



SALISH BHO

ADVISORY BOARD MEETING

DATE: Friday, August 2, 2019
TIME: 10:00 AM – 12:00 PM
LOCATION: City of Sequim, Transit Center
190 W Cedar Street, Sequim WA 98382

A G E N D A

<https://spf.kitsapgov.com/hs/Pages/SBHO-ADVISORY-BOARD.aspx>

1. Call to Order
2. Announcements/Introductions
3. Opportunity to Address the Board on Agenda Topics (limited to 3 minutes each)
4. Approval of Agenda
5. Approval of May 3, 2019 Meeting Minutes (Attachment 5)
6. Action Items
 - a. Preliminary BH-ASO Budget
 - b. BH-ASO Advisory Board (Attachment 6.b)
7. Informational Items
 - a. Crisis Line Update
 - b. BayMark Update
 - c. Update on Preparations for 2020
 - MCO Delegation of Crisis Services for Medicaid Enrollees
 - MCO Medicaid Crisis Contracts and Subcontracts
 - HCA Readiness Review
 - Salish BH-ASO Interlocal Agreement
 - Salish BH-ASO Provider Contracts
 - d. BHO Closeout Plan
 - Operational Plan
 - Fiscal Plan
8. Opportunity for Public Comment (limited to 3 minutes each)
9. Board Member Check-in
10. Adjournment

ACRONYMS

ACH	Accountable Community of Health
ASAM	Criteria used to determine substance use disorder treatment
ASO	Administrative Service Organization
BH-ASO	Behavioral Health – Administrative Service Organization
BHO	Behavioral Health Organization, replaced the Regional Support Network
CAP	Corrective Action Plan
CMHA	Community Mental Health Agency
CMS	Center for Medicaid & Medicare Services (federal)
DBHR	Division of Behavioral Health & Recovery
DCFS	Division of Child & Family Services
DCR	Designated Crisis Responder
DDA	Developmental Disabilities Administration
DSHS	Department of Social and Health Services
E&T	Evaluation and Treatment Center (i.e., AUI, YIU)
EBP	Evidence Based Practice
EPSDT	Early and Periodic Screening, Diagnosis and Treatment
EQRO	External Quality Review Organization
FBG	Federal Block Grant (specifically MHBG and SABG)
FIMC	Full Integration of Medicaid Services
FYSPRT	Family, Youth and System Partner Round Table
HARPS	Housing and Recovery through Peer Services
HCA	Health Care Authority
HCS	Home and Community Services
HIPAA	Health Insurance Portability & Accountability Act
HRSA	Health and Rehabilitation Services Administration
IMD	Institutes for the Mentally Diseased
IS	Information Services
ITA	Involuntary Treatment Act
LOC	Level of Care
MAT	Medical Assisted Treatment
LRA	Least Restrictive Alternative
MCO	Managed Care Organization
MOU	Memorandum of Understanding
OCH	Olympic Community of Health
OTP	Opiate Treatment Program
PACT	Program of Assertive Community Treatment
PATH	Programs to Aid in the Transition from Homelessness
PIHP	Prepaid Inpatient Health Plans
PIP	Performance Improvement Project
P&P	Policies and Procedures
QA, QI	Quality Assurance, Quality Improvement
QUIC	Quality Improvement Committee
QRT	Quality Review Team
RCW	Revised Code Washington
RFP, RFQ	Requests for Proposal, Requests for Qualifications
SABG	Substance Abuse Block Grant
SAPT	Substance Abuse Prevention Treatment
SBHO	Salish Behavioral Health Organization
SUD	Substance Use Disorder
UM	Utilization Management
WAC	Washington Administrative Code
WM	Withdrawal Management
WSH	Western State Hospital

SBHO Advisory Board

Agenda Briefings

August 2, 2019

ACTION ITEMS

a. Preliminary BH-ASO Budget

Staff has developed a preliminary BH-ASO budget. The following facts informed the budgeting process: contract mandated services must be fully funded first, restricted proviso funds must be used accordingly, BH-ASO Administration and Direct Support withholdings (operating budget) must be funded by General State Funds (GFS). With the three parameters listed above, there is little flexibility in how most GFS dollars are spent. There is a limited amount of flexibility in how Mental Health Block Grant (MHBG) and Substance Abuse Block Grant (SABG) will be spent.

