



# Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

## BOARD MEETING

**DATE:** January 12, 2022  
**TIME:** 5:30 p.m.  
**LOCATION:** online

### [Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting  
Meeting ID: 872 9855 0007  
Passcode: 737889  
Phone: 1-253-215-8782

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## A G E N D A

\* = Action Item

1. Call to Order Harry Gilger
2. Online Announcement Peggy Roy
3. Welcome Peggy Roy
4. Approval of Agenda\* VAB
5. Approval of Minutes, December 2021\* VAB
6. Reports
  - a. Veterans Assistance Funds (reports provided in packet)
  - b. Committee Reports
    - Tiny Houses – Clive
    - Veterans Garden – Dennis/George
      - Howe Management Farm Plan
    - Public Affairs – Joe
    - Military Appreciation – Joe
    - Social Media – Brian
    - Veterans Day – Bob
    - Women's Resource Group – Peggy
    - Suicide Prevention – Rick/Dan
      - Virtual Suicide Prevention Event
    - Veteran Education – Tatiane
    - Unforgotten Run – Harry
    - CBOC – Peggy

7. Old Business:

- a. Status of review of Kitsap County VAB website, Scott Austin
- b. 2021 Veterans Assistance Fund Review to the County Commissioners; Rick Becker

8. New Business

- a. Build for Zero, <https://community.solutions/built-for-zero/>; Rick Raymond

9. Public Comment

10. Good of the Order/Announcements

11. Next Meeting, Time & Place – February 9, 2022, 1730; Place TBD

12. Adjourn

## VAB Events 2022

January TBD – Begin Run to Tahoma planning meetings

January 12 - 1730, VAB monthly meeting

February 9 - 1730, VAB monthly meeting

March 9 - 1730, VAB monthly meeting

March 26 - Military Appreciation Day, Kitsap County Fairgrounds Pavilion

March/April - Veteran Garden prep

April 13 - 1730, VAB monthly meeting

April 30 – Spring Stand Down; 1000 – 1400 + set up and tear down

May TBD – Veteran Garden Working Party

May 11 - 1730, VAB monthly meeting

May 27 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to County Admin Building

May 28 – 1000, The Unforgotten, Run to Tahoma

June TBD – Veteran Garden Working Party

June 8 - 1730, VAB monthly meeting

July TBD – 1000 – 1200, Veteran’s Garden Working Party

July 13 - 1730, VAB monthly meeting

August TBD – Veterans Garden Working Party

August 10 – 1730, VAB monthly meeting

September 14 - 1730, VAB monthly meeting

September 10 - 1830- 2000; World Suicide Prevention

September 24 - Fall Stand Down; 1000 - 1400 + set up and tear down

October TBD - Veterans Garden Working Party

October 12 – 1730 VAB monthly meeting

November 5 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 14 - 1730, VAB monthly meeting

January 11, 2023 - 1730, VAB monthly meeting

January 2023 - begin Run to Tahoma planning meetings

**MINUTES OF THE  
KITSAP COUNTY VETERAN'S ADVISORY BOARD  
December 8, 2021  
Online meeting**

**CALL TO ORDER:** The meeting was called to order by Boyd Lee at 5:30 PM.

- **Announcement**
  - Chair read on-line announcement
  - Chair acknowledged and thanked Boyd Lee for his membership on the VAB. This was Boyd's last meeting, and we appreciate his support to the Veterans of Kitsap County and the Board. He will be missed.
  
- **Approval of Agenda:** Motion made by Harry Gilger and seconded Bob Theal to approve agenda.
  
- **Approval of minutes:** Motion made by Joe Kocher and seconded by Bob Theal to approve October 13, 2021 minutes. Motion made by Harry Gilger and seconded by Scott Austin to approve minutes from the November 6, 2021 Retreat with modifications (add George Holden to attendees).
  
- Presentation made by Kris Carlson, Kitsap County Budget Manager. Kris explained how the property taxes for the County are split out with details provided for the Veteran Relief Fund. Doug Washburn provided information about the Fund Balance history and regulations about how and when the balance must be used. A time was provided to all board members to ask questions. The presentation will be provided to all VAB members during the January 2022 meeting.
  
