	15	18	11	12	17	22		<b>198</b>

<b>2017 Applications Per month</b>	37	30	49	43	36	48	48	55	38	49	48	47	<b>528</b>
<b>2017 New Clients served YTD</b>	8	8	7	12	8	8	3	13	15	10	7	11	<b>110</b>
<b>2017 Clients denied</b>	0	1	1	2	0	2	0	1	1	3	2	2	<b>15</b>
<b>2017 Total Clients Served</b>	37	29	48	41	36	46	48	54	37	46	46	45	<b>513</b>

<b>2016 Applications per month</b>	36	45	37	36	36	41	50	40	33	37	35	32	<b>458</b>
<b>2016 New Clients served YTD</b>	10	14	7	5	5	10	13	10	9	7	9	2	<b>101</b>

<b>2015 Applications per month</b>	38	35	46	45	39	22	48	41	42	34	40	42	<b>472</b>
<b>2015 New Clients served YTD</b>	11	13	19	12	8	5	14	14	10	10	13	15	<b>144</b>