Staff met with Salish providers on July 17th and 22nd to review the draft budget and solicit feedback on the use of MHBG and SABG.

Staff will give a presentation on the 2020 BH-ASO Budget process. With the Advisory Board's affirmative recommendation, the proposed budget will be presented to the Executive Board on August 16th.

b. BH-ASO Advisory Board

The Salish BH-ASO will maintain a Community Behavioral Health Advisory Board. The HCA contract language is attached to guide discussion. Staff recommends reducing the size of the board to two representatives per county and two Tribal representatives. The recommendation to reduce the size of the Behavioral Health Advisory Board (BHAB) is in part due to cost and a more limited role by the BHAB.

INFORMATIONAL ITEMS

a. Crisis Line Update

On June 12th, it was brought to Staff's attention that one of the Regional Crisis Line RFP responses was not included in the review process. After consultation, Staff reached out to the Advisory Board RFP Sub-committee to plan for reconvening and review. The Sub-committee's recommendation was presented to the Executive Board on June 21st. Staff will provide an update.

b. BayMark Update

SBHO staff have scheduled weekly calls with BayMark to track progress toward opening and to provide any support needed. BayMark continues to make progress toward opening Opiate Treatment Program (OTP) clinics in Port Angeles and Bremerton. The Port Angeles site has a certificate of occupancy and has had its first inspection by the Department of Health. BayMark is now waiting on the Drug Enforcement Agency inspection. They have also been working to staff the facility and are actively making offers. BayMark continues to project opening the Port Angeles clinic in August 2019. The Bremerton site had some construction delays and is projected to open in October 2019. BayMark is currently seeking staff for this facility as well.

c. Update on Preparations for 2020

- MCO Delegation of Crisis Services for Medicaid Enrollees

MCOs conducted a pre-delegation review of readiness for Credentialing and Utilization Management/Crisis delegation under the 2020 MCO Crisis contracts. Salish successfully demonstrated readiness for both functions to be delegated. The remaining area of delegation is Encounters and Claims processing. The MCOs have shared that this process is not evaluated until Salish begins “testing” claims/encounters submission.

- MCO Medicaid Crisis Contracts

As of June 10th, Salish successfully completed contract negotiations with the four MCOs. The MCO/SBH-ASO contracts were submitted to the Office of the Insurance Commissioner (OIC) later that week. After 30 calendar days, these contracts are “deemed approved” by the OIC and can be routed for signature. The MCOs Revenue contracts are routed for review and should be signed by the Kitsap County Board of Commissioners in August.

As a part of this process, staff created the Medicaid Crisis Provider subcontract template. The subcontract template had to be included in the OIC contract submission. Once the subcontract template is approved by the OIC, no changes can be made to the document without resubmitting to the OIC for approval. The SBH-ASO Medicaid Crisis Provider (KMHS, DBH, PBH, WEOS and VOAWW) contracts are routing and should be signed by the end of August.

- HCA Readiness Review

Staff has received affirmative feedback from the HCA regarding Salish’s BH-ASO Readiness submissions, thus far. On June 7th, the HCA released its comprehensive Readiness Review Document Request, which was a 20+ page document. The due date for Salish’s submission is August 5th. Staff will provide an update.

- Salish BH-ASO Interlocal Agreement

A new Interlocal Agreement was drafted for the Salish BH-ASO. It is quite similar to the SBHO Interlocal. The Salish BH-ASO Interlocal Agreement was fully executed on July 8, 2019. This will allow for the execution of 2020 BH-ASO Revenue and Provider contracts.

- Salish BH-ASO Provider Contracts

The 2020 BH-ASO Non-Medicaid Network was opened to any licensed BHA in the three-county region. In order to be eligible for a 2020 Non-Medicaid contract, the agency had to respond with a letter of interest and submit a written attestation that they could meet the data security requirements as outlined in the HCA contract. All currently contracted in-region providers, and Peninsula Community Health Services submitted a letter of interest and data security requirements attestation. At the time of writing this agenda summary, staff is writing the 2020 Non-Medicaid Provider contracts. The 2020 Non-Medicaid contracts must be executed by September 12th per HCA’s established deadline.

d. BHO Closeout Update

- Operational Closeout Plan

The Operational Closeout Plan, which Salish submitted to the HCA on May 20th, has been approved. Staff will provide a brief update.