- **Reports: Committee Reports (Five Minutes Each)**
  - Tiny Houses – No Report
  - Veterans Garden – Dennis/George. Dennis announced the amount of produce generated from the garden last year. The email will be sent to the Board members. Rick Becker mentioned he had communicated with Laura Ryser with WSU Extension. She works with the Master Gardeners of Bremerton at the Adam Smith Park. She asked if there was interest in getting a Veteran plot at the garden. George expressed interest in coordinating garden activities at the Adam Smith Park and will communicate with Ms. Ryser to get more detail.
  - Public Affairs Officer – Nothing new to report
  - Military Appreciation Day – The date has been set for the 2022 event, March 26.
  - Veteran Day – Peggy Roy reported on the 11 November Veterans Day event at the Kitsap Pavilion and thanked all those who stopped by the VAB booth to assist. The event was the first scheduled after

2019 due to COVID. According to some attendance this year was lower than the past but attendance by the public is expected to increase next year. Bob Theal said he will keep the board informed about the 2022 event as planning progresses.

- Social Media – Brian presented the Facebook page. There are currently over 300 members. He stated all ideas and suggestions are vetted through Rebecca Pirtle or himself before posting. The suggestion was made to add the link to the items that can be subscribed to on the County website. Rick Becker will investigate other social media options the VAB may want to post to in the future.
- Suicide Prevention – Dan emphasized the Crisis phone number which he has on the back of his business card. We should add it to the VAB webpage and Facebook page as a permanent item. Brian Davis will consider the suggestion.
- Veteran Education – No report
- Women’s Resource Group – Nothing new to report
- CBOC – Nothing new to report
  
- **Old Business –**
  - Retreat feedback/discussion. Harry Gilger commented that during his 6 year affiliation with the VAB he felt the 6 November retreat was the most interactive and engaging of all. Peggy Roy asked for any inputs on the Retreat for next year’s event. You can email suggestions and feedback to Peggy Roy, Harry Gilger, & Rick Becker.
  - Calendar of events for 2022. Included in the documents for the meeting to track events.
  
- **New Business –**
  - Work Plan 2022. A few inputs were received. Harry Gilger suggested under the Run to Tahoma, Comments/Coordination Update the Run Protocol should be marked “As Required”. The Work Plan will be updated and sent to all members.
  - VAB Roster. The updated roster will be sent to all members. Upon receipt members were asked to validate their information and submit any needed changes to Rick Becker. Peggy re-emphasized to members that at least 50% of board members but be affiliated with a nationally recognized veteran service organization. If your affiliation is not displayed on the roster then please contact Peggy or Rick Becker to update the roster.
  - Review of Kitsap County VAB website. Scott Austin volunteered to review the county website to ensure that the weblinks are working & appropriate.
  - Build for Zero, <https://community.solutions/built-for-zero/>; Rick Raymond. Tabled until January when Rick will be in attendance.
  - Commissioners were briefed on events completed in 2021 and objectives for 2022. Rick Becker made the presentation. Rick, Harry Gilger, Peggy Roy, Sonya Miles, & Doug Washburn attended. Rick was asked to present the material at the January 2022 meeting.

**Good of the Order/Announcements:**

- George Holden announced he had met the DAV Post Commander. There are seven VSO's working out of the DAV office in Bremerton. They meet with veterans on appointment only. George will forward the list of DAV VSO's to add to our list. Peggy Roy will contact the Post Commander to communicate with her.
- Scott Austin suggested members send Jayme DeGooyer Holiday Greetings. She'll be returning in March/April 2022. Members agreed.

**Next meeting:** Next monthly meeting will be January 12, 2022 at the Kitsap Golf and Country Club Course. The address and directions will be sent to the members.

**ADJOURNMENT:** Meeting adjourned at 1851

**ATTENDANCE:**

<b>MEMBERS</b>	<b>GUESTS</b>	<b>STAFF</b>
<u>Present</u> Harry Gilger Brian Davis Dan Piper Scott Austin Frank Gibbons Joe Kochera Dennis Mannick Bob Theal Peggy Roy Boyd Lee Rick Becker George Holden	Kris Carlson Allen Sharret	Doug Washburn Sonya Mills Rick Becker
<u>Absent/Excused</u> Jeff Rimack Clive Stewart Tatiane Simons (E) Richard Raymond (E) Jayme DeGooyer (E)		

