



Veterans Advisory Board

The purpose and establishment of the Veteran's Advisory Board is to advise the Board of County Commissioners on the needs of local indigent veterans, the resources available to local indigent veterans, and the programs that could benefit the needs of local indigent veterans and their families.

BOARD MEETING

DATE: October 12, 2022
TIME: 5:30 p.m.
LOCATION: Olympic College, Building 11, Room 117

[Join Zoom Meeting](#)

Topic: Kitsap County VAB Meeting
Meeting ID: 872 9855 0007
Passcode: 737889
Phone: 1-253-215-8782

A G E N D A

* = Action Item

1. Call to Order Harry Gilger
2. Online Announcement (if required) Peggy Roy
3. Introductions Harry Gilger
4. Welcome Peggy Roy
5. Approval of Agenda* VAB
6. Approval of Minutes, September 24, 2022 VAB
7. Guest Speakers
 - a. Bill Martin – Vet Tribe: Transitioning Veterans to civilian success
8. Reports
 - a. Veterans Assistance Funds (reports provided in packet)
 - b. Committee Reports
 - Tiny Houses – Clive
 - Veterans Garden – Dennis/George
 - Public Affairs – Joe
 - Military Appreciation – Joe
 - Social Media – Brian
 - Veterans Day – Bob
 - Women's Resource Group – Jayme

- Suicide Prevention – Rick/Dan
- Veteran Education – Tatiane
- September Stand Down - Peggy
- CBOC (Feb, April, July, Oct) – Peggy

9. Old Business:

- a. Expression of gratitude for Commissioner Wolfe – Peggy
- b. By-Law change proposal – Harry Gilger

10. New Business

- a. Annual Veterans Advisory Board Retreat – Saturday, November 5, 2022
- b. Review of, and call for, Annual Retreat Agenda Items.

11. Public Comment

12. Good of the Order/Announcements

13. Next Meeting – December 14, 2022, 1730, Olympic College, Building 11, Room 117. No November VAB meeting due to Annual Retreat.

14. Adjourn

VAB Events 2022

January TBD – Begin Run to Tahoma planning meetings

January 12 - 1730, VAB monthly meeting

February 9 - 1730, VAB monthly meeting

March 9 - 1730, VAB monthly meeting

March 5 - Military Appreciation Day, Kitsap County Fairgrounds Pavilion

March/April - Veteran Garden prep

April 13 - 1730, VAB monthly meeting

April 30 – Spring Stand Down; Grab & Go

May TBD – Veteran Garden Working Party

May 11 - 1730, VAB monthly meeting

May 27 – The Unforgotten, Run to Tahoma; transfer Veteran remains from Coroner to County Admin Building

May 28 – 1000, The Unforgotten, Run to Tahoma

June TBD – Veteran Garden Working Party

June 8 - 1730, VAB monthly meeting

July TBD – 1000 – 1200, Veteran’s Garden Working Party

July 13 - 1730, VAB monthly meeting

August TBD – Veterans Garden Working Party

August 10 – 1730, VAB monthly meeting

September 14 - 1730, VAB monthly meeting

September 10 - 1830- 2000; World Suicide Prevention

September 24 - Fall Stand Down; 1000 - 1400 (set up, vet registration, and tear down)

October TBD - Veterans Garden Working Party

October 12 – 1730 VAB monthly meeting

November 5 - 0900 - 1400, VAB Retreat (no monthly meeting)

November 11, Veterans Day

December 14 - 1730, VAB monthly meeting

January 11, 2023 - 1730, VAB monthly meeting

January 2023 - begin Run to Tahoma planning meetings

**MINUTES OF THE
KITSAP COUNTY VETERAN'S ADVISORY BOARD
September 14, 2022
In-Person and Online Meeting**

CALL TO ORDER: The meeting was conducted at Olympic College and called to order by Peggy Roy at 5:32 PM. Access was available to members and the community through Zoom.

Announcements: The Chair read required on-line announcement covering the conduct of voting members and guests during the meeting.

Approval of Agenda: A motion was made by Mark Lowe and seconded by Frank Gibbons to approve agenda with modifications. The motion passed without objection.

Approval of minutes: Motion made by and seconded by Harry Gilger to approve the August 10, 2022, meeting minutes. The motion passed without objection.