- Fiscal Closeout Plan

Salish submitted its Fiscal Closeout Plan, previously termed Spend-down Plan, on April 29th. Staff participated in a follow-up call with the HCA on July 15th. HCA feedback was mostly affirmative. HCA requested additional details and/or clarification in a few areas and another follow-up call is scheduled for August 9th. Staff will provide a brief update.

**MINUTES OF THE
SALISH BEHAVIORAL HEALTH ORGANIZATION
ADVISORY BOARD**

**10:00 A.M., Friday, May 3rd, 2019
City of Sequim, Transit Center
190 W Cedar Street, Sequim WA 98382**

CALL TO ORDER – Russell Hartman, Chair, called the meeting to order at 10:05 am.

INTRODUCTIONS – Self introductions were conducted around the room.

ANNOUNCEMENTS – None.

OPPORTUNITY FOR PUBLIC TO ADDRESS THE BOARD ON AGENDA TOPICS:

ADA Assistive Listening Devices were available for Board Members and members from the public to use during the meeting.

APPROVAL OF THE AGENDA

MOTION: Roberta Charles moved to approve the agenda as submitted. Lois Hoell seconded. Motion Carried Unanimously.

APPROVAL OF MARCH 1st, 2019 MINUTES

MOTION: Catharine Robinson moved to approve the March 1st, 2019 meeting minutes as submitted. Lois Hoell seconded. Motion Carried Unanimously.

ACTION ITEMS

- Update on Crisis Line RFP
Salish released an RFP for the Regional Crisis Line, it closed on April 4th, 2019. The three respondents were: CommCare, Kitsap Mental Health Services, and Volunteers of America.
 - The SBHO Advisory Board RFP Sub-Committee reviewed the responses and unanimously recommended Volunteers of America (VOA) as the Crisis Line Provider. VOA proved to be a strong choice due to price of services, infrastructure, and location. (VOA has served northern Washington counties for years.)
 - Metrics were set forth in the RFP. Volunteers of America will have to continually meet those standards. The contract will begin in August 2019 and go live January 1, 2020.
 - There will be a new 800 number as the main crisis line.

MOTION: Lois Hoell moved to carry the recommendation of the SBHO Advisory Board RFP Sub-Committee to pursue Volunteers of America as the Crisis Line Provider. Sandy Goodwick seconded. Motion Carried Unanimously.

INFORMATIONAL ITEMS

- Update on Preparations for 2020
 - MCO Delegation of Medicaid Crisis Services
 - On April 19, 2019 the MCOs reviewed Salish's readiness for Credentialing and Utilization Management/Crisis Services in the delegation pre-assessment.
 - Salish was found in compliance for the Credentialing portion.

- The Crisis Services and Utilization Management portion required significant documentation. i.e. contracts and policies & procedures. A 75% grade resulted in corrective actions submitted to the MCOs by Salish May 3rd, 2019.
- The encounters & claims portion requires information systems to be configured and test data sent to the MCOs.
- Staff is in active contract negotiation with the four Managed Care Organizations: Molina, United Healthcare, Amerigroup and Coordinated Care.
- The Medicaid contracts and sub-contracts must be submitted to the Office of Insurance Commission by the MCOs. All documents must be executed by July 9th, 2019. Staff is currently drafting Salish BH-ASO sub-contracts for Medicaid Behavioral Health Crisis Services.
- The Crisis Network will be comprised of the four Mental Health Providers and the toll-free Crisis Line Provider. Triage will be billed to the MCOs for Medicaid enrollees, if negotiated in the Provider contracts.
- HCA BH-ASO Readiness Review
 - Had the “Pre-Readiness Review” regarding how Salish will meet all ASO contract requirements.
 - Staff successfully submitted a response to HCA's BH-ASO Request for Information Questionnaire. Many administrative, clinical and data policies and procedures are complete.
 - Salish submitted a list of our existing network to HCA to assist the HCA with determining MCO contracting requirements.
 - HCA was onsite with Salish Staff on May 1st to discuss the projected BH-ASO Budget. The state funds are still listed at 70% to the BH-ASO. HCA is questioning how local tax dollars are used in our region and offered to come speak to the gaps that could use coverage.
 - Many services may not be available i.e. long-term SUD for non-Medicaid, staff supported housing, and mental health outpatient care (limited), services that will not be provided under the HCA contract to those without insurance or who are under insured.
 - The formal Readiness Review process begins May 2019.
 - The final decision will be made on October 15th, 2019.