## 2021 Veterans Relief Fund Budget

As of December 31, 2021

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	320,000.00	354,358.85		
3110.10	Real & Personal Property	546,000.00	583,765.24	106.9%	(37,765.24)
3610.11	Investment Interest	2,000.00	339.67	17.0%	1,660.33
3000	Other Revenue	0.00	3,557.51	0.0%	(3,557.51)
	<b>Revenue total</b>	<b>548,000.00</b>	<b>587,662.42</b>	<b>107.2%</b>	<b>(39,662.42)</b>
	<b>Budget total</b>	<b>868,000.00</b>			
5101	Regular Salaries	40,966.00	20,375.44	49.7%	20,590.56
5106	Annual Leave Payout	-	5,511.73	100.0%	(5,511.73)
5201	Industrial Insurance	406.00	210.75	51.9%	195.25
5202	Social Security	3,134.00	1,957.46	62.5%	1,176.54
5203	PERS Retirement	4,873.00	2,345.01	48.1%	2,527.99
5209	WA State Family Leave	60.00	38.29	63.8%	21.71
5229	Benefit Bucket	6,787.00	3,813.52	56.2%	2,973.48
5311	Office Supplies	1,000.00	13,172.33	1317.2%	(12,172.33)
5352	Computer Software	-	15.28	100.0%	(15.28)
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5415	Management Consulting	664,500.00	561,788.23	84.5%	102,711.77
5425	Postage	100.00	2.59	2.6%	97.41
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5441	Advertising	2,000.00	657.50	32.9%	1,342.50
5451	Operating Rentals	500.00	680.87	136.2%	(180.87)
5492	Dues/Subscriptions	-	200.00	100.0%	(200.00)
5499	Other Miscellaneous	15,018.00	10,340.66	68.9%	4,677.34
5912	I/F IS Service Charges	933.00	933.00	100.0%	-
5922	I/F IS Projects	56.00	56.04	100.1%	(0.04)
5996	Indirect Cost Allocation	4,167.00	4,167.00	100.0%	-
	<b>Expense total</b>	<b>748,000.00</b>	<b>626,265.70</b>	<b>83.7%</b>	<b>121,734.30</b>
	Ending Fund Balance	320,000.00	315,755.57		
	<b>Budget total</b>	<b>1,068,000.00</b>			





**Veterans Assistance Fund 2021  
Monthly Report December 2021  
Submitted by: Garry Hughes**

<b>Activity</b>	<b>December</b>	<b>YTD</b>
Total Applicants	40	575
Total # of new applicants	1	49
Applications Accepted	40	575
Applications denied	0	0
General Discharges	0	3
2021 Total unduplicated	5	190
Total Payout	\$26,933.75	\$441,184.00

<b>Activity</b>	
Appliances	\$ 3,200
Auto Repair	\$ 399.04
Burial	
Bus Pass	
Bus Ticket Home	
Clothing	\$ 1,919.38
Dental	\$ 2,640.50
Food, includes hygiene and cleaning supplies	\$ 3,852.87
Gasoline	\$ 395.81
Heating Oil	
Motel	
Medical	\$ 87.61
Natural Gas	
Occupation Certification	
Phone	\$ 1,373.56
Propane	
PSE	\$ 2,178.10
Rent	\$ 10,423.92
Sewer	\$ 1,191.70
Union Dues	
Waste Management	
Water	\$ 462.96
Wood for Heat/ Pellets	
Misc.	
<b>TOTAL Payout</b>	<b>\$ 26,933.75</b>

*Of those that were served out of the Assistance Fund some were given information on other KCR programs as well*

KCR \$ value of referrals – \$4,627

KCR \$ value of referrals YTD (January 2021 – Present) – \$85,271

*Applications Denied:*

- 0 individuals denied

## **Referrals**

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund all were referred to other programs and given resources outside of KCR as well:

- Pierce County VAF
- King County VAF
- Clallam County VAF
- Housing Kitsap
- BEST (Business Education Support Training ) Information/Resources
- Housing Solutions Center (HSC)
- Salvation Army/St. Vincent De Paul/DSHS
- Food Banks/Free Meal Sites
- SSVF (Supportive Services for Veterans and Families)
- Work Source
- WDVA/Building 10
- Kitsap County Senior Information and assistance
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- VASH Program (Section 8)
- Catholic Community Services
- Christmas Gift Giving Programs
- Prescription/Medical Resources
- American Financial Solutions
- Tenant Rights and Responsibilities Under the Manufactured/Mobile Home Landlord-Tenant Act