- Commissioner Rob Gelder announced Kitsap County's involvement with Operation Green Light. The county will be honoring veterans from November 7-13, 2022, by lighting county buildings with green lights. An Operation Green Light proclamation will be issued by the County commissioners commemorating veterans on October 10th. A , seconded by Frank Gibbons, and unanimously approved by the VAB. Commissioner briefly discussed the Veterans Day event being held at the Kitsap Pavilion. The event will be held on November 11 and is being sponsored by the Navy League. Use of the facility is being underwritten by the county.
- Sam Hawarth – Parks Department. Sam discussed the possibility of the Veterans Advisory Board adopting the Veterans Memorial Park or a portion of the park. The Parks Department needs help to maintain and beautify the county's parks and is asking for more public involvement. Tasks would include, gardening, disposing of litter, painting, and other maintenance activities. Volunteer organization name recognition will be provided to those organizations participating. A board member suggested that the Parks Department might approach veteran service organizations in the area to take on maintenance of park sections. Another board member suggested that other priorities and limited board member capability would make VAB participation difficult. Peggy Roy concluded discussions by saying the topic would be an agenda item at the November 2022 VAB retreat.

Reports: Committee Reports.

- Veterans Assistance Funds – Peggy discussed the financial and workload reports which are attached below. Harry Gilger asked a question about month to month differences in revenue. The question will be researched, and a response will be discussed at the next meeting.
- Tiny Houses – No report.
- Veterans Garden – No report.
- Public Affairs – The Greater Kitsap County Chamber of Commerce merger is complete.
- Military Appreciation Day – Scheduled for March 2023.
- Veterans Day – Will be held at the Kitsap Pavilion and sponsored by the Navy League. The

VAB will have a table at the event.

- Social Media – Brian Davis reported that name of the Veterans Advisory Board Facebook page was changed to “Friends of the Veterans Advisory Board.”
- Suicide Prevention – Peggy Roy reported the Suicide Awareness Program held on the 10th of September was well done and that speakers provided valuable information. Those who attended the event found the program very meaningful. Rick Raymond and Sonya Miles were praised for their hard work on the successful program.
- Women’s Resource Group – Jayme announced there will be a women’s circle at the Stand Down on the 24th of September.
- CBOC – No report this month.
- Veterans Education - Tatiane announced veteran focused education and hiring events are being held at the college in October.

Old Business –

- Fall Stand Down. Peggy commented that planning for the Fall Stand Down is progressing well. Over 30 community resource providers will be available to attendees. Peggy asked for two more volunteers to staff the registration desk and for a volunteer to pick up food for the event at the Silverdale Costco. Mark Lowe volunteered to assist with food pick up.
- Expression of Gratitude for Commissioner Wolfe. Peggy procured a plaque. The presentation will be held at the beginning of the commissioners meeting at 5:30 on October 24th.

New Business –

- Harry Gilger made a motion to change the VAB by-laws to address the presentation of gifts from the Veterans Advisory Board to retiring commissioners. The motion was seconded and then discussed. After discussion a decision was made to table the motion until the next meeting. The motion will be written and presented to VAB members for consideration before the next meeting so that feedback can be gathered.

Good of the Order/Announcements: No announcements.

Public Comments: There were no public comments.

Next meeting:

- The next Veterans Advisory Board meeting will be October 12, 2022, at 5:30 pm. The in-person meeting will be held at Olympic College in Building 11, Room 117. A link allowing online access to the meeting will be sent out at a later date. Agenda packets for meetings can be found at <https://www.kitsapgov.com/hs/Pages/VAB-ADVISORY-BOARD.aspx>

ADJOURNMENT: Meeting adjourned at 6:30 pm.

Task Tracker			
Date	Name	Task and Goal for Completion	Progress
9/14	Finance Report Question	Respond to question regarding differences in income amounts from month to month.	9/15 – Rick Becker developed a response to Harry’s questions and forwarded to Harry and Peggy.

ATTENDANCE:

MEMBERS	GUESTS	STAFF
<u>Present</u> Dennis Mannick(Z) Peggy Roy (I) Tatiane Simons (I) Joe Kochera (I) Mark Lowe (I) Jayme DeGooyer (Z) Brian Davis (I) Frank Gibbons (I) Harry Gilger (I)	Rob Gelder, Commissioner (I) Sam Horwath, Parks Department (Z) Carlos Trujillo (I)	Doug Washburn (Z) Sonya Miles (Z) Rick Becker (Z)
<u>Absent/Excused*</u> Scott Austin () Jeff Rimack () Joel Atteberry () Richard Raymond () Clive Stewart (E) Dan Piper (E) Bob Theal (E) George Holden (E)		
*Note: (I) = In-Person (Z) = Zoom (E) = Excused		