Other landmarks in the transition process include developing an early warning system to monitor metrics and formulating a system to inform stakeholders and consumers.

➤ BHO CLOSEOUT

- Salish's fiscal closeout plan was submitted April 29th. The plan proves that all costs, including claims that come in after the transition, will be covered. Should receive a response by May 17th.
- The operational closeout plan is due May 20th.
- Staff received their separation dates *if* the BHO fails to become an ASO. If staff stays until the separation date given, they will receive a three-month retention payment.

OPPORTUNITY FOR PUBLIC COMMENT – None.

FOR THE GOOD OF THE ORDER – Next meeting is August 2, 2019. The model contract language regarding the Advisory Board format can be found at HCA.wa.gov. Stephanie will also send the contract language. The Executive Board meets on May 17th, 2019, all are encouraged to attend.

ADJOURNMENT - The meeting adjourned at 11:09 am.

MEMBERS		GUESTS	STAFF
<p><u>Present</u> Russell Hartman Lois Hoell Catharine Robinson Anne Dean Sandy Goodwick Roberta Charles Jolene George Jon Stroup</p>	<p><u>Absent/Excused</u> Charles Pridgen Sally O’Callaghan Janet Nikolaus Jennifer Kreidler-Moss Stephen Workman Freida Fenn</p>	<p>Andy Brastad - Clallam County Health and Human Services Lisa Rey Thomas - Olympic Community of Health G’Nell Ashley – Reflections Counseling Colleen Bradley – Salish FYSPRT Tanya MacNeil – West End Outreach Services Wendy Sisk – Peninsula Behavioral Health Jessica Campbell – Ombuds QRT Miranda Burger – Olympic Community of Health Abby Purser – Suquamish Wellness Brian Burwell – Suquamish Wellness</p>	<p>Jolene Kron Stephanie Lewis Ashlee DeMoss</p>

DRAFT

22 BEHAVIORAL HEALTH ADVISORY BOARD (Advisory Board)

- 22.1 The Contractor shall maintain a Community BHAB in each RSA that is broadly representative of the demographic character of the region. The composition of the Advisory Board and length of terms shall be provided to HCA upon request and meet the requirement in this section.
- 22.1.1 Advisory Board Requirements:
- 22.1.1.1 Be representative of the geographic and demographic mix of service population;
 - 22.1.1.2 Have at least fifty one percent (51%) of the membership be persons with lived experience, parents or legal guardians of persons with lived experience and/or self-identified as a person in recovery from a behavioral health disorder;
 - 22.1.1.3 Law Enforcement representation;
 - 22.1.1.4 County representation;
 - 22.1.1.5 No more than four elected officials;
 - 22.1.1.6 No employees, managers or other decision makers of subcontracted agencies who have the authority to make policy or fiscal decisions on behalf of the subcontractor; and
 - 22.1.1.7 Three year term limit, multiple terms may be served, based on rules set by the Advisory Board.
- 22.1.2 The Advisory Board will:
- 22.1.2.1 Solicit and use the input of Individuals with mental health and/or SUD to improve behavioral health services delivery in the region;
 - 22.1.2.2 Provide quality improvement feedback to key stakeholders and other interested parties defined by HCA. The Contractor shall document the activities and provide to HCA upon request; and
 - 22.1.2.3 Upon request by HCA, approve and submit the annual SABG and MHBG expenditure plan for the region. The expenditure plan format will be provided by HCA.