\$ Value of Referrals outside of KCR - \$5,140

\$ Value of Referrals YTD (January 2021-Present) - \$64,685

32 phone calls fielded seeking information outside of assistance fund

### **December Breakdown:**

**Jail Contacts** – 3

YTD (January 2021-Present) – 24 individuals

**Clean and Sober Housing** – 1 (\$700 included in rent total above)

YTD (January 2021-Present) – 3 individuals (\$8,378)

**Eviction relief Funding** – 0

YTD (January 2021-Present) – 10 Households (\$35,729.78)

**Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2021**

Total Direct Service Budget 2021 - \$430,000

Activity	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Total 2021
Appliances				\$ 174	\$ 386	\$ 300	\$ 317			\$ 2,500		\$ 3,200	\$ 6,877
Auto Repair	\$ 7,982	\$ 4,116	\$ 2,753	\$ 5,481	\$ 7,816	\$ 1,727	\$ 7,665	\$ 7,307	\$ 1,571	\$ 5,101	\$ 2,040	\$ 399	\$ 53,958
Burial	\$ 3,575	\$ 2,500	\$ 684	\$ 1,889				\$ 2,000		\$ 4,000	\$ 3,824		\$ 18,472
Bus Pass							\$ 25	\$ 25	\$ 25				\$ 75
Bus Ticket Home													\$ -
Clothing	\$ 1,507	\$ 1,102	\$ 730	\$ 2,126	\$ 904	\$ 748	\$ 1,445	\$ 2,080	\$ 3,391	\$ 2,356	\$ 1,070	\$ 1,919	\$ 19,378
Dental	\$ 450	\$ 503	\$ 400	\$ 1,734		\$ 1,280	\$ 1,328	\$ 1,500	\$ 2,797	\$ 733	\$ 708	\$ 2,641	\$ 14,074
Food	\$ 5,319	\$ 1,608	\$ 4,232	\$ 1,486	\$ 2,717	\$ 2,140	\$ 3,623	\$ 2,441	\$ 3,557	\$ 3,861	\$ 6,054	\$ 3,853	\$ 40,891
Gasoline	\$ 147	\$ 320	\$ 519	\$ 533	\$ 526	\$ 556	\$ 668	\$ 950	\$ 993	\$ 1,525	\$ 1,775	\$ 396	\$ 8,908
Heating Oil											\$ 1,499		\$ 1,499
Motel	\$ 1,292	\$ 3,000		\$ 1,350	\$ 1,350	\$ 1,850	\$ 5,592	\$ 1,200	\$ 590	\$ 6,280	\$ 2,453		\$ 24,957
Medical	\$ 1,609		\$ 707	\$ 4,045	\$ 165	\$ 2,043	\$ 460	\$ 65	\$ 118			\$ 88	\$ 9,300
Natural Gas	\$ 454	\$ 312	\$ 493	\$ 49	\$ 83	\$ 291	\$ 633	\$ 7		\$ 46	\$ 55		\$ 2,423
Occupation Certification													\$ -
Phone	\$ 434	\$ 180	\$ 463	\$ 309	\$ 191	\$ 439	\$ 279	\$ 1,503	\$ 1,173	\$ 702	\$ 704	\$ 1,374	\$ 7,751
Propane	\$ 1,056	\$ 754	\$ 828	\$ 957	\$ 874	\$ 475	\$ 563	\$ 51	\$ 465	\$ 448	\$ 1,637		\$ 8,108
PSE	\$ 2,902	\$ 2,481	\$ 5,550	\$ 2,098	\$ 2,895	\$ 3,725	\$ 4,418	\$ 2,645	\$ 6,484	\$ 2,511	\$ 1,703	\$ 2,178	\$ 39,590
Rent	\$ 23,000	\$ 10,016	\$ 19,911	\$ 14,280	\$ 13,096	\$ 5,806	\$ 11,049	\$ 8,365	\$ 14,833	\$ 18,617	\$ 14,040	\$ 10,424	\$ 163,437
Sewer		\$ 157	\$ 122	\$ 324		\$ 215	\$ 426	\$ 125		\$ 375	\$ 1,192		\$ 2,936
Union Dues													\$ -
Waste Management	\$ 264	\$ 234	\$ 271	\$ 114	\$ 86	\$ 231	\$ 203	\$ 328	\$ 59	\$ 378	\$ 422		\$ 2,590
Water	\$ 1,473	\$ 942	\$ 1,282	\$ 551	\$ 271	\$ 1,669	\$ 2,076	\$ 766	\$ 1,034	\$ 1,527	\$ 3,260	\$ 463	\$ 15,314
Wood for Heat/ Pellets			\$ 327						\$ 327				\$ 654
<b>TOTALS</b>	<b>\$ 51,464</b>	<b>\$ 28,225</b>	<b>\$ 39,272</b>	<b>\$ 37,500</b>	<b>\$ 31,360</b>	<b>\$ 23,495</b>	<b>\$ 40,770</b>	<b>\$ 31,358</b>	<b>\$ 37,417</b>	<b>\$ 50,960</b>	<b>\$ 42,436</b>	<b>\$ 26,935</b>	<b>\$ 441,192</b>
<b>Balance</b>	<b>\$ 378,536</b>	<b>\$ 350,311</b>	<b>\$ 311,039</b>	<b>\$ 273,539</b>	<b>\$ 242,179</b>	<b>\$ 218,684</b>	<b>\$ 177,914</b>	<b>\$ 146,556</b>	<b>\$ 109,139</b>	<b>\$ 58,179</b>	<b>\$ 15,743</b>	<b>\$ (11,192)</b>	