2022 Veterans Relief Fund Budget

As of September 30, 2022

Account #	Account Title	Budget	Year to Date	Percent	Balance
	Beginning Fund Balance	300,000.00	354,753.69		
Current Revenue					
3110.10	Real & Personal Property	596,000.00	404,576.98	67.9%	191,423.02
3610.11	Investment Interest	2,000.00	415.87	20.8%	1,584.13
3000	Other Revenue	0.00	1,612.63	100.0%	(1,612.63)
	Revenue total	598,000.00	406,605.48	68.0%	191,394.52
	Budget total	898,000.00			
County Staff Charges					
5101	Regular Salaries	38,759.00	30,129.71	77.7%	8,629.29
5201	Industrial Insurance	455.00	296.80	65.2%	158.20
5202	Social Security	2,965.00	2,287.64	77.2%	677.36
5203	PERS Retirement	3,973.00	3,082.64	77.6%	890.36
5209	WA State Family Leave	57.00	42.53	74.6%	14.47
5229	Benefit Bucket	7,245.00	9,483.10	130.9%	(2,238.10)
5311	Office Supplies	500.00	357.77	71.6%	142.23
5419	Other Prof Services	-	400.00	100.0%	(400.00)
5422	Cellular Telephone	-	358.80	100.0%	(358.80)
5425	Postage	100.00	10.60	10.6%	89.40
5431	Mileage	1,000.00	-	0.0%	1,000.00
5432	Travel	500.00	-	0.0%	500.00
5451	Operating Rentals	-	637.98	100.0%	(637.98)
Contracted Services					
5415	Management Consulting	(80,000.00)	-	0.0%	(80,000.00)
	KCR	550,000.00	301,966.47	54.9%	248,033.53
	NW Justice League	50,000.00	45,463.00	90.9%	4,537.00
Standdown					
5311	Office Supplies	(9,500.00)	-	0.0%	(9,500.00)
	KAVA	10,000.00	10,000.00	100.0%	-
5413	Medical/Dental	2,000.00	-	0.0%	2,000.00
5441	Advertising	2,000.00	-	0.0%	2,000.00
5451	Operating Rentals	500.00	-	0.0%	500.00
5499	Other Miscellaneous	9,183.00	-	0.0%	9,183.00
	Veteran's Garden	300.00	-	0.0%	300.00
County Charges					
	I/F IS Service Charges	3,012.00	2,259.00	75.0%	753.00
5913	I/F IS Program Maintenance	1,170.00	877.50	75.0%	292.50

5922	I/F IS Projects	166.00	124.47	75.0%	41.53
5996	Indirect Cost Allocation	6,001.00	4,500.75	75.0%	1,500.25
	Expense total	600,386.00	412,278.76	68.7%	188,107.24
	Estimated ending fund balance	297,614.00	250,000.00		
	Budget total	898,000.00			

Kitsap County Veterans Assistance Program - Summary of Direct Emergency Assistance During 2022

Total Direct Service Budget 2022 - \$350,000

Activity	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total 2022
Appliances		\$ 142	\$ 786	\$ 1,900			\$ 756						\$ 3,584
Auto Repair	\$ 5,988	\$ 1,282	\$ 4,853	\$ 2,527	\$ 2,122	\$ 2,134	\$ 2,824	\$ 3,149	\$ 1,391				\$ 26,270
Burial		\$ 3,000	\$ 605	\$ 6,968			\$ 2,269						\$ 12,842
Bus Pass								\$ 25					\$ 25
Bus Ticket Home													\$ -
Clothing		\$ 250	\$ 250	\$ 624	\$ 1,764	\$ 886	\$ 1,844	\$ 2,765	\$ 1,183				\$ 9,566
Dental	\$ 959		\$ 2,491	\$ 1,705	\$ 188	\$ 100	\$ 3,237	\$ 1,861	\$ 1,297				\$ 11,838
Food	\$ 2,049	\$ 1,915	\$ 1,764	\$ 3,413	\$ 2,123	\$ 3,191	\$ 4,647	\$ 5,229	\$ 5,449				\$ 29,780
Gasoline	\$ 607	\$ 459	\$ 400	\$ 671	\$ 1,072	\$ 946	\$ 603	\$ 1,030	\$ 954				\$ 6,742
Heating Oil													\$ -
Motel	\$ 285					\$ 2,128	\$ 613	\$ 3,436	\$ 1,691				\$ 8,153
Medical	\$ 47	\$ 103	\$ 1,345	\$ 180			\$ 377	\$ 20	\$ 445				\$ 2,517
Natural Gas	\$ 139	\$ 643	\$ 615	\$ 491	\$ 674	\$ 275	\$ 177	\$ 1,007	\$ 16				\$ 4,038
Occupation Certification													\$ -
Phone	\$ 1,129	\$ 1,085		\$ 2,889	\$ 855	\$ 184	\$ 295	\$ 1,113	\$ 1,456				\$ 9,006
Propane	\$ 1,273	\$ 664	\$ 1,193	\$ 938	\$ 925		\$ 61						\$ 5,054
PSE	\$ 2,984	\$ 3,212	\$ 4,388	\$ 4,601	\$ 10,315	\$ 2,617	\$ 11,136	\$ 3,298	\$ 11,484				\$ 54,035
Rent	\$ 20,322	\$ 7,004	\$ 2,481	\$ 4,633	\$ 15,746	\$ 17,846	\$ 14,949	\$ 24,640	\$ 11,590				\$ 119,211
Sewer	\$ 457	\$ 333	\$ 774	\$ 305	\$ 176	\$ 503	\$ 529	\$ 265	\$ 508				\$ 3,850
Union Dues													\$ -
Waste Management	\$ 167	\$ 125	\$ 92	\$ 210	\$ 646	\$ 370	\$ 303	\$ 270					\$ 2,183
Water	\$ 1,065	\$ 920	\$ 262	\$ 1,150	\$ 5,044	\$ 2,081	\$ 2,217	\$ 1,253	\$ 235				\$ 14,227
Wood for Heat/ Pellets													\$ -
TOTALS	\$ 37,471	\$ 21,137	\$ 22,299	\$ 33,205	\$ 41,650	\$ 33,261	\$ 46,837	\$ 49,362	\$ 37,699	\$ -	\$ -	\$ -	\$ 322,921
Balance	\$ 312,529	\$ 291,392	\$ 269,093	\$ 235,888	\$ 194,238	\$ 160,977	\$ 114,140	\$ 64,778	\$ 27,079	\$ 27,079	\$ 27,079	\$ 27,079	\$ -

