



# Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

## BOARD MEETING

**DATE:** May 11, 2022  
**TIME:** 5:30 p.m.  
**LOCATION:** TBD

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting  
Meeting ID: 872 9855 0007  
Passcode: 737889  
Phone: 1-253-215-8782

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## A G E N D A

\* = Action Item

1. Call to Order Harry Gilger
2. Online Announcement (if required) Peggy Roy
3. Introductions Harry Gilger
4. Welcome Peggy Roy
5. Approval of Agenda\* VAB
6. Approval of Minutes, April 13, 2022\* VAB
7. Guest Speaker:
  - a. Rep Michelle Caldier, 26<sup>th</sup> District – 2022 State Legislative Initiatives for Veterans
  - b. Jason Doty, Kitsap County Aging & Long Term Care – Agency Overview
  - c. Mikko Azul, Kitsap County Aging and Long Term Care – New Veteran Case Management Program
8. Reports:
  - a. Veterans Assistance Funds (reports provided in packet)
  - b. Committee Reports
    - Tiny Houses – Clive
    - Veterans Garden – Dennis/George
    - Public Affairs – Joe
    - Military Appreciation – Joe

- Social Media – Brian
- Veterans Day – Bob
- Women’s Resource Group – Peggy
- Suicide Prevention – Rick/Dan
- Veteran Education – Tatiane
- Unforgotten Run – Harry
- CBOC (Feb, April, July, Oct) – Peggy

9. Old Business:

- a. Spring Stand Down results - Peggy
- b. Fall Stand Down planning

10. New Business:

- a. Resume face-to-face meetings and location.

11. Public Comment

12. Good of the Order/Announcements

13. Next Meeting, Time & Place – June 8, 2022, 1730; Place TBD

14. Adjourn

## VAB Events 2022

January TBD – Begin Run to Tahoma planning meetings

January 12 - 1730, VAB monthly meeting

February 9 - 1730, VAB monthly meeting

March 9 - 1730, VAB monthly meeting

March 5 - Military Appreciation Day, Kitsap County Fairgrounds Pavilion

March/April - Veteran Garden prep

April 13 - 1730, VAB monthly meeting

April 30 – Spring Stand Down; Grab & Go

May TBD – Veteran Garden Working Party

May 11 - 1730, VAB monthly meeting

May 27 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to County Admin Building

May 28 – 1000, The Unforgotten, Run to Tahoma

June TBD – Veteran Garden Working Party

June 8 - 1730, VAB monthly meeting

July TBD – 1000 – 1200, Veteran’s Garden Working Party

July 13 - 1730, VAB monthly meeting

August TBD – Veterans Garden Working Party

August 10 – 1730, VAB monthly meeting

September 14 - 1730, VAB monthly meeting

September 10 - 1830- 2000; World Suicide Prevention

September 24 - Fall Stand Down; 1000 - 1400 + set up and tear down

October TBD - Veterans Garden Working Party

October 12 – 1730 VAB monthly meeting

November 5 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 14 - 1730, VAB monthly meeting

January 11, 2023 - 1730, VAB monthly meeting

January 2023 - begin Run to Tahoma planning meetings

**MINUTES OF THE  
KITSAP COUNTY VETERAN'S ADVISORY BOARD  
April 13, 2022  
Online meeting**

**CALL TO ORDER:** The meeting was called to order by Peggy Roy at 5:30 PM.

- **Announcements:**
  - Chair read required on-line announcement covering the conduct of voting members and guests during the meeting.
- **Approval of Agenda:** Motion made by Bob Theal and seconded by Rick Raymond to approve agenda.
- **Approval of minutes:** Motion made by Frank Gibbons and seconded by Rick Raymond to approve the March 9, 2022, meeting minutes.
- **Guest Speakers**
- Kirsten Jewell, Kitsap County Housing and Homelessness Division Manager. Kirsten delivered an excellent presentation about homelessness in Kitsap County. She provided the group with the history of the Division's work as well as the status of programs and a forecast for future events. There are many drivers keeping the homeless in the country from being housed but as people are identified they are quickly assisted. There are a variety of programs to assist the efforts of her team. COVID inhibited previously successful efforts to achieve "functional zero" homelessness among the veteran population. The 2022 Point in Time count results are not available yet but will help target efforts to resume initiatives that will provide housing for those in need. During Kirsten's discussion of the Mile Hill transition housing project, she explained that because the project is partially funded with federal dollars, more time is needed to comply with public hearing, permit, and reporting requirements. Opening of the facility is not scheduled until late 2023. Kirsten suggested that the Veterans Assistance Fund is a vital component of housing the homeless as it not only provided emergency funds to move people indoors but also identifies, by name, those who need help. The fund has helped thousands of our most vulnerable through the years. Client identification permits follow up by agency representatives so that appropriate services can be offered. A recent infusion of dollars from the state legislature has the potential to deliver more services to the homeless in the year to come. A copy of Ms. Jewell's presentation is attached.
- **Guest Speaker** - Jeff Rimack, Kitsap County Director of Community Development. Jeff's discussion was excellent and provided the Board with a new perspective of the past work in this area, the challenges, and outlook for future projects. He reviewed the establishment of "Tiny Home" communities in Kitsap County. Tiny homes can offer transitional housing to those who do not have a home. He discussed the construction of tiny home that are awaiting placement and occupancy. There are tiny homes that have not