<b>2021 Applications Per month</b>	50	40	48	43	41	49	49	51	51	56	57	40	<b>575</b>
<b>2021 New Clients served YTD</b>	5	5	3	3	0	4	5	3	5	9	6	1	<b>49</b>
<b>2021 Clients denied</b>	0	0	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>2021 Total Clients Served (unduplicated number)</b>	50	24	19	14	8	12	15	15	13	9	6	4	<b>189</b>

<b>2020 Applications Per month</b>	50	42	31	33	37	45	49	36	55	59	43	60	<b>540</b>
<b>2020 New Clients served YTD</b>	8	6	5	6	6	9	4	3	6	5	3	8	<b>69</b>
<b>2020 Clients denied</b>	0	1	0	0	0	1	0	0	0	0	0	0	<b>2</b>
<b>2020 Total Clients Served (unduplicated number)</b>	50	22	17	19	16	16	15	8	12	16	8	9	<b>208</b>

<b>2019 Applications Per month</b>	57	39	51	67	58	44	58	48	41	63	43	44	<b>613</b>
<b>2019 New Clients served YTD</b>	7	8	7	9	8	7	10	4	4	11	5	5	<b>85</b>
<b>2019 Clients denied</b>	1	0	0	1	0	0	0	0	1	1	0	0	<b>4</b>
<b>2019 Total Clients Served (unduplicated number)</b>	56	20	22	31	24	18	21	11	15	18	13	7	<b>256</b>

<b>2018 Applications Per month</b>	41	29	34	38	42	42	43	33	40	37	40		<b>419</b>
<b>2018 New Clients served YTD</b>	7	4	2	5	5	4	5	5	8	9	7		<b>61</b>
<b>2018 Clients denied</b>	0	0	0	0	0	1	0	1	1	0	0		<b>3</b>
<b>2018 Total Clients Served (unduplicated number)</b>	41	16	17	11	18	15	18	11	12	17	22		<b>198</b>

<b>2017 Applications Per month</b>	37	30	49	43	36	48	48	55	38	49	48	47	<b>528</b>
<b>2017 New Clients served YTD</b>	8	8	7	12	8	8	3	13	15	10	7	11	<b>110</b>
<b>2017 Clients denied</b>	0	1	1	2	0	2	0	1	1	3	2	2	<b>15</b>
<b>2017 Total Clients Served</b>	37	29	48	41	36	46	48	54	48	37	46	45	<b>513</b>

<b>2016 Applications per month</b>	36	45	37	36	36	41	50	40	33	37	35	32	<b>458</b>
<b>2016 New Clients served YTD</b>	10	14	7	5	5	10	13	10	9	7	9	2	<b>101</b>

<b>2015 Applications per month</b>	38	35	46	45	39	22	48	41	42	34	40	42	<b>472</b>
<b>2015 New Clients served YTD</b>	11	13	19	12	8	5	14	14	10	10	13	15	<b>144</b>