Demographics	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total 2022
Veteran	49	19	12	16	26	5	19	19	8				173
Dependent	3	0	0	1	1	1	0	2	0				8
Widow	0	0	0	0	1	0	0	1	0				2
Gender													
Male	32	13	8	14	22	5	12	15	8				129
Female	20	6	4	3	6	1	7	7	0				54
Other Gender	0	0	0	0	0	0	0	0	0				0
Age													
30 yrs. old and under	2	0	0	0	1	0	2	0	0				5
31 to 60 yrs. old	19	5	5	8	7	1	3	6	0				54
60 yrs. old and over	31	14	7	9	20	5	14	16	8				124
Ethnicity													
Hispanic or Latino	0	0	0	0	0	0	0	0	0				0
Non-Hispanic or Latino	52	19	12	17	28	6	19	22	8				183
Race													
American Indian/Alaskan Native	0	0	0	0	0	0	0	0	0				0
Asian	0	0	0	0	0	0	0	0	0				0
Black or African American	11	4	0	2	6	1	4	5	0				33
Native Hawaiian or Other Pacific Islander	0	1	0	0	3	0	1	2	0				7
White	41	14	12	15	19	5	14	15	8				143
Other Race	0	0	0	0	0	0	0	0	0				0
Multi Race (2 or more of the above)	0	0	0	0	0	0	0	0	0				0
TOTALS	52	19	12	17	28	30	95	110	40	0	0	0	183

2022 Applications Per month	52	40	30	48	49	31	55	53	40	0	0		398
2022 New Clients served YTD	4	3	3	10	10	4	7	10	5	0	0		56
2022 Clients denied	0	0	1	0	1	0	0	0	1	0	0		3
2022 Total Clients Served (unduplicated #)	52	19	12	17	28	6	19	22	8	0	0		183

2021 Applications Per month	50	40	48	43	41	49	49	51	51	56	57		535
2021 New Clients served YTD	5	5	3	3	0	4	5	3	5	9	6		48
2021 Clients denied	0	0	0	0	0	0	0	0	0	0	0		0
2021 Total Clients Served (unduplicated #)	50	24	19	14	8	12	15	15	13	9	6		185

2020 Applications Per month	50	42	31	33	37	45	49	36	55	59	43	60	540
2020 New Clients served YTD	8	6	5	6	6	9	4	3	6	5	3	8	69
2020 Clients denied	0	1	0	0	0	1	0	0	0	0	0	0	2
2020 Total Clients Served (unduplicated #)	50	22	17	19	16	16	15	8	12	16	8	9	208

2019 Applications Per month	57	39	51	67	58	44	58	48	41	63	43	44	613
2019 New Clients served YTD	7	8	7	9	8	7	10	4	4	11	5	5	85
2019 Clients denied	1	0	0	1	0	0	0	0	1	1	0	0	4
2019 Total Clients Served (unduplicated #)	56	20	22	31	24	18	21	11	15	18	13	7	256