been occupied in the county because a suitable place has not been found. Jeff noted that while construction of the homes was quick, placing the homes in areas that meet permitting requirements and neighborhood acceptability has been a challenge. The homes do not contain bathroom or cooking facilities so the homes must be in a place where communal facilities can be constructed. When proposed in the past, potential neighbors have objected to the placement of the tiny homes and establishing the infrastructure to support the communal sanitation and cooking facilities is very expensive. Work must also be done to revise zoning rules to make placement of tiny homes on private property easier and faster. Jeff suggested that non-profit organizations in other counties and states have been successful in not only creating tiny home communities but also managing those communities over the long term. No non-profits have made such a proposal in Kitsap County.

- **Reports: Committee Reports. Lack of time did not permit detailed reports from leaders this month.**
  - Veterans Assistance Funds – Reviewed the monthly financial report.
  - Tiny Houses – Nothing new to report.
  - Veterans Garden – Working to schedule a working party for May 2022. Plan to clear weeds before tilling is done.
  - Military Appreciation Day – Nothing new to report.
  - Veterans Day – Nothing new to report
  - Social Media – Nothing new to report.
  - Suicide Prevention – Working on the flyer design for the Suicide Prevention event in September.
  - Veteran Education – Nothing new to report this month.
  - Women’s Resource Group – Nothing new to report.
  - Unforgotten Run – Peggy noted that planning for the event continues. Five Veteran remains will be delivered to Tahoma National Cemetery.
  - CBOC – Nothing new to report.
- **Old Business –**
  - Peggy asked for volunteers to staff one of the Grab and Go sites on the 30<sup>th</sup> of April.
- **New Business –**
  - No new business.
- **Good of the Order/Announcements:**
  - No announcements.
- **Public Comments:** There were no public comments.
- **Next meeting:** Next monthly meeting will be May 11, 2022. Details of location and/or Zoom will be published at a later date.
- **ADJOURNMENT:** Meeting adjourned at 1900.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
2/9/22	Rick Becker	Reimbursement for garden expenses. 2/28/22	2/10/22 Rick met with Allen Sharett to discuss reimbursement procedures. Allen will need to make changes to the financial report and designate a line item for garden expenses. 2/11/22 Allen is working on a solution. He hopes to have an adjustment to the financial report in March. 4/11/22 – Allen hopes to have changes in place for the May report.

**ATTENDANCE:**

MEMBERS	GUESTS	STAFF
<u>Present</u> Dan Piper Dennis Mannick Bob Theal Peggy Roy Clive Stewart Tatiane Simons Richard Raymond Jeff Rimack Frank Gibbons  <u>Absent/Excused</u> Jayme DeGooyer (E) Joel Atteberry (E) Scott Austin(E) Harry Gilger(E) Brian Davis (E) Joe Kochera (E) George Holden(E)	Carolyn Frasier - KAVA Dan Korstad – Combat Veterans Kirsten Jewell – Housing & Homelessness Division Manager	Doug Washburn Sonya Mills Rick Becker