2018 Applications Per month	41	29	34	38	42	42	43	33	40	37	40		419
2018 New Clients served YTD	7	4	2	5	5	4	5	5	8	9	7		61
2018 Clients denied	0	0	0	0	0	1	0	1	1	0	0		3
2018 Total Clients Served (unduplicated #)	41	16	17	11	18	15	18	11	12	17	22		198

2017 Applications Per month	37	30	49	43	36	48	48	55	38	49	48		528
2017 New Clients served YTD	8	8	7	12	8	8	3	13	15	10	7		110
2017 Clients denied	0	1	1	2	0	2	0	1	1	3	2		15
2017 Total Clients Served	37	29	48	41	36	46	48	54	37	46	45		513

2016 Applications per month	36	45	37	36	36	41	50	40	33	37	35	32	458
2016 New Clients served YTD	10	14	7	5	5	10	13	10	9	7	9	2	101

2015 Applications per month	38	35	46	45	39	22	48	41	42	34	40	42	472
2015 New Clients served YTD	11	13	19	12	8	5	14	14	10	10	13	15	144



KITSAP COMMUNITY
RESOURCES
 Creating Hope | Restoring Lives

Veterans Assistance Fund 2022
Monthly Report: September 2022
Submitted by: Garry Hughes

Activity	September	YTD
Total Applicants	40	398
Total # of New Applicants	5	56
Applications Accepted	39	395
Applications Denied	1	3
General Discharges	1	4
2022 Total Unduplicated	8	183
Total Payout	\$ 37,698.59	\$322,663.36

Activity	
Appliances	
Auto Repair	\$ 1,391.25
Burial	
Bus Pass	
Bus Ticket Home	
Clothing	\$ 1,182.99
Dental	\$ 1,297
Food, includes hygiene and cleaning supplies	\$ 5,448.94
Gasoline	\$ 953.52
Heating Oil	
Motel	\$ 1,690.63
Medical	\$ 445
Natural Gas	\$ 16.10
Occupation Certification	
Phone	\$ 1,456.13
Propane	
PSE	\$ 11,483.87
Rent	\$ 11,590.41
Sewer	\$ 507.78
Union Dues	
Waste Management	
Water	\$ 234.97
Wood for Heat/ Pellets	
Misc.	
Total Payout	\$ 37,698.59

Demographics	September	YTD
Veteran	8	173
Dependent	0	8
Widow	0	2
Gender		
Male	8	117
Female	0	66
Other Gender	0	0
Age		
30 yrs. old and under	0	5
31 to 60 yrs. old	0	54
60 yrs. old and over	8	124
Ethnicity		
Hispanic or Latino	0	0
Non-Hispanic or Latino	22	175
Race		
American Indian/Alaskan Native	0	0
Asian	0	0
Black or African American	0	33
Native Hawaiian or Other Pacific Islander	0	7
White	8	143
Other Race	0	0
Multi Race (2 or more of the above)	0	0

Of those that were served out of the Assistance Fund, some were given information on other KCR programs.

KCR \$ value of referrals – \$15,425

KCR \$ value of referrals YTD (January 2022 – Present) – \$96,324

Applications Denied: 1 – client (*most denials are handled prior to the veteran being seen in office, many are after speaking on phone and gathering general information, and these are not reported on. Only those ending up in face to face meetings are reported on*)

Referrals

All clients are given referrals to community services including KCR.

Of those Veterans served out of the assistance fund, all were referred to other programs and given resources outside of KCR:

- King County VAF
- Mason County VAF
- Pierce County VAF
- Home Ownership Programs
- Food Banks/Free Meal Sites
- Salvation Army/St. Vincent's de Pau/ DSHS
- WDVA/Building 10
- Crisis Clinic
- American Financial Solutions
- Employment Resources/Work Source
- HVRP and VIP programs

- Landlord/Tenant laws of Washington State
- Legal Resources/Northwest Justice Project
- SSVF (Supportive Services for Veterans and Families)
- Credit Counseling services
- BEST (Business Training Classes)
-

\$ Value of Referrals outside of KCR - \$6,324

\$ Value of Referrals YTD (January 2022-Present) - \$50,428

47 phone calls fielded seeking information outside of assistance fund

September Breakdown:

Jail Contacts –4

YTD (January 2022-Present) – 21 individuals

Clean and Sober Housing – \$800

YTD (January 2022-Present) – 1 individual (\$1,600)

Eviction Relief Funding (Rental Assistance line item from VAP Budget contract) – \$5,000 (included in above total)

YTD (January 2022-Present) – 6 Households (\$26,144.36)