## 2022 Veterans Relief Fund Budget

As of April 30, 2022

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	300,000.00	354,753.69		
<b>Current Revenue</b>					
3110.10	Real & Personal Property	596,000.00	264,620.68	44.4%	331,379.32
3610.11	Investment Interest	2,000.00	113.82	5.7%	1,886.18
3000	Other Revenue	0.00	469.38	100.0%	(469.38)
	<b>Revenue total</b>	<b>598,000.00</b>	<b>265,203.88</b>	<b>44.3%</b>	<b>332,796.12</b>
	<b>Budget total</b>	<b>898,000.00</b>			
<b>County Staff Charges</b>					
5101	Regular Salaries	38,759.00	12,336.11	31.8%	26,422.89
5201	Industrial Insurance	455.00	124.31	27.3%	330.69
5202	Social Security	2,965.00	936.55	31.6%	2,028.45
5203	PERS Retirement	3,973.00	1,254.89	31.6%	2,718.11
5209	WA State Family Leave	57.00	13.98	24.5%	43.02
5229	Benefit Bucket	7,245.00	3,566.51	49.2%	3,678.49
5311	Office Supplies	500.00	192.39	38.5%	307.61
5419	Other Prof Services	-	400.00	100.0%	(400.00)
5422	Cellular Telephone	-	118.64	100.0%	(118.64)
5425	Postage	100.00	2.12	2.1%	97.88
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5451	Operating Rentals	-	139.82	100.0%	(139.82)
<b>Contracted Services</b>					
5415	Management Consulting	(130,000.00)	-	0.0%	(130,000.00)
	KCR	600,000.00	106,218.99	17.7%	493,781.01
	NW Justice League	50,000.00	14,900.50	29.8%	35,099.50
<b>Standdown</b>					
5311	Office Supplies	(9,500.00)	-	0.0%	(9,500.00)
	KAVA	10,000.00	10,000.00	100.0%	-
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	-	0.0%	500.00
5499	Other Miscellaneous	9,183.00	-	0.0%	9,183.00
	Veteran's Garden	300.00	-	0.0%	300.00
<b>County Charges</b>					
5912	I/F IS Service Charges	3,012.00	1,004.00	33.3%	2,008.00
5913	I/F IS Program Maintenance	1,170.00	390.00	33.3%	780.00



5922	I/F IS Projects	166.00	55.32	33.3%	110.68
5996	Indirect Cost Allocation	6,001.00	1,500.25	25.0%	4,500.75
	<b>Expense total</b>	<b>600,386.00</b>	<b>153,154.38</b>	<b>25.5%</b>	<b>447,231.62</b>
	Ending Fund Balance	297,614.00	466,803.19		
	<b>Budget total</b>	<b>898,000.00</b>			



**KITSAP COMMUNITY**  
**RESOURCES**  
Creating Hope | Restoring Lives

Veterans Assistance Fund 2022  
Monthly Report: April 2022  
Submitted by: Garry Hughes

Activity	April	YTD
Total Applicants	48	170
Total # of New Applicants	10	20
Applications Accepted	48	169
Applications Denied	0	1
General Discharges	0	2
2022 Total Unduplicated	17	100
Total Payout	\$ 33,204.66	\$ 113,853.14

Activity	
Appliances	\$ 1,900
Auto Repair	\$ 2,526.73
Burial	\$ 6,968.03
Bus Pass	
Bus Ticket Home	
Clothing	\$ 624.14
Dental	\$ 1,705.20
Food, includes hygiene and cleaning supplies	\$ 3,412.66
Gasoline	\$ 670.60
Heating Oil	
Motel	
Medical	\$ 180
Natural Gas	\$ 490.97
Occupation Certification	
Phone	\$ 2,888.80
Propane	\$ 938.37
PSE	\$ 4,601.16
Rent	\$ 4,632.74
Sewer	\$ 305.25
Union Dues	
Waste Management	\$ 210.34
Water	\$ 1,149.67
Wood for Heat/ Pellets	
Misc.	
Total Payout	\$ 33,204.66

Demographics	April	YTD
Veteran	16	96
Dependent	1	4
Widow	0	0
Gender		
Male	14	67
Female	3	33
Other Gender	0	0
Age		
30 yrs. old and under	0	2
31 to 60 yrs. old	8	37
60 yrs. old and over	9	61
Ethnicity		
Hispanic or Latino	0	0
Non-Hispanic or Latino	17	83
Race		
American Indian/ Alaskan Native	0	0
Asian	0	0
Black or African American	2	17
Native Hawaiian or Other Pacific Islander	0	1
White	15	82
Other Race	0	0
Multi Race (2 or more of the above)	0	0

Of those that were served out of the Assistance Fund, some were given information on other KCR programs.

KCR \$ value of referrals – \$17,594

KCR \$ value of referrals YTD (January 2022 – Present) – \$30,066

Applications Denied: 0 - most denials are handled prior to the veteran being seen in office, many are after speaking on phone and gathering general information, and these are not reported on. Only those ending up in face to face meetings are reported on

## Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund, all were referred to other programs and given resources outside of KCR:

- Home ownership programs (Habitat for Humanity)
- Transportation Resources
- Pierce County VAF
- Mortgage Resources
- Salvation Army/ St. Vincent De Paul/ DSHS
- Food Banks/ Free Meal Sites
- SSVF (Supportive Services for Veterans and Families)

- Work Source
- WDVA/Building 10
- American Financial Solutions
- 211 Resource Line
- Legal Resources/Northwest Justice Project
- VASH Program (Section 8)
- Catholic Community Services
- Homecare Services (In-Home)
- American Financial Solutions
- Landlord/Tenant laws of Washington State
- HVRP and VIP programs
- Tax Preparation Resources
- Housing Solutions Center (HSC)

\$ Value of Referrals outside of KCR - \$7,259

\$ Value of Referrals YTD (January 2022-Present) - \$16,619

49 phone calls fielded seeking information outside of assistance fund

#### April Breakdown:

Jail Contacts – 2

YTD (January 2022-Present) – 5 individuals

Clean and Sober Housing – 0

YTD (January 2022-Present) – 1 individuals (\$800)

Eviction relief Funding – 0

YTD (January 2022-Present) – 0 Households (\$)

**Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2022**

Total Direct Service Budget 2022 - \$350,000

Activity	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total 2022
Appliances		\$ 142	\$ 786	\$ 1,900									\$ 2,828
Auto Repair	\$ 5,988	\$ 1,282	\$ 4,853	\$ 2,527									\$ 14,650
Burial		\$ 3,000	\$ 605	\$ 6,968									\$ 10,573
Bus Pass													\$ -
Bus Ticket Home													\$ -
Clothing		\$ 250	\$ 250	\$ 624									\$ 1,124
Dental	\$ 959		\$ 2,491	\$ 1,705									\$ 5,155
Food	\$ 2,049	\$ 1,915	\$ 1,764	\$ 3,413									\$ 9,141
Gasoline	\$ 607	\$ 459	\$ 400	\$ 671									\$ 2,137
Heating Oil													\$ -
Motel	\$ 285												\$ 285
Medical	\$ 47	\$ 103	\$ 1,345	\$ 180									\$ 1,675
Natural Gas	\$ 139	\$ 643	\$ 615	\$ 491									\$ 1,888
Occupation Certification													\$ -
Phone	\$ 1,129	\$ 1,085		\$ 2,889									\$ 5,103
Propane	\$ 1,273	\$ 664	\$ 1,193	\$ 938									\$ 4,068
PSE	\$ 2,984	\$ 3,212	\$ 4,388	\$ 4,601									\$ 15,185
Rent	\$ 20,322	\$ 7,004	\$ 2,481	\$ 4,633									\$ 34,440
Sewer	\$ 457	\$ 333	\$ 774	\$ 305									\$ 1,869
Union Dues													\$ -
Waste Management	\$ 167	\$ 125	\$ 92	\$ 210									\$ 594
Water	\$ 1,065	\$ 920	\$ 262	\$ 1,150									\$ 3,397
Wood for Heat/ Pellets													\$ -
<b>TOTALS</b>	<b>\$ 37,471</b>	<b>\$ 21,137</b>	<b>\$ 22,299</b>	<b>\$ 33,205</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 114,112</b>
<b>Balance</b>	<b>\$ 312,529</b>	<b>\$ 291,392</b>	<b>\$ 269,093</b>	<b>\$ 235,888</b>	<b>\$ 235,888</b>	<b>\$ 235,888</b>	<b>\$ 235,888</b>	<b>\$ 235,888</b>	<b>\$ 235,888</b>	<b>\$ 235,888</b>	<b>\$ 235,888</b>	<b>\$ 235,888</b>	<b>\$ 235,888</b>

Demographics	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total 2022
Veteran	49	19	12	16									96
Dependent	3	0	0	1									4
Widow	0	0	0	0									0
<b>Gender</b>													
Male	32	13	8	14									67
Female	20	6	4	3									33
Other Gender	0	0	0	0									0
<b>Age</b>													
30 yrs. old and under	2	0	0	0									2
31 to 60 yrs. old	19	5	5	8									37
60 yrs. old and over	31	14	7	9									61
<b>Ethnicity</b>													
Hispanic or Latino	0	0	0	0									0
Non-Hispanic or Latino	52	19	12	17									100
<b>Race</b>													
American Indian/Alaskan Native	0	0	0	0									0
Asian	0	0	0	0									0
Black or African American	11	4	0	2									17
Native Hawaiian or Other Pacific Islander	0	1	0	0									1
White	41	14	12	15									82
Other Race	0	0	0	0									0
Multi Race (2 or more of the above)	0	0	0	0									0
<b>TOTALS</b>	<b>52</b>	<b>19</b>	<b>12</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>

2022 Applications Per month	52	40	30	48	0	0	0	0	0	0	0	0	170
2022 New Clients served YTD	4	3	3	10	0	0	0	0	0	0	0	0	20
2022 Clients denied	0	0	1	0	0	0	0	0	0	0	0	0	1
2022 Total Clients Served (unduplicated #)	52	19	12	17	0	0	0	0	0	0	0	0	100

2021 Applications Per month	50	40	48	43	41	49	49	51	51	56	57		535
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5	9	6		48
2021 Clients denied	0	0	0	0	0	0	0	0	0	0	0		0
2021 Total Clients Served (unduplicated #)	50	24	19	14	8	12	15	15	13	9	6		185

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated #)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated #)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated #)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48	47	528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7	11	110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2	2	15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	46	45